

**THE MONTANA UNIVERSITY SYSTEM**  
*Montana State University - Billings*  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013

**Tuition Rates per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	1,993.80	1,993.80	-	0.0%	1,993.80	-	0.0%
Resident Grad	2,392.80	2,392.80	-	0.0%	2,392.80	-	0.0%
WUE	2,991.00	2,991.00	-	0.0%	2,991.00	-	0.0%
Nonresident UG	6,937.80	6,937.80	-	0.0%	6,937.80	-	0.0%
Nonresident Grad	7,336.80	7,336.80	-	0.0%	7,336.80	-	0.0%

**Mandatory Fees per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	626.90	641.35	14.45	2.3%	656.80	15.45	2.4%
Resident Grad	626.90	641.35	14.45	2.3%	656.80	15.45	2.4%
WUE	679.70	697.15	17.45	2.6%	715.60	18.45	2.6%
Nonresident UG	679.70	697.15	17.45	2.6%	715.60	18.45	2.6%
Nonresident Grad	679.70	697.15	17.45	2.6%	715.60	18.45	2.6%

**Tuition and Mandatory Fees per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	2,620.70	2,635.15	14.45	0.6%	2,650.60	15.45	0.6%
Resident Grad	3,019.70	3,034.15	14.45	0.5%	3,049.60	15.45	0.5%
WUE	3,670.70	3,688.15	17.45	0.5%	3,706.60	18.45	0.5%
Nonresident UG	7,617.50	7,634.95	17.45	0.2%	7,653.40	18.45	0.2%
Nonresident Grad	8,016.50	8,033.95	17.45	0.2%	8,052.40	18.45	0.2%

**THE MONTANA UNIVERSITY SYSTEM**  
*Montana State University - Billings COT*  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013

**Tuition Rates per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	1,236.00	1,236.00	-	0.0%	1,236.00	-	0.0%
WUE	1,854.00	1,854.00	-	0.0%	1,854.00	-	0.0%
Nonresident UG	3,108.00	3,108.00	-	0.0%	3,108.00	-	0.0%

**Mandatory Fees per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	610.70	623.65	12.95	2.1%	637.60	13.95	2.2%
WUE	663.50	679.45	15.95	2.4%	696.40	16.95	2.5%
Nonresident UG	663.50	679.45	15.95	2.4%	696.40	16.95	2.5%

**Tuition and Mandatory Fees per Semester for a Full Time Student**

Category	FY 11 Tuition	FY 12 Proposed	\$ Increase	% Increase	FY 13 Proposed	\$ Increase	% Increase
Resident UG	1,846.70	1,859.65	12.95	0.7%	1,873.60	13.95	0.8%
WUE	2,517.50	2,533.45	15.95	0.6%	2,550.40	16.95	0.7%
Nonresident UG	3,771.50	3,787.45	15.95	0.4%	3,804.40	16.95	0.4%

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

Course Credit	Reg. Fee	Tuition	Building Fee	Computer Fee	Activity Fee	Rec Activity Fee	Health Fee	Student Union Fee	Acad. Building Fee	Equip. Fee	Acad. Support Center	Tech Replace Fee	Library Fee	Athletic Fee	Total Resident	Nonres. Building Fee	Nonres. Tuition	Total Nonres.
1	\$30.00	\$166.15	\$49.00	\$3.60	\$10.00	\$17.00	\$0.00	\$33.00	\$11.00	\$3.50	\$3.70	\$39.00	\$40.30	\$29.50	\$435.75	\$4.40	\$412.00	\$852.15
2	30.00	332.30	49.00	7.20	10.00	17.00	0.00	33.00	12.00	7.00	7.40	39.00	40.30	29.50	\$613.70	8.80	824.00	\$1,446.50
3	30.00	498.45	49.00	10.80	10.00	17.00	0.00	33.00	13.00	10.50	11.10	39.00	40.30	29.50	\$791.65	13.20	1236.00	\$2,040.85
4	30.00	664.60	63.00	14.40	19.00	17.00	0.00	44.00	14.00	14.00	14.80	39.00	40.30	29.50	\$1,003.60	17.60	1648.00	\$2,669.20
5	30.00	830.75	63.00	18.00	19.00	17.00	0.00	44.00	15.00	17.50	18.50	39.00	40.30	29.50	\$1,181.55	22.00	2060.00	\$3,263.55
6	30.00	996.90	63.00	21.60	19.00	17.00	0.00	44.00	16.00	21.00	22.20	39.00	40.30	29.50	\$1,359.50	26.40	2472.00	\$3,857.90
7	30.00	1163.05	121.00	25.20	38.50	17.00	53.50	44.00	25.00	24.50	25.90	39.00	40.30	29.50	\$1,676.45	30.80	2884.00	\$4,591.25
8	30.00	1329.20	121.00	28.80	38.50	17.00	53.50	44.00	26.00	28.00	29.60	82.00	40.30	41.00	\$1,908.90	35.20	3296.00	\$5,240.10
9	30.00	1495.35	121.00	32.40	38.50	17.00	53.50	44.00	27.00	31.50	33.30	82.00	40.30	41.00	\$2,086.85	39.60	3708.00	\$5,834.45
10	30.00	1661.50	121.00	36.00	38.50	17.00	53.50	44.00	28.00	35.00	37.00	82.00	40.30	41.00	\$2,264.80	44.00	4120.00	\$6,428.80
11	30.00	1827.65	121.00	39.60	38.50	17.00	53.50	44.00	29.00	38.50	40.70	82.00	40.30	41.00	\$2,442.75	48.40	4532.00	\$7,023.15
12-18	30.00	1993.80	121.00	43.20	38.50	17.00	53.50	44.00	30.00	42.00	44.40	82.00	40.30	41.00	\$2,620.70	52.80	4944.00	\$7,617.50

<b>FY 11</b>																		
<b>FTE Rate</b>	30.00	1,993.80	121.00	43.20	38.50	17.00	53.50	44.00	30.00	42.00	44.40	82.00	40.30	41.00	2,620.70	52.80	4,944.00	7,617.50

**FY 12**

<b>Proposed Increase</b>	0.00	0.00	3.00	0.00	2.00	1.00	2.50	1.50	0.00	0.00	1.20	0.00	1.25	2.00	14.45	3.00	0.00	17.45
<b>FY 12 FTE Rate</b>	30.00	1,993.80	124.00	43.20	40.50	18.00	56.00	45.50	30.00	42.00	45.60	82.00	41.55	43.00	2,635.15	55.80	4,944.00	7,634.95

<b>Percent Increase</b>	0.0%	0.0%	2.5%	0.0%	5.2%	5.9%	4.7%	3.4%	0.0%	0.0%	2.7%	0.0%	3.1%	4.9%	0.6%	5.7%	0.0%	0.2%
-------------------------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

**FY 13**

<b>Proposed Increase</b>	0.00	0.00	3.00	0.00	2.00	2.00	2.50	1.50	0.00	0.00	1.20	0.00	1.25	2.00	15.45	3.00	0.00	18.45
<b>FY 13 FTE Rate</b>	30.00	1,993.80	127.00	43.20	42.50	20.00	58.50	47.00	30.00	42.00	46.80	82.00	42.80	45.00	2,650.60	58.80	4,944.00	7,653.40

<b>Percent Increase</b>	0.0%	0.0%	2.4%	0.0%	4.9%	11.1%	4.5%	3.3%	0.0%	0.0%	2.6%	0.0%	3.0%	4.7%	0.6%	5.4%	0.0%	0.2%
-------------------------	------	------	------	------	------	-------	------	------	------	------	------	------	------	------	------	------	------	------

**NOTES:** 1 2 3 4 5 6 7 8 9

**Note Explanations:**

- 1 The Building Fee increase will fund deferred maintenance and equipment and fund upgrades related to the long range building plan.
- 2 The Activity Fee increase will help maintain current levels of program support and fund shuttle service between campus'.
- 3 The Recreational Activity Fee increase will help maintain current hours due to minimum wage increases and automation of facility.
- 4 The Health Services Fee increase is needed for increased hours, services, and programs.
- 5 The Student Union Fee increase is needed to cover minimum wage increases and covered deferred maintenance on the building.
- 6 The Academic Support Fee will be used to meet the demand for expanded services, a mentoring program, materials and supplies.
- 7 The Library Fee increase will cover the costs of library holdings and address the funding for NWCCU recommendations.
- 8 The Athletic Fee increase will cover the costs of league expansion, increased number of sports, and scholarships.
- 9 The Non-resident Building Fee increase will fund deferred maintenance and equipment and fund upgrades related to the long range building plan.



**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
Mandatory Fees -- Authorization, Fund, and Description

Unit Name: MSU-Billings

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
<b>Mandatory Fees Assessed All Students</b>		
Registration	123-101-R0504	The Registration Fee is deposited into the General Fund. This fee is charged primarily to support the operations of the Office of the Registrar to cover the cost of personnel that provide services related to processing of applications for admissions, course registration, maintaining student transcripts and processing applications for graduation.
Building Fee	123-101-R0504	The Building Fee covers the bond payments for non-academic buildings that have been built and are maintained on campus. This includes residence halls, Student Union Building, Apsaruke Hall, Academic Support Center, parking garage and other auxiliary buildings. The current fee only covers the cost of the annual bond payment.
Utility Surcharge	127-101-R0505	Charge to students to offset the increase in utility rates. Currently not assessed at MUS Billings.
Computer Fee	940.23	The Computer Fee is dedicated to the purchase, replacement, and maintenance of most student use computers, software, servers, and network. Emphasis is placed upon expending these funds to maximize usage by all students in all programs. The approval process involves the Academic Information Technology Committee, which requires a 50% student voting membership. The fee supports the student computing environment in multi-use classrooms, multi-media classrooms, and open computing areas such as the Information Commons in the Library, College of Education, and College of Technology.
Activity Fee	940.8	The Student Activity Fee funds the operations and programs sponsored by the ASMSU-Billings Student Senate. This includes, but is not limited to providing funding for the Retort, Legal Services, Student Activities Board, ASMSU-Billings Senate Operations, Child Care Assistance Scholarships, Graduate Student Association, Undergraduate Student Research, and financial support for activities and events sponsored by student organizations.
Health Fee	123-101-R0504	The Health Services Fee provides operating costs for the Student Health Center and covers the costs of the staff, nurses, contract for visiting physicians, mental health counselors, student health educator, medications and medical supplies, equipment, and publications. The Student Health Center maintains all immunization records and provides the local administrative support for the Student Health Insurance program.
SU Fee	123-101-R0504	The Student Union Use Fee funds the personnel, programs, staff, maintenance, equipment and deferred maintenance projects in the Student Union Building. The SUB was remodeled in 1986. A number of significant equipment issues need to be addressed in the facility including the purchasing of new chairs and tables, carpeting and flooring (Ballroom), wall coverings, room dividers (Ballroom), and lighting and sound equipment. The SUB serves as the host location for many public events, and funding is needed to maintain the facility in a manner that meets the expectations of students and guests.
Equipment Fee	940.26	The Equipment Fee provides funds to purchase equipment, either for new classrooms or for the replacement of used or out-of-date equipment, utilized in academic buildings and classrooms. This may include furniture, lab equipment, audio-visual equipment, etc.
Athletic Fee	940.28	The Athletic Fee funds a portion of the expenses associated with the operation of the athletic program. Additional fund raising efforts by the Athletic Department provide approximately 40% of the operating costs of the program. The Yellowjacket Athletic Program currently has 12 competitive sports, and will add baseball in FY '06 (fall of 2005).
Library Fee	123-101-R0504	The Library Fee provides funding to support the purchase of library acquisitions, books, manuscripts, monographs, electronic resources, and other materials for the Library. This fee was instituted in FY '01 at the request of students. In FY '08 this fee is being increased for students outcomes assessment and course work cataloging.
Recreational Activity Fees	123-101-R0504	The Recreational Activities Fee provides funds for the operations of the Recreational Activities Program to include the intramural sports and leisure recreation programs. As of FY '06, this fee will be the primary source of funding for the entire program to include staffing, referees for intramural sports, lifeguards, partial support for fitness center, check-in staff at the desk, equipment, and other operating expenses.
Technology Replacement Fee	123-101-R0504	The Technology Replacement Fee is designed to fund the Administrative Information System (AIS), campus infrastructure, and supporting computing environment. This fee provides the comprehensive technology platform upon which all students, faculty, and staff conduct the business of the university. An increase in the Technology Replacement Fee was approved by the Board of Regents in May of 2003.
Academic Support Center Fee	123-101-R0504	This fees funds the operations of the Academic Support Centers on the Senior Campus and at the College of Technology. The majority of expenses covered by this fee are for personnel to include the Academic Support and Learning Specialists and tutors, printing, and equipment and materials to support the developmental level courses and tutoring provided in each program.
Academic Building Fee	123-101-R0504	The PE Building was built with student fees, but it is used for many academic purposes. Unfortunately, minimal funding is available through the State of Montana to fund the ongoing and deferred maintenance issues in this facility. The Academic Building Fee is utilized primarily to address deferred maintenance projects in the PE Building. This fee also provides partial funding for operation and maintenance costs for the College of Education building.
<b>Additional Mandatory Fees Assessed Non-Resident Students</b>		
Non-Resident Building Fee	123-101-R0504	The Building Fee covers the bond payments for non-academic buildings that have been built and are maintained on campus. This includes residence halls, Student Union Building, Apsaruke Hall, Academic Support Center, parking garage and other auxiliary buildings. The current fee only covers the cost of the annual bond payment.

**MSU BILLINGS**

**Student MANDATORY FEE Increase Proposals for FY12 and FY13  
Fees Based on Full Time Resident Undergraduate Student per Semester**

<b>2 YEAR SUMMARY OF INCREASE PROPOSALS</b>		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current Mandatory Student Fees FY11 (resident undergraduate) per Semester	\$	626.90		
Proposed Fee increase request		\$ 14.45	\$ 15.45	
Total with new fees		\$ 641.35	\$ 656.80	
Percent increase			2.3%	2.4%
REGISTRATION FEE		\$ -	\$ -	
BUILDING FEE (RESIDENT & NON-RESIDENT)		\$ 3.00	\$ 3.00	
COMPUTER FEE		\$ -	\$ -	
STUDENT ACTIVITY FEE		\$ 2.00	\$ 2.00	
RECREATIONAL ACTIVITY FEE		\$ 1.00	\$ 2.00	
HEALTH SERVICES FEE		\$ 2.50	\$ 2.50	
STUDENT UNION FEE		\$ 1.50	\$ 1.50	
UNIVERSITY ACADEMIC BUILDING FEE		\$ -	\$ -	
ACADEMIC SUPPORT CENTER FEE		\$ 1.20	\$ 1.20	
UNIVERSITY TECH REPLACEMENT FEE		\$ -	\$ -	
UNIVERSITY LIBRARY/LIBRARY ASSESSMENT FEE		\$ 1.25	\$ 1.25	
ATHLETIC FEE		\$ 2.00	\$ 2.00	
		\$ 14.45	\$ 15.45	

<b>BUILDING FEE</b>		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	121.00		
Fee increase request		\$ 3.00	\$ 3.00	
Total with new fees		\$ 124.00	\$ 127.00	
Percent increase			2.5%	2.4%

Justification: The Building Fee covers the bond payments for non-academic buildings that have been built and are maintained on campus. This includes residence halls, Student Union Building, Apsaruke Hall, Academic Support Center, parking garage and other auxiliary buildings. Petro Hall was built in 1966. Rimrock Hall was built in 1962. The current fee covers the cost of the annual bond payment. As we complete our master planning, we are even more aware of insufficient reserves as we identify significant deferred maintenance issues. The increase in this fee will be used to fund the list of deferred maintenance and equipment needs and to begin to plan for facility upgrade projects related to the long range building master plan.

<b>NON RESIDENT BUILDING FEE</b>		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time non-resident undergraduate student per semester	\$	52.80		
Fee increase request		\$ 3.00	\$ 3.00	
Total new fee		\$ 55.80	\$ 58.80	
Percent increase			5.7%	5.4%

Justification: The Building Fee covers the bond payments for non-academic buildings that have been built and are maintained on campus. This includes residence halls, Student Union Building, Apsaruke Hall, Academic Support Center, parking garage and other auxiliary buildings. Petro Hall was built in 1966. Rimrock Hall was built in 1962. The current fee covers the cost of the annual bond payment. As we complete our master planning, we are even more aware of insufficient reserves as we identify significant deferred maintenance issues. The increase in this fee will be used to fund the list of deferred maintenance and equipment needs and to begin to plan for facility upgrade projects related to the long range building master plan.

**STUDENT ACTIVITY FEE**

		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	38.50		
Fee increase request		\$	2.00	\$ 2.00
Total new fee		\$	40.50	\$ 42.50
Percent increase			5.2%	4.9%

Justification: The Student Activity Fee funds the operations and programs sponsored by the ASMSU-Billings Student Senate. This includes, but is not limited to providing funding for the Legal Services, Student Activities Board, Student Resolution Office, Child Care Scholarships, Day Care Center, Undergraduate/Graduate Student Research, Pow Wow, Student Services, Retort newspaper, Lobbyist and Political Action Office, American Chemical Society, Northcutt Steele Gallery, Drama Committee, HEROES, Sustainability projects, and ASMSUB operations. The increase in this fee will be used to provide current level of programs and services and cover program allocation requests. A portion of this increase will also support a new shuttle between COT and the Senior Campus.

**RECREATIONAL ACTIVITY FEE**

		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	17.00		
REDUCED TO \$1 AND \$2 FOR FINAL REQUEST		\$	1.00	\$ 2.00
Total new fee		\$	18.00	\$ 20.00
Percent increase			5.9%	11.1%

Justification: The Recreational Activities Fee provides funds for the operations of the Recreational Activities Program to include the intramural sports and leisure recreation programs. This fee is the primary source of funding for the entire program to include staffing, referees for intramural sports, lifeguards, partial support for the fitness center, check-in staff at the desk, equipment, and other operating expenses. This increase will allow the University to maintain hours to meet the needs of the fitness center, Pool, Intramural sports; to cover the increase in minimum wage for student wages and the increased cost of specialty positions requiring higher wages (certified lifeguards) and to automate the front desk for increased efficiency and effectiveness.

**HEALTH SERVICES FEE**

		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	53.50		
Fee increase request		\$	2.50	\$ 2.50
Total new fee		\$	56.00	\$ 58.50
Percent increase			4.7%	4.5%

Justification: The Health Services Fee provides operating costs for the Student Health Center and covers the costs of the staff, nurses, contract for visiting physicians, mental health counseling services, student health educator, medications and medical supplies, common lab tests, equipment, and publications. The Student Health Center maintains all immunization records and provides the local administrative support for the Student Health Insurance program. The Student Health Services (SHS) fee allows students to use all the services provided by the SHS without any additional fees for service except for immunizations and allergy shots. The SHS provides weekday clinical services with care by RN's and medical providers, mental health counseling and wellness programs. The increase is needed to provide much needed changes and improvement in the types of services, hours, and programmatic offerings needed to meet the needs of students at the COT campus and the main campus. Specific issues include updating technology and on-line services for health/wellness, counseling formats and hours, COT services and hours.

This increase in SHS fees would apply to these increased costs:

- To better meet student needs on the COT campus, we have expanded our nursing coverage hours at the COT by hiring a temporary, part time Nurse in this role. This added a cost to our already strained budget of approximately \$8000/FY.
- Mental Health counseling services is included in the SHS fees. Currently the Counselors (two counselors at a total of .75FTE) are completely full with several clients being seen only every two weeks. To meet the current and growing counseling needs of the students and expand counseling services to be available at the COT, we will need to hire another part time counselor at .35 to .40FTE.
- We continue to offer common lab tests to students without a cost to them. However, the costs of the tests continue to rise. An increased SHS fee would ease some of these costs.
- Currently, the Director of SHS is a Registered Nurse who is responsible for both administrative and clinical work. She is retiring. A search will begin for a new SHS Director in January, 2011. This new hire may take several different directions, all of which will include an increase in the personnel budget.

<b>STUDENT UNION FEE</b>		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	44.00		
Fee increase request		\$ 1.50	\$ 1.50	
Total new fee		\$ 45.50	\$ 47.00	
Percent increase			3.4%	3.3%

Justification: The Student Union Use Fee funds the personnel, programs, staff, maintenance, equipment and deferred maintenance projects in the Student Union Building. The SUB was remodeled in 1986. A number of significant equipment issues need to be addressed in the facility including the purchasing of new chairs and tables, carpeting and flooring (Ballroom), wall coverings, room dividers (Ballroom), and lighting and sound equipment. The SUB serves as the host location for many public events, and funding is needed to maintain the facility in a manner that meets the expectations of students and guests. The increase in this fee will be used to cover minimum wage increases, to continue to fund the list of deferred maintenance and equipment needs and to begin to plan for facility upgrade projects related to the long range building master plan for the Student Union.

<b>UNIVERSITY LIBRARY/LIBRARY ASSESSMENT FEE</b>		<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$	40.30		
Fee increase request		\$ 1.25	\$ 1.25	
Total new fee		\$ 41.55	\$ 42.80	
Percent increase			3.1%	3.0%

Justification: The Library Fee provides funding to support the purchase of library acquisitions, books, manuscripts, monographs, electronic resources, and other materials for the Libraries located on both the Senior and the College of Technology campuses. This increase helps to cover the costs for increased library holdings for new programs and addresses NWCCU recommendation on stabilization of Library funding. In 1998, the NWCCU accreditation team noted the lack of adequate funding for the ever-increasing cost of library services, particularly journal and electronic resource subscriptions, and encouraged MSUB to seek additional funding support in this area. In direct response to this recommendation, the Library Fee was initiated in 2000 to enable the Library to improve services and availability of resources, and was enthusiastically supported by students. While noting ongoing difficulties associated with cost increases, the 2003 NWCCU report praised the Library Fee as evidence of student support for library services. The Fee is primarily used to fund electronic resources, including the online library catalog and numerous research databases, that are accessible to students and faculty 24 hours a day from any location.

<b>ACADEMIC SUPPORT CENTER FEE</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$ 44.40		
Fee increase request		\$ 1.20	\$ 1.20
Total new fee		\$ 45.60	\$ 46.80
Percent increase		2.7%	2.6%

Justification: Over five years, there have been significant increases to fall (60% increase) and spring (21% increase) tutoring contact hours culminating in over 31,000 hours. Over the same time period, students fees have only risen 12%. This fee funds the operations of the Academic Support Centers on the Senior Campus and at the College of Technology. The majority of expenses covered by this fee are for personnel to include the Academic Support and Learning Specialists and tutors, printing, and equipment and materials to support the developmental level courses and tutoring. The proposed increase will be used to meet the demands of an expanding need for tutoring services, new types of tutor offerings (online and subject), mentoring programs, facilities, materials and supplies. The ASC services include assistance for adult learners and displaced adult learners, both online and on campus, encompassing developmental, academic foundation courses, and degree specific courses to improve retention.

<b>ATHLETIC FEE</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$ 41.00		
REDUCED TO \$2 AND \$2 FOR FINAL REQUEST		\$ 2.00	\$ 2.00
Total new fee		\$ 43.00	\$ 45.00
Percent increase		4.9%	4.7%

Justification: The Athletic Fee funds a portion of the expenses associated with the operation of the Yellowjacket Athletic Program. Additional fund raising efforts by the Athletic Department provide approximately 40% of the operating costs of the program. This increase will be used to cover increased travel costs, expand sports rosters, and other increasing operating costs. In addition to rising costs for all forms of athletic team travel (e.g., air, bus, vans, etc.), the addition of Simon Fraser University (Burnaby, British Columbia, Canada) has driven up the travel costs for 6 of our 7 team sports, all of which must now travel to Simon Fraser for conference contests. This additional trip can easily run between \$7,000 and \$13,000, depending upon the sport (i.e., travel party size). In addition, track and field at MSUB continues to grow in squad size, thus increasing their travel costs wherever they go. For example, traveling with 2 buses is double the cost of 1 bus; additional hotel rooms, meals, uniforms, etc., also escalate as a sport's roster, such as track and field, grows. Adding student-athletes to track and field benefits MSUB in growing Montana resident student enrollment, but there is a cost to the team's overall operation.



**MSU BILLINGS**  
**COLLEGE OF TECHNOLOGY**  
**Student MANDATORY FEE Increase Proposals for FY12 and FY13**  
**Fees Based on Full Time Resident Undergraduate Student per Semester**

**2 YEAR SUMMARY**

	FY 11	FY 12	FY 13
Current Mandatory Student Fees FY11 (resident undergraduate) per Semester	\$ 610.70		
Proposed Fee increase request		\$ 12.95	\$ 13.95
Total with new fees		\$ 623.65	\$ 637.60
Percent increase		2.1%	2.2%

REGISTRATION FEE		\$ -	\$ -
COT BUILDING FEE (RESIDENT & NON RESIDENT)		\$ 3.00	\$ 3.00
UNIVERSITY COMPUTER FEE		\$ -	\$ -
STUDENT ACTIVITY FEE		\$ 2.00	\$ 2.00
RECREATIONAL ACTIVITY FEE		\$ 1.00	\$ 2.00
HEALTH SERVICES FEE		\$ 2.50	\$ 2.50
UNIVERSITY ACADEMIC BUILDING FEE		\$ -	\$ -
UNIVERSITY LIBRARY/LIBRARY ASSESSMENT FEE		\$ 1.25	\$ 1.25
ACADEMIC SUPPORT CENTER FEE		\$ 1.20	\$ 1.20
UNIVERSITY TECH REPLACEMENT FEE		\$ -	\$ -
ATHLETIC FEE		\$ 2.00	\$ 2.00
		\$ 12.95	\$ 13.95

**COT BUILDING FEE**

	FY 11	FY 12	FY 13
Current fee for full time resident undergraduate student per semester	\$ 121.00		
Fee increase request		\$ 3.00	\$ 3.00
Total new fee		\$ 124.00	\$ 127.00
Percent increase		2.5%	2.4%

Justification: The COT Building/Maintenance Fee covers the costs for repair and maintenance for buildings that have been built and are maintained on the COT campus. As we complete our master planning, we are even more aware of insufficient reserves as we identify significant deferred maintenance issues. This increase will help MSU Billings to address deferred maintenance issues.

**NON RESIDENT BUILDING FEE**

	FY 11	FY 12	FY 13
Current fee for full time non-resident undergraduate student per semester	\$ 52.80		
Fee increase request		\$ 3.00	\$ 3.00
Total new fee		\$ 55.80	\$ 58.80
Percent increase		5.7%	5.4%

Justification: The COT Building/Maintenance Fee covers the costs of repair and maintenance for buildings that have been built and are maintained on the COT campus. As we complete our master planning, we are even more aware of insufficient reserves as we identify significant deferred maintenance issues. This increase will help MSU Billings to address deferred maintenance issues.

**STUDENT ACTIVITY FEE**

	FY 11	FY 12	FY 13
Current fee for full time resident undergraduate student per semester	\$ 28.50		
Fee increase request		\$ 2.00	\$ 2.00
Total new fee		\$ 30.50	\$ 32.50
Percent increase		7.0%	6.6%

Justification: The Student Union Use Fee funds the personnel, programs, staff, maintenance, equipment and deferred maintenance projects in the Student Union Building. The SUB was remodeled in 1986. A number of significant equipment issues need to be addressed in the facility including the purchasing of new chairs and tables, carpeting and flooring, wall coverings, office changes and updates, and more. The SUB serves as the host location for many public events, and funding is needed to maintain the facility in a manner that meets the expectations of students and guests. The increase in this fee will be used to cover minimum wage increases, to continue to fund the list of deferred maintenance and equipment needs and to begin to plan for facility upgrade projects related to the long range building master plan for the Student Union.

<b>RECREATIONAL ACTIVITY FEE</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$ 9.00		
REDUCED TO \$1 AND \$2 FOR FINAL REQUEST		\$ 1.00	\$ 2.00
Total new fee		\$ 10.00	\$ 12.00
Percent increase		11.1%	20.0%

Justification: The Recreational Activities Fee provides funds for the operations of the Recreational Activities Program to include the intramural sports and leisure recreation programs. This fee is the primary source of funding for the entire program to include staffing, referees for intramural sports, lifeguards, partial support for the fitness center, check-in staff at the desk, equipment, and other operating expenses. This increase will allow the University to maintain hours to meet the needs of the fitness center, Pool, Intramural sports; to cover the increase in minimum wage for student wages and the increased cost of specialty positions requiring higher wages (certified lifeguards) and to automate the front desk for increased efficiency and effectiveness.

<b>HEALTH SERVICES FEE</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
Current fee for full time resident undergraduate student per semester	\$ 53.50		
Fee increase request		\$ 2.50	\$ 2.50
Total new fee		\$ 56.00	\$ 58.50
Percent increase		4.7%	4.5%

Justification: The Health Services Fee provides operating costs for the Student Health Center and covers the costs of the staff, nurses, contract for visiting physicians, mental health counseling services, student health educator, medications and medical supplies, common lab tests, equipment, and publications. The Student Health Center maintains all immunization records and provides the local administrative support for the Student Health Insurance program. The Student Health Services (SHS) fee allows students to use all the services provided by the SHS without any additional fees for service except for immunizations and allergy shots. The SHS provides weekday clinical services with care by RN's and medical providers, mental health counseling and wellness programs. The increase is needed to provide much needed changes and improvement in the types of services, hours, and programmatic offerings needed to meet the needs of students at the COT campus and the main campus. Specific issues include updating technology and on-line services for health/wellness, counseling formats and hours, COT services and hours.

This increase in SHS fees would apply to these increased costs:

- To better meet student needs on the COT campus, we have expanded our nursing coverage hours at the COT by hiring a temporary, part time Nurse in this role. This added a cost to our already strained budget of approximately \$8000/FY.
- Mental Health counseling services is included in the SHS fees. Currently the Counselors (two counselors at a total of .75FTE) are completely full with several clients being seen only every two weeks. To meet the current and growing counseling needs of the students and expand counseling services to be available at the COT, we will need to hire another part time counselor at .35 to .40FTE.
- We continue to offer common lab tests to students without a cost to them. However, the costs of the tests continue to rise. An increased SHS fee would ease some of these costs.
- Currently, the Director of SHS is a Registered Nurse who is responsible for both administrative and clinical work. She is retiring. A search will begin for a new SHS Director in January, 2011. This new hire may take several different directions, all of which will include an increase in the personnel budget.

**UNIVERSITY LIBRARY/LIBRARY ASSESSMENT FEE**

	FY 11	FY 12	FY 13
Current fee for full time resident undergraduate student per semester	\$ 40.30		
Fee increase request		\$ 1.25	\$ 1.25
Total new fee		\$ 41.55	\$ 42.80
Percent increase		3.1%	3.0%

Justification: The Library Fee provides funding to support the purchase of library acquisitions, books, manuscripts, monographs, electronic resources, and other materials for the Libraries located on both the Senior and the College of Technology campuses. This increase helps to cover the costs for increased library holdings for new programs and addresses NWCCU recommendation on stabilization of Library funding. In 1998, the NWCCU accreditation team noted the lack of adequate funding for the ever-increasing cost of library services, particularly journal and electronic resource subscriptions, and encouraged MSUB to seek additional funding support in this area. In direct response to this recommendation, the Library Fee was initiated in 2000 to enable the Library to improve services and availability of resources, and was enthusiastically supported by students. While noting ongoing difficulties associated with cost increases, the 2003 NWCCU report praised the Library Fee as evidence of student support for library services. The Fee is primarily used to fund electronic resources, including the online library catalog and numerous research databases, that are accessible to students and faculty 24 hours a day from any location.

**ACADEMIC SUPPORT CENTER FEE**

	FY 11	FY 12	FY 13
Current fee for full time resident undergraduate student per semester	\$ 44.40		
Fee increase request		\$ 1.20	\$ 1.20
Total new fee		\$ 45.60	\$ 46.80
Percent increase		2.7%	2.6%

Justification: This fee funds the operations of the Academic Support Centers on the Senior Campus and at the College of Technology. The majority of expenses covered by this fee are for personnel to include the Academic Support and Learning Specialists and tutors, printing, and equipment and materials to support the developmental level courses and tutoring. Over five years, there have been significant increases to fall (60% increase) and spring (21% increase) tutoring contact hours culminating in over 31,000 hours. Over the same time period, students fees have only risen 12%. The proposed increase will be used to meet the demands of an expanding need for tutoring services, new types of tutor offerings (online and subject), mentoring programs, facilities, materials and supplies. The ASC services include assistance for adult learners and displaced adult learners, both online and on campus, encompassing developmental, academic foundation courses, and degree specific courses to improve retention.

**ATHLETIC FEE**

	FY 11	FY 12	FY 13
Current fee for full time resident undergraduate student per semester	\$ 41.00		
REDUCED TO \$2 AND \$2 FOR FINAL REQUEST		\$ 2.00	\$ 2.00
Total new fee		\$ 43.00	\$ 45.00
Percent increase		4.9%	4.7%

Justification: The Athletic Fee funds a portion of the expenses associated with the operation of the Yellowjacket Athletic Program. Additional fund raising efforts by the Athletic Department provide approximately 40% of the operating costs of the program. This increase will be used to cover increased travel costs, expand sports rosters, and other increasing operating costs. In addition to rising costs for all forms of athletic team travel (e.g., air, bus, vans, etc.), the addition of Simon Fraser University (Burnaby, British Columbia, Canada) has driven up the travel costs for 6 of our 7 team sports, all of which must now travel to Simon Fraser for conference contests. This additional trip can easily run between \$7,000 and \$13,000, depending upon the sport (i.e., travel party size). In addition, track and field at MSUB continues to grow in squad size, thus increasing their travel costs wherever they go. For example, traveling with 2 buses is double the cost of 1 bus; additional hotel rooms, meals, uniforms, etc., also escalate as a sport's roster, such as track and field, grows. Adding student-athletes to track and field benefits MSUB in growing Montana resident student enrollment, but there is a cost to the team's overall operation.

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
 New or Changing **Non-Mandatory Fees Only**-- Rates per Semester

THE MONTANA UNIVERSITY SYSTEM

Montana State University at BILLINGS

NAME OF FEE	RUBRIC	BOR AUTHORIZATI	CURRENT FY11 FEE	FY 12 FEE	Dollar CHANGE	% CHANGE	FY 13 FEE	Dollar CHANGE	% CHANGE	FUND
<b>Pass Through Fees</b>										
Drafting Project Development	DSGN 231 (formerly DSGN 228)	151-104-R0511	22.00	30.00	8.00	36%	30.00	-	0%	633000/33300
Drafting Project Development	DSGN 228	151-104-R0511	22.00	-	(22.00)	Eliminate fee	-	-		633000/33300
Justification: This is a pass through fee for the National Occupational Certification Institute (NOCTI) Exam. It serves as a form of external validation of outcomes for the Drafting and Design program. Results from the test (and embedded subcategories evaluations) provide feedback to the program as indicators that are then used to improve aspects of the Drafting and Design curriculum. Further, the NOCTI test serves as an outcome-based indicator regarding student performance on a national basis. Requirements of the Perkins grant now request information from national tests as outcomes indicators, so this test is critical to MSUB COT outcomes on multiple levels.										
Health Occupation - Paramedic	PARA 241	151-104-R0511	175.00	200.00	25.00	14%	200.00	-	0%	633000/33300
Justification: This fee is a pass through fee for the Advanced Cardiac Life Support Certification. The cost of providing the certification has increased. Paramedic students are required to take and successfully pass the following certification: Advanced Cardiac Life Support (ACLS). The ACLS Certification is necessary for job placement. Students prepare in the classroom for two months and then go to the hospitals to complete this course. Not only does this course lead to certification, but the students have the added bonus of studying directly with healthcare providers in the field. This fee is billed directly from the hospital and covers the hospital's costs of instruction, testing, and certification. The cost of this certification has increased over the years and additional fees are necessary to continue offering this certification to students.										
Health Occupation - Paramedic	PARA 246	151-104-R0511	350.00	400.00	50.00	14%	400.00	-	0%	633000/33300
Justification: This fee is a pass through fee for two national certifications required in the Paramedic program. There is a \$25 increase in the fee for the Pediatric Advance Life Support (PALS) and a \$25 increase for Neonatal Resuscitation (NRP) Certification. Paramedic students are required to take and successfully pass the following critical care areas as part of their program: Pediatric Advanced Life Support (PALS) and the Neonatal Resuscitation Program (NRP) Certification. The PALS Certification is necessary for job placement. While the NRP Certification is not required for job placement, it will provide students an additional credential that may help them secure a position in the paramedic field. Students prepare in the classroom for two months and then go to the hospitals to complete these certifications.										
<b>Updates to Existing Course Fees</b>										
Biology (formerly BIOL 371 & CHEM 371)	BCH 381	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology (formerly BIOL 473 & CHEM 473)	BCH 481	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology (formerly BIOL 115)	BIOB 102	151-104-R0511	15.00	25.00	10.00	67%	25.00	-	0%	633000/33300
Biology (formerly Biol 273)	BIOB 261	151-104-R0511	15.00	35.00	20.00	133%	35.00	-	0%	633000/33300
Biology (formerly BIOL 354)	BIOB 376	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology (formerly BIOL 373)	BIOB 426	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology (formerly BIOL 188 & 189)	BIOB 161, 171	151-104-R0511	15.00	25.00	10.00	67%	25.00	-	0%	633000/33300
Biology (formerly BIOL 356)	BIOE 371	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology Anatomy, and Physiology I, II Labs	BIOL 343, 346	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300
Biology Micro (formerly BIOL 261)	BIOM 251	151-104-R0511	15.00	35.00	20.00	133%	35.00	-	0%	633000/33300
Biology (formerly BIOL 350)	BIOM 361	151-104-R0511	15.00	40.00	25.00	167%	40.00	-	0%	633000/33300

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
 New or Changing **Non-Mandatory Fees Only**-- Rates per Semester

**THE MONTANA UNIVERSITY SYSTEM**

**Montana State University at BILLINGS**

NAME OF FEE	RUBRIC	BOR AUTHORIZATI	CURRENT FY11 FEE	FY 12 FEE	Dollar CHANGE	% CHANGE	FY 13 FEE	Dollar CHANGE	% CHANGE	FUND
<p><b>Justification:</b> State of the art equipment in the sciences has been purchased in the past 2 years, changing the lab fee needs dramatically. These fees cover costs associated with consumable lab supplies within the biology and physical sciences. The fees provide the ability of the department to offer contemporary labs in the sciences. Students are provided with specimens, reagents and other consumables to engage in scientific lab activities. Variables encountered when purchasing consumable supplies include annual cost increases, escalating shipping costs, and the need to purchase new supplies to support student labs where new equipment (purchased with other funding sources) is being used. Some upper division labs with more sophisticated experiments require precision supplies and lab consumables that are expensive and may need to be shipped overnight. In addition, regulations related to waste disposal have contributed to increased lab costs.</p> <p>We propose a tiered approach to lab fees to meet the reality of 21st century science. The requested lab fee structure has these attributes. 1) It will cover the cost of consumables and related charges without compromising lab quality. 2) It is user based. 3) It recognizes the higher cost of upper division labs. 4) A major investment (with other funding sources) has been made in several pieces of scientific equipment in the sciences over the last two years. Equipment such as a new Nuclear Magnetic Resonance Spectrometer (NMR), Gas chromatograph-Mass Spectrometer, Scanning electron microscope and high performance liquid chromatograph require costly consumable materials. The consumable supplies purchased with the proposed lab fees will give our students new, exciting and intellectually stimulating approaches to problem-solving in science by allowing faculty to employ the new equipment which require the use of consumable lab supplies as a routine part of the lab experience and allows the Sciences to continue to offer high quality labs, giving our students the level of hands-on expertise required to succeed and compete effectively. Examples of some of the specific increased costs are as follows:</p> <ul style="list-style-type: none"> <li>• Biology labs: In 2004, Spirogyra living culture was \$4.99. Today = \$8.25. Increase in cost since 2004 = 65%</li> <li>• Human Anat &amp; Phys: Cadaver was \$1200. Today = \$1800. Increase in cost since 2010 = 67%</li> <li>• Organic Chemistry: 400ml Beaker Cost 2008 \$2.18. cost 2011 \$3.78. Increase in cost since 2008 = 73%</li> <li>• All disciplines: 10 ml graduated cylinder: Cost 2008 \$13.28. Cost 2011 \$19.89. Increase in cost since 2008 = 51%</li> <li>• General Chemistry: Evaporating dish: Cost 2008 \$6.34. Cost 2011 \$9.38. Increase in cost since 2008 = 48%</li> <li>• All disciplines: Wash bottle Cost 2008 \$1.78. Cost 2011 \$3.27. Increase in cost since 2008 = 84%</li> <li>• All disciplines: Thermometer Cost 2008 \$3.33. Cost 2011 6.96. Increase in cost since 2008 = 110%</li> <li>• All disciplines: Acetone Cost 2009 \$44.80. cost 2011 73.19. Increase in cost since 2009 =63%</li> <li>• Cell biology, molecular genetics, biochemistry: DNA ladder Cost 2005 \$75. Cost 2011 \$254. Increase in cost since 2005 =238%</li> <li>• Cell &amp; Molecular Genetics: In general, costs in this area for most supplies since 2005 has increased an average of 41%.</li> <li>• Shipping costs have increased. Living (temperature sensitive) specimens for biology lab must be shipped next day air due to their policies regarding live specimens shipped to Montana.</li> </ul>										
Computer Graphics	ART 255, 256, 257	151-104-R0511	30.00	90.00	60.00	200%	90.00	-	0%	633000/33300
<p><b>Justification:</b> This fee is for photographic, digital art, and graphic materials provided to students that become student property and for consumable lab supplies. The Art Department recently installed a new Digital Studio with 3 large format plotters (purchased with other funding sources). These plotters create professional quality, archival prints suitable for photography, digital art, and graphics applications. They are very expensive to run (a complete ink set for each is \$2700 for the 11 inks), in addition to the expense of the paper they print on. Each student makes approximately 45-8" x 10" prints (including assignments and test prints), which cost about \$1.09 each if we buy our supplies in bulk. For final projects, they will make 9 larger prints (16" x 20") at about \$4.50 per print. This quantity of prints (45*1.09 + 9*4.5= \$89.37) justifies the request for a \$90 student fee. At this time, there is no course book required for this class.</p>										
Photography	ART 211, 311, 411, 493	151-104-R0511	40.00	100.00	60.00	150%	100.00	-	0%	633000/33300
<p><b>Justification:</b> This fee is for materials provided to students that become student property and for consumable lab supplies. As there is a newly placed Bachelors in Fine Arts degree, a new full-time faculty person, and a new digital photography element to the course, the minimum requirements for the course have been reevaluated. First, the quantity of film shot (i.e. the amount of opportunities that the student has to experience the media) has been increased to reflect the vigorous standards a BFA demands. Previously, the course was budgeted for each student to shoot approximately 10 rolls of 24-exposure film per semester (240 frames); the new curriculum reflects 15 rolls of 36- exposure film (540 frames) with an increased number of projects (an increase in the number of prints produced over the semester). This additional quantity of film requires more chemicals and photographic paper to develop a photographic portfolio for the course. Each level of photography will commit an increasing amount of time on digital photography applications. Intermediate and Advanced students are taught refined printing methods using fiber paper (an archival material that costs almost twice that of the paper beginning students use), and other advanced photography techniques, such as studio lighting, medium format cameras/film, hand-coloring, and toning. The addition of the new digital lab to the art department affords this opportunity to our photography students. As a result, a portion of the photography lab fee will go toward digital printing cost for chemical and digital darkrooms. If this fee increase is not implemented, students will be asked to purchase film and photographic paper on their own. Because MSU Billings can get bulk rates and less expensive shipping, requiring students to purchase items on their own would put a greater financial burden on our students than this fee increase.</p>										
MCHC		151-104-R0511	Varies			Eliminate fee				634138/33300





**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
 New or Changing **Non-Mandatory Fees Only**-- Rates per Semester

**THE MONTANA UNIVERSITY SYSTEM**

**Montana State University at BILLINGS**

NAME OF FEE	RUBRIC	BOR AUTHORIZATI	CURRENT FY11 FEE	FY 12 FEE	Dollar CHANGE	% CHANGE	FY 13 FEE	Dollar CHANGE	% CHANGE	FUND
Special Summer Recreation Fee		151-104-R0511	22.50	40.00	17.50	78%	40.00	-	0%	638014/33300
Justification: The Special Summer Recreation Fee is an optional fee charged to students who are not enrolled at MSU Billings during the summer semester but who wish to use the recreational facilities during May, June, July and August. To qualify, a student must have been enrolled the previous spring semester and/or registered for the upcoming fall term. Summer recreation services include the use of the fitness center, swimming pool, racquetball courts, and gymnasiums during normal summer hours. This fee is used to help offset summer operating expenses for recreation staffing and equipment. This increase is needed to make sure we have the funding to provide the recreational services in the summer when the number of students paying the recreational activities mandatory fees drop. It is more expensive in the summer to provide services because of the lower critical mass of students paying fees.										
<b>Auxiliary Fees</b>										
Insight Fee		151-104-R0511	25.00	30.00	5.00	20%	35.00	5.00	17%	644407/34301
Justification: The Insight Class is a course students are required to attend if they are found in violation of the campus alcohol/drug policy. The fee covers the cost of the materials and instructor. We currently do not make enough money from the charge that is assessed to the students who attend to cover the cost of the course. We have to use housing or health center money to balance the Insight course account. We want to ensure that the income from the fee covers the expenses. The revenue is also difficult to predict as it depends on the number of policy violations and how many students are sanctioned to attend the course and pay the fee. The course is offered 5 times per semester and the instructor is paid per session; however the attendance can fluctuate from 3 students to 15 depending on the level of student conduct. Students take an on line assessment and we print the results. They then get a packet of resources. There are printing costs and also a cost for the on line assessment.										
Parking Fines	Towing Fine	151-104-R0511	25.00	Varies			25.00	Varies		643000/34301
Justification: Pass through the cost of towing a vehicle related to illegal or repeat parking offenses. We are working with various towing companies and negotiating rates to keep costs reasonable.										
<b>RESIDENCE HALL ROOMS:</b>										
Double Room per semester		151-104-R0511	1,565.00	1,675.00	110.00	7%	1,790.00	115.00	7%	644407/34301
Single Room per semester		151-104-R0511	1,960.00	2,070.00	110.00	6%	2,185.00	115.00	6%	644407/34301
Justification: The primary reason for the requested increase is to budget for current and long range Facilities needs. The development of the long range master plan has identified long term facility goals and new construction; however, there are some items that can be completed within the next two years to bring items up to date while still fitting within the long-range master plan update. These items include: Upcoming immediate items we can fix in conjunction with the master plan: Furniture for the lobbies (about \$10,000/floor x 10 floors= \$100,000) Bathroom and shower upgrades (about \$50,000/wing); Roof replacement (\$700,000). The master plan also outlines beginning upgrades on the rooms on each floor in a phased in approach. This is an estimate of about \$2 million per phase. In addition to the major facilities needs, there are other basic increases that occur each year and we need to budget for these increases: Operational cost of programs and services; Utilities- including cable TV; Routine maintenance and building cost. In meeting with the RHA student representative group, they indicated they would be willing to pay the increase if it meant the updates and facilities planning could begin.										
<b>FAMILY HOUSING APPARTMENTS:</b>										
Family Housing - 2 bedroom - monthly rent		151-104-R0511	475.00	475.00	-	0%	500.00	25.00	5%	644407/34302
Family Housing - 3 bedroom - monthly rent		151-104-R0511	525.00	525.00	-	0%	550.00	25.00	5%	644407/34303
Justification: The family housing rent will be used to cover expenses related to maintenance. The apartments are now 12 years old and we need to begin carpet replacement, appliance updates, etc. The cost for housing is still within the current Billings market for apartments. This rent includes laundry and air conditioning.										
<b>BOARD:</b>										
Meal Plan -Gold		151-104-R0511	1,245.00	1,305.00	60.00	5%	1,370.00	65.00	5%	644407/34301
Meal Plan - Silver		151-104-R0511	1,185.00	1,245.00	60.00	5%	1,305.00	60.00	5%	644407/34301
Meal Plan - Bronze		151-104-R0511	1,170.00	1,225.00	55.00	5%	1,285.00	60.00	5%	644407/34301
Meal Plan - Copper		151-104-R0511	1,100.00	1,155.00	55.00	5%	1,210.00	55.00	5%	644407/34301
Justification: The 5% increase in dining costs would allow for the increases in food and operational costs. Additional revenue from the fee increase will go to student requested improvements to programs and services.										

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
 New or Changing **Non-Mandatory Fees Only**-- Rates per Semester

THE MONTANA UNIVERSITY  
SYSTEM

Montana State University at BILLINGS

NAME OF FEE	RUBRIC	BOR AUTHORIZATI	CURRENT FY11 FEE	FY 12 FEE	Dollar CHANGE	% CHANGE	FY 13 FEE	Dollar CHANGE	% CHANGE	FUND
<b>New Designated or Auxiliary Fees</b>										
PE Building Locker User Fee		151-104-R0511	-	\$5/\$10/ Semester	\$5/\$10/ Semester	New Fee	\$5/\$10/ Semester		New Fee	

**Justification:** The optional PE Building Locker User Fee is needed to provide the ability to track and control lockers for users who want to reserve a small or large locker by the semester. The current locker demand is more than the available lockers in the facility. Since the elimination of classified locker room staff, no reservation system has been in place and all large lockers are taken. This optional fee will allow for the purchase of approved locks along with the ability to track and control usage. No fees will be charged for day use of lockers.



## NONMANDATORY FEE ADDITIONAL INFORMATION

### Science Lab Fees

State of the art equipment in the sciences has been purchased in the past 2 years, changing the lab fee needs dramatically. These fees cover costs associated with consumable lab supplies within the biology and physical sciences. The fees provide the ability of the department to offer contemporary labs in the sciences. Students are provided with specimens, reagents and other consumables to engage in scientific lab activities. Variables encountered when purchasing consumable supplies include annual cost increases, escalating shipping costs, and the need to purchase new supplies to support student labs where new equipment (purchased with other funding sources) is being used. Some upper division labs with more sophisticated experiments require precision supplies and lab consumables that are expensive and may need to be shipped overnight. In addition, regulations related to waste disposal have contributed to increased lab costs.

We propose a tiered approach to lab fees to meet the reality of 21st century science. The requested lab fee structure has these attributes. 1) It will cover the cost of consumables and related charges without compromising lab quality. 2) It is user based. 3) It recognizes the higher cost of upper division labs. 4) A major investment (with other funding sources) has been made in several pieces of scientific equipment in the sciences over the last two years. Equipment such as a new Nuclear Magnetic Resonance Spectrometer (NMR), Gas chromatograph-Mass Spectrometer, Scanning electron microscope and high performance liquid chromatograph require costly consumable materials. The consumable supplies purchased with the proposed lab fees will give our students new, exciting and intellectually stimulating approaches to problem-solving in science by allowing faculty to employ the new equipment which require the use of consumable lab supplies as a routine part of the lab experience and allows the Sciences to continue to offer high quality labs, giving our students the level of hands-on expertise required to succeed and compete effectively. Additional detail provided in separate document.

Biology & Physical Sciences Labs: Lab material costs have increased and there has been no change in lab fees for most labs since 1992. It has come to a point that we must request an increase. We have exhausted all other funding possibilities.

As an example, I have compiled a partial list (attached) of consumable lab supply costs for three courses: Biom 361, Biom 251 and Biob 261. I want to emphasize that these are partial lists of some of the consumables used in each lab. Based on current enrollments and a lab fee of \$15.00 per student and with only a partial list of consumable costs, a small example of the deficit we face is as follows:

Course	Cost (partial) of consumables	Current income	Net increased cost
Biom 361	\$1100.00	\$120.00	\$980.00 + other supplies
Biob 261	\$894.00	\$615.00	\$279.00 + other supplies
Biom 251	\$1033.00	\$480.00	\$553.00 + other supplies

Other Examples:

- Biology labs: In 2004, Spirogyra living culture was \$4.99. Today = \$8.25. Increase in cost since 2004 = 65%
- Human Anat & Phys: Cadaver was \$1200. Today = \$1800. Increase in cost since 2010 = 67%
- Organic Chemistry: 400ml Beaker Cost 2008 \$2.18. cost 2011 \$3.78. Increase in cost since 2008 = 73%
- All disciplines: 10 ml graduated cylinder: Cost 2008 \$13.28. Cost 2011 \$19.89. Increase in cost since 2008 = 51%
- General Chemistry: Evaporating dish: Cost 2008 \$6.34. Cost 2011 \$9.38. Increase in cost since 2008 = 48%

- All disciplines: Wash bottle Cost 2008 \$1.78. Cost 2011 \$3.27. Increase in cost since 2008 = 84%
- All disciplines: Thermometer Cost 2008 \$3.33. Cost 2011 6.96. Increase in cost since 2008 = 110%
- All disciplines: Acetone Cost 2009 \$44.80. cost 2011 73.19. Increase in cost since 2009 =63%
- Cell biology, molecular genetics, biochemistry: DNA ladder Cost 2005 \$75. Cost 2011 \$254. Increase in cost since 2005 =238%
- Cell & Molecular Genetics: In general, costs in this area for most supplies since 2005 has increased an average of 41%.
- Shipping costs have increased. Living (temperature sensitive) specimens for biology lab must be shipped next day air due to their policies regarding live specimens shipped to Montana.

New Science Lab Fees: New equipment in many science labs will require student lab fees for short and long term consumable costs. For example, new student fluorescent microscopes in Cell and Molecular Biology lab will require consumable fluorescent molecular probes.

Here are a few examples:

- Cell & Molec Biology: Fluorescent probe (Invitrogen #C10582) \$339.00. NEW COST. (Note: we expect students to use several different probes in this course.)
- All disciplines: Scanning Electron Microscope gold/palladium “target” \$615.00. NEW COST
- Human Anat & Phys: Glucose & Cholesterol test kits. \$373.44 NEW COST
- All disciplines: Operation of Gas chromatograph-Mass Spectrometer & HPLC gases/ultrapure solvents: (estimate) \$1800 NEW COST.

Peter has been supporting Paul – Science Technical Services (STS) general fund budget has supplemented lab courses when the fee can no longer cover the costs and for lab courses without a lab fee. This practice can no longer continue since the STS budget must be used to purchase supplies, items neglected for many years (e.g. replace old hardware like Bunsen burners, clamps, burets, safety/hazardous waste supplies, lab safety setup, instrumentation maintenance, some maintenance costs and other STS-related expenses). STS will no longer stockpile chemicals as a part of its best-practices safety program. The cost of these chemicals has increased enormously in recent years and they are all purchased on an as-needed basis at current prices. In addition, at fiscal year-end budget is band aided together from any and all available sources to cover budget over-runs. We cannot continue to operate this way. The labs must have a stable budget to allow for consistent, quality student instruction in the labs.

We estimate that the increase in fees would generate around \$10,000 in additional revenue to support the lab activities. Not all lab fees have increases. Upper division classes have higher increases in the proposed fees but there are fewer students enrolled in the upper division courses. The lower division labs have more students, but the fee increase is a lower percentage.

		FY09	FY10	FY11	FY Increased Collection Estimate
<b>Fund</b>	<b>Name</b>				
633106	Biology Lab Fees	10,217	10,315	10,282	6,889
	COT Biology Lab				
633148	Fees	-	6,549	5,703	3,821
	<b>Total</b>	<b>10,217</b>	<b>16,864</b>	<b>15,985</b>	<b>10,710</b>

To put the increased science lab fee proposals in the student's perspective, a student with a Bachelor of Science in Biology would pay an additional \$165 over the 4 years of their plan of study or \$20 the first year; \$70 the second year; \$50 the third year; \$25 the 4<sup>th</sup> year.

<b>BS-Biology Courses impacted by proposed lab fee increase</b>			
<i>Bachelor of Science in Biology</i>	<b>LAB FEE Proposed Increase</b>		
	<b>Fall</b>	<b>Spring</b>	<b>Academic Year Increase</b>
<b>First Year</b>			
<b>BIOB 161</b>	\$10		
<b>BIOB 171</b>		\$10	
<b>Year 1: Total lab fee increase for each semester</b>	<b>\$10</b>	<b>\$10</b>	<b>\$20</b>
<b>Second Year</b>			
<b>BIOB 261</b>	\$20		
<b>BIOB 376</b>		\$25	
<b>BIOE 371</b>		\$25	
<b>Year 2: Total lab fee increase for each semester</b>	<b>\$20</b>	<b>\$50</b>	<b>\$70</b>
<b>Third Year</b>			
<b>BCH 381</b>	\$25		
<b>BIOB 426</b>		\$25	
<b>Year 3: Total lab fee increase for each semester</b>	<b>\$25</b>	<b>\$25</b>	<b>\$50</b>
<b>Fourth Year</b>			
<b>BIOM 361</b>	\$25		
<b>Year 4: Total lab fee increase for each semester</b>	<b>\$25</b>		<b>\$25</b>
<b>4 Year Total Increase</b>			<b>\$165</b>

For non-science major students as part of their general education, there would be a \$10 increase.

<b>Other Labs with proposed fee increases:</b>		
<b>General Education Courses (non-majors)</b>		
<b>Course</b>	<b>Proposed Lab fee increase</b>	
<b>Biob 102</b>	\$10	Can apply fall or spring

**Other Examples:**

<b>BS-Chemistry Courses impacted by proposed lab fee increase</b>			
<i>Bachelor of Science Degree in Chemistry</i>	<b>LAB FEE - Proposed</b>		<b>Academic Year Increase</b>
	<b>Fall</b>	<b>Spring</b>	
<b>First Year</b>			
BIOB 161	\$10		
<b>Year 1: Total lab fee increase for each semester</b>	<b>\$10</b>		<b>\$10</b>
<b>Second Year</b>			
<b>Year 2: Total lab fee increase for each semester</b>			<b>\$0</b>
<b>Third Year</b>			
<b>Year 3: Total lab fee increase for each semester</b>			<b>\$0</b>
BCH 481		\$25	
<b>Year 4: Total lab fee increase for each semester</b>		<b>\$25</b>	<b>\$25</b>
<b>4 Year Total Increase</b>			<b>\$35</b>

<b>BS-Biology Med Lab Science Courses impacted by proposed lab fee increase</b>			
<b>BS Biology - Med Lab Science Option</b>	<b>LAB FEE - Proposed</b>		<b>Academic Year Increase</b>
	<b>Fall</b>	<b>Spring</b>	
<b>First Year</b>			
BIOB 161	\$10		
<b>Year 1: Total lab fee increase for each semester</b>	<b>\$10</b>		<b>\$10</b>
<b>Second Year</b>			
BIOB 261	\$20		
BIOL 343/346	\$25	\$25	
BIOB 376		\$25	
<b>Year 2: Total lab fee increase for each semester</b>	<b>\$45</b>	<b>\$50</b>	<b>\$95</b>
<b>Third Year</b>			
BIOM 251		\$20	
BCH 381	\$25		
<b>Year 3: Total lab fee for each semester</b>	<b>\$25</b>	<b>\$20</b>	<b>\$45</b>
<b>Fourth Year</b>			
<b>Year 4: Total lab fee for each semester</b>			<b>\$0</b>
<b>4 Year Total Increase</b>			<b>\$150</b>

### Art Lab Fees - Computer Graphics Lab & Photography Lab Fees

Most of our students majoring in art are required to take the 200-level computer graphics course sometime over their four years here. The 200-level photography class is a restricted elective—they can choose this course or a 200-level printmaking or lithography course. The only students who would take these courses more than once are those who choose computer graphics or photography as their Area of Concentration. They would need an additional three (BA) or four (BFA) courses in one of the two areas.

To put the increased art lab fee proposals in the student’s perspective, a student with a Bachelor of Arts or Bachelor of Fine Arts degree in Art would only be required to pay an additional \$60 over the course of four years, because the only required course affected is the 200-level computer graphics one. The other courses are restricted electives at the sophomore-level or may be taken to fulfill an Area of Concentration (300- and 400-levels), which is chosen by the student from the eight areas offered. Students understand the expenses involved in studio courses, and know that if the materials are not paid for out of lab fees, they will have to pay for them out-of-pocket at a greater expense.

During the fee proposal presentations to students, art students have told us that they would rather pay the course fee than purchase the supplies individually – the cost is lower to them. They are able to take advantage of the bulk buying power that the university has.

### Insight Fee

Justification: The Insight Class is a course students are required to attend if they are found in violation of the campus alcohol/drug policy. The fee covers the cost of the materials and instructor. We currently do not make enough money from the charge that is assessed to the students who attend to cover the cost of the course. We have to use housing or health center money to balance the Insight course account. We want to ensure that the income from the fee covers the expenses. The revenue is also difficult to predict as it depends on the number of policy violations and how many students are sanctioned to attend the course and pay the fee. The course is offered 5 times per semester and the instructor is paid per session; however the attendance can fluctuate from 3 students to 15 depending on the level of student conduct. The student takes on line assessment and we print the results. They then get a packet of resources. There are printing costs and also a cost for the on line assessment.

Insight Class	FY 2010	FY 2011
Revenue: Fee Charged to Students	\$ 855.00	\$ 550.00
Expenses:		
Instructor wages and benefits	\$ 867.44	\$ 650.58
Cost of assessment	\$ 140.73	\$ 70.56
Printing materials	\$ 159.30	\$ 14.53
Total Expenses	\$ 1,167.47	\$ 735.67
Net Loss	\$ (312.47)	\$ (185.67)

## MANDATORY FEE ADDITIONAL INFORMATION

### Recreational Activity Fee

**NOTE: THE INFORMATION BELOW WAS PREPARED ASSUMING A \$3 INCREASE IN FY12 AND \$2 INCREASE IN FY13. THE INCREASE REQUEST HAS BEEN REDUCED TO \$1 IN FY12 AND \$2 IN FY13 FOR A SLOWER PHASE-IN OF THE ORIGINALLY-REQUESTED INCREASE.**

Justification: The Recreational Activities Fee provides funds for the operations of the Recreational Activities Program to include the intramural sports and leisure recreation programs. This fee is the primary source of funding for the entire program to include staffing, referees for intramural sports, lifeguards, partial support for the fitness center, check-in staff at the desk, equipment, and other operating expenses. This increase will allow the University to maintain and increase hours to meet the needs of the fitness center, Pool, Intramural sports; to cover the increase in minimum wage for student wages and the increased cost of specialty positions requiring higher wages (certified lifeguards) and to automate the front desk for increased efficiency and effectiveness.

		FY09	FY10	FY11	FY Increased Collection Estimate
<b>Fund</b>	<b>Name</b>				
633302	Rec Activity Fee	121,803	143,389	161,718	28,539
	<b>Total</b>	<b>121,803</b>	<b>143,389</b>	<b>161,718</b>	<b>28,539</b>

We estimate for every \$1 increase, we would collect approximately \$10,000 of revenue. Rec Activities continues to be a tremendous bargain for students at MSUB. Our student recreation fees are significantly lower than our peer institutions. Offerings would expand the 2<sup>nd</sup> year of the fee increase. Normal operations for us should include 2 employees during the day, 3 employees at night, and 3 employees on the weekends.

The following hours were not filled this Fall Semester in order to balance the rec activities budget:

Monday, Tuesday, Wednesday, Thursday - (13.75 hours/day = 55 hours)

1 person on from 5:45 am to 10:00 am,  
1 person from 1:30 PM to 5:00 PM,  
1 Person from 4:45 PM to 10:45 PM,

Friday (8.75 hours)

1 person on from 5:45 am to 10:00 am,  
1 person from 1:30 PM to 6:00 PM,

Saturday (6.5 hours)

1 person from 9:45 am to 4:15 PM

Sunday (6.5 hours)

1 person from 12:45 PM to 7:15 PM

Total Unfilled Hours = 76.75

We propose using the increase in the following manner:

- Allow for additional hours to man the Recreational Activities front desk
- Expand employee coverage to meet normal/minimum operations. There is approximately 77 hours per week that the desk is not filled. This would bring student staffing up to normal/minimum levels and increase operational costs. This is what students are asking for.

- Allow for additional funding for student wages that are not work-study. We are not able to adequately meet labor needs with only work-study students. Some positions require specialty positions – lifeguards, game officials, early morning shifts and program supervisors require special competencies, certifications and abilities that require increased hourly wages.
- For the most part, Recreational Activities is able to operate because of student workers who have received the minimum wage increases over the past couple years. The increase helps the budget keep up with the wage and hour increases we need to have to operate more effectively and efficiently.
- If the fee is not approved, we would not be able to offer the hours and activities for recreational and wellness activities for students.

### **College of Technology Recreational Activities Fee Clarification**

See Above—request has been decreased to phase in the increase more slowly.

The Recreational Activities fee at 12-18 credits is \$17 for senior campus students and \$9 for COT students. The Rec Fee for the COT should be equal to the main campus fee. When the Rec Fee was first implemented at the COT, the intent was to phase in this fee for the COT to be equal to the fee that the Sr. Campus students are paying -- for the same services. This has not happened yet. Therefore, we are requesting the same increase for COT as the Sr. Campus even though the base fee is lower at the COT. The fees are meant to be the same for all students sometime in the future.

### **The Special Summer Recreational (Optional) Fee**

During the academic year, the mandatory recreation fee is \$17 on the Sr. Campus. (See explanation above on the COT mandatory rec fee. ) We are requesting an increase to \$20 for the mandatory fee in order to cover the costs associated with running the program during the academic year when the majority of our students are on campus and paying the fees.

It is more expensive in the summer to provide rec activity services because of the lower critical mass of students paying summer mandatory fees.

The Special Summer Recreation Fee is an optional fee charged to students who are not enrolled at MSU Billings during the summer semester but who wish to use the recreational facilities during May, June, July and August. To qualify, a student must have been enrolled the previous spring semester and/or registered for the upcoming fall term. Summer recreation services include the use of the fitness center, swimming pool, racquetball courts, and gymnasiums during normal summer hours. This fee is used to help offset summer operating expenses for recreation staffing and equipment. This increase is needed to make sure we have the funding to provide the recreational services in the summer when the number of students paying the recreational activities mandatory fees drops.

### **Library Fee**

Justification: MSU Billings' Library is funded by both the general fund and this mandatory fee. The Library Fee provides funding to support the purchase of library acquisitions, books, manuscripts, monographs, electronic resources, and other materials for the Libraries located on both the Senior and the College of Technology campuses. This increase helps to cover the costs for increased library holdings for new programs and addresses NWCCU recommendation on stabilization of Library funding.

In 1998, the NWCCU accreditation team noted the lack of adequate funding for the ever-increasing cost of library services, particularly journal and electronic resource subscriptions, and encouraged MSUB to seek additional funding support in this area. In direct response to this recommendation, the Library Fee was initiated in 2000 to enable the Library to improve services and availability of resources, and was

enthusiastically supported by students. While noting ongoing difficulties associated with cost increases, the 2003 NWCCU report praised the Library Fee as evidence of student support for library services. The Fee is primarily used to fund electronic resources, including the online library catalog and numerous research databases that are accessible to students and faculty 24 hours a day from any location.

**Library Resource Cost Increase Examples:**

Resource	2009 Cost	2010 Cost	% Increase
ACM Digital Library	\$1403.68	\$1486.20	6%
America: History & Life	2372.37	2405.00	1%
Biological Abstracts	5998.27	6300.00	5%
Historical Abstracts	2372.37	2464.57	4%
PsycInfo	5305.30	5600.00	6%
PsycArticles	5748.60	5828.00	1%
<b>Total for all e-resources</b>	<b>\$69,459.69</b>	<b>\$77,188.42</b>	<b>11%</b>

**Athletic Fee:**

**NOTE—THE BELOW WAS PREPARED ASSUMING A \$4 PER YEAR INCREASE. THE REQUEST HAS BEEN REVISED TO A \$2 PER YEAR INCREASE.**

Over the past 5 years MSU Billings has increased the number of sports (added Track & Field & Cross Country) and increased the number of student athletes on the rosters from 193 student athletes to 287 on the rosters. Many of the increased student athletes are Montana residents. The increased student numbers and new sports increase the travel and operational costs (equipment, uniforms, athletic & medical supplies, etc.) of the athletic program. We estimate that the current international events will cause a higher than 2% inflationary cost to fuel. Another factor to increased costs is the addition of Simon Fraser University in Burnaby, British Columbia, Canada to the GNAC. This has added one more destination to travel to and increased the travel costs for 6 team sports.

**Student Athlete Numbers**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Budgeted
Men's Basketball	13	12	15	17	15
Women's Basketball	11	11	13	12	14
Women's Volleyball	12	12	14	11	16
Men's Tennis	7	11	8	11	10
Women's Tennis	9	8	8	9	8
Men's Cross Country	5	5	8	11	15
Women's Cross Country	11	11	10	10	9
Men's Track & Field	0	14	21	32	33
Women's Track & Field	0	13	16	24	38
Men's Soccer	24	24	25	23	23
Women's Soccer	20	27	23	26	24
Women's Softball	18	19	24	27	23
Men's Baseball	42	39	33	40	40
Men's Golf	13	13	12	13	8
Women's Golf	8	10	7	8	11
<b>TOTALS</b>	<b>193</b>	<b>229</b>	<b>237</b>	<b>274</b>	<b>287</b>



	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>Total</b>
	\$ 41.00	\$ 45.00	\$ 49.00	
		9.76%	8.89%	
<b>Athletic Fee Projections</b>	<b>\$ 419,933.00</b>	<b>\$ 460,902.07</b>	<b>\$ 501,871.15</b>	
Estimated Increased Revenue		\$ 40,969.07	\$ 40,969.07	\$ 81,938.15
Estimated Increased Costs				
Increase in Student Athletes & Sports Operating	<b>\$ 10,000.00</b>			
Increased costs for Travel due to fuel increases	\$ 20,000.00			
<u>New Simon Frazier Travel:</u>				
Men's BB	\$ 7,000.00			
Women's BB	\$ 7,000.00			
Volleyball	\$ 7,000.00			
Men's Soccer	\$ 13,000.00			
Women's Soccer	\$ 13,000.00			
Softball	\$ 10,000.00			
	<b>\$ 57,000.00</b>			
<b>Total Estimated Increased Expenditures</b>	<b>\$ 87,000.00</b>			<b>\$ 87,000.00</b>



ASMSUB

February 25, 2011

Re: 2012-2013 Fee Proposals

Dear Chancellor Groseth:

We, the Associated Students of Montana State University Billings, have reviewed the fee proposals for the 2012 and 2013 academic years. After holding fee forums to allow for additional student input and exploring the fee justifications, we find the fee proposals available to us to be acceptable. We do, however, request that any changes or additions to the current fee requests be brought before the Senate for additional consideration. We recommend these fee proposals be forwarded to the Board of Regents for approval.

Sincerely,

Kayla Miller  
President, ASMSUB

cc: Dr. Stacy Klippenstein  
Ms. Terrie Iverson  
Ms. Liz Tooley  
Dr. Gary Young

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
**Non-Mandatory Fees -- Rates per Semester**

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 09 Fee	Proposed FY 10 Fee	% CHANGE	Proposed FY 11 Fee	% CHANGE	FUND	Description	Justification
<b>Current Unrestricted</b>										
Application Fee		80-001-R0793	30.00	30.00	0%	30.00	0%	611000/31300	Charged to all first-time enrolling undergraduate students.	
Supplemental Application Fee			8.00	8.00	0%	8.00	0%	611000/31300	Charged each time a student transfers within the MUS.	
Audit (Listeners)		22-001-R0978	5.00	5.00	0%	5.00	0%	611000/31300	Per credit hour, for classes in which the available student is a passive listener-not for matriculating students.	
Late Registration Fee		5-002-R0990	40.00	40.00	0%	40.00	0%	611000/31300	Charge to students paying fees after the established period.	
Student Fee Deferment		3-004-R0591	30.00	30.00	0%	30.00	0%	611000/31300	Administrative charge for paying fees in installments during a semester.	
Biology Field Station		71-001-R0691	1.00	1.00	0%	1.00	0%	611000/31300	To defray costs of food and lodging for students at the Field Station.	
Duplicate Receipt		57-001-R098	2.00	2.00	0%	2.00	0%	611000/31300	Charge for providing a copy of previously issued receipt.	
Reading Clinic		22-001-R0978	Varies					611000/31300	Per class. Includes testing, instruction, 6 week individualized tutoring. No credits	
<b>Designated Course Fees</b>										
<b>Art Classes:</b>										
Art Fundamentals for Elem. Teachers	ART 101	71-001-R0691	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Dimensional Design	ART 151, 152	143-101-R0509	55.00	55.00	0%	55.00	0%	633000/33300	Materials that become student property.	
Ceramics	ART 491, 493	143-101-R0509	75.00	75.00	0%	75.00	0%	633000/33300	Materials that become student property.	
Computer Graphics	ART 255, 256, 257	151-104-R0511	30.00	90.00	200%	90.00	0%	633000/33300	Materials that become student property.	Increase in price of materials.
Computer Graphics	ART 358, 458, 493	151-104-R0511		90.00	n/a	90.00	0%	633000/33300	Materials that become student property.	Increase in price of materials.
Drawing	ART 161, 162, 262, 362, 462	71-001-R0691	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Drawing	ART 493	71-001-R0691	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Elem. Paint	ART 272, 372, 472	143-101-R0509	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Paint	ART 493	151-104-R0511		40.00	n/a	40.00	0%	633000/33300	Materials that become student property.	Increase in price of materials.
Lithography	ART 217, 317, 417	143-101-R0509	Varies	Varies		Varies		633000/33300	Materials that become student property. Based on number of plates used.	
Photography	ART 211, 311, 411	151-104-R0511	40.00	100.00	150%	100.00	0%	633000/33300	Materials that become student property.	
Photography	ART 493	151-104-R0511	40.00	100.00	150%	100.00	0%	633000/33300	Materials that become student property.	
Sculpture	ART 281, 381, 481	111-101-R0501	Varies					633000/33300	Materials that become student property. Based on weight of art work.	
Sculpture	ART 493	111-101-R0501	Varies					633000/33300	Materials that become student property. Based on weight of art work.	
Studio Essentials	ART 110	111-101-R0501	10.00	10.00	0%	10.00	0%	633000/33300	Materials that become student property.	
<b>Auto Classes:</b>										
Auto Body	ABDY 111, 112	119-115-R0503	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Auto Body Collision and Repair	ABDY 121, 122	119-115-R0503	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Auto Body Refinishing and Undercoat	ABDY 131, 132	119-115-R0503	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Auto Body	ABDY 141, 142	119-115-R0503	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Auto Technician	AUTO 202	143-101-R0509	150.00	150.00	0%	150.00	0%	633000/33300	Pass through fee for testing.	
<b>Biology and Physical Sciences Classes:</b>										
Biochemistry	BCH 381, 481	151-104-R0511	15.00	40.00	167%	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology General	BIOB 102	151-104-R0511	15.00	25.00	67%	25.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology General	BIOB 161, 171	151-104-R0511	15.00	25.00	67%	25.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology General	BIOB 261	151-104-R0511	15.00	35.00	133%	35.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology General	BIOB 376, 426	151-104-R0511	15.00	40.00	167%	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
**Non-Mandatory Fees -- Rates per Semester**

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 09 Fee	Proposed FY 10 Fee	% CHANGE	Proposed FY 11 Fee	% CHANGE	FUND	Description	Justification
Biology General	BIOB 490	151-104-R0511		40.00	n/a	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology Ecological	BIOE 371	151-104-R0511	15.00	40.00	167%	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology Human Anatomy, Physiology	BIOL 214, 217	71-001-R0693	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Biology Human Anatomy, Physiology	BIOL 343, 346	151-104-R0511	15.00	40.00	167%	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology Micro	BIOM 251	151-104-R0511	15.00	35.00	133%	35.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Biology Micro	BIOM 361	151-104-R0511	15.00	40.00	167%	40.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Chemistry General and Organic	CHMY 122	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Chemistry General and Organic	CHMY 212			35.00	n/a	35.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase in cost of supplies and materials.
Chemistry General II	CHMY 142,144	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Chemistry	CHMY 312	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Chemistry Organic and Inorganic	CHMY 322, 324	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Chemistry Advanced	CHMY 412	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Geography	GEO 309	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Science Integrated	SCIN 102	71-001-R0691	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Electrical Engineering/Physics	EE/PHYS 206	143-101-R0509	50.00	50.00	0%	50.00	0%	633000/33300	Defray cost of consumable lab supplies.	
<b>Curriculum and Instruction Classes:</b>										
Teaching Elementary Art	EDCI 305	43-006-R0684	10.00	10.00	0%	10.00	0%	633000/33300	Defray cost of materials.	
Teaching K-12 Art	EDCI 315	75-001-R0692	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of materials.	
<b>Drafting Classes:</b>										
Drafting Project Development	DSGN 231	151-104-R0511	22.00	30.00	36%	30.00	0%	633000/33300	Pass through testing fee.	NOTCI Exam fee increase
<b>Fire Science Classes:</b>										
Fire Science Classes:	FIRE 115	127-101-R0505	25.00	25.00	0%	25.00	0%	633000/33300	Pass through testing fee.	
<b>Health and Human Performance Classes:</b>										
Exercise Science	HHP 100	151-104-R0511		15.00	n/a	15.00	0%	633000/33300	Defray cost of consumable lab supplies.	Increase Cost of materials and supplies.
Golf	HHP 125	98-001-R0398	Varies					633000/33300	Actual amount to be determined by provider contract. Approx. \$40.	
Athletic Training	HHP 462,562,566,575	114-107-R0302	33.00	33.00	0%	33.00	0%	633000/33300	Defray the cost of consumable supplies.	
First Aid	HHP 210,212	123-101-R0504	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable supplies	
Rappelling	HHP	123-101-R0504	15.00	15.00	0%	15.00	0%	633000/33300	Pass through fee for equipment rental	
Bowling	HHP	123-101-R0504	35.00	35.00	0%	35.00	0%	633000/33300	Pass through fee for equipment rental	
Health Occupation - Paramedic	PARA 134	127-101-R0505	125.00	125.00	0%	125.00	0%	633000/33000	Pass though fee for testing.	
Health Occupation - Paramedic	PARA 241	151-104-R0511	175.00	200.00	14%	200.00	0%	633000/33300	Pass through fee for testing.	Test fee increase.
Health Occupation - Paramedic	PARA 246	151-104-R0511	350.00	400.00	14%	400.00	0%	633000/33300	Pass through fee for testing.	Test fee increase.
Health Occupation - Nursing	NURS 246, 264	143-101-R0509	40.00	40.00	0%	40.00	0%	633000/33300	Pass through fee for testing.	
Health Occupation - Nursing	NURS 262	143-101-R0509	125.00	125.00	0%	125.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Health Occupation - Nursing	NURS 230	143-101-R0509	100.00	100.00	0%	100.00	0%	633000/33300	Defray cost of consumable lab supplies.	
Health Occupation - Nursing	NURS 100	127-101-R0505	45.00	45.00	0%	45.00	0%	633000/33300	Pass through fee for testing.	
Health Occupation - Nursing	NURS 206	119-115-R0503	15.00	15.00	0%	15.00	0%	633000/33000	Defray cost of consumable lab supplies.	
Health Occupation - Nursing	NURS 213	119-115-R0503	30.00	30.00	0%	30.00	0%	633000/33000	Defray cost of consumable lab supplies.	
Health Occupation Radiology Tech	RAD 103, 153, 183	143-101-R0509	35.00	35.00	0%	35.00	0%	633000/33000	Defray cost of consumable lab supplies.	

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
**Non-Mandatory Fees -- Rates per Semester**

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 09 Fee	Proposed FY 10 Fee	% CHANGE	Proposed FY 11 Fee	% CHANGE	FUND	Description	Justification
<b>Heating, Ventilation and Air Conditioning Classes:</b>										
Heating and Ventilation	HVAC 200	111-101-R0501	45.00	45.00	0%	45.00	0%	633000/33300	Pass though fee for testing.	
Heating and Ventilation	HVAC 275	127-101-R0505	120.00	120.00	0%	120.00	0%	633000/33300	Pass though fee for testing.	
<b>Metal Fabrication Classes:</b>										
Metal Fabrication	METL 113	143-101-R0509	60.00	60.00	0%	60.00	0%	633000/33300	Defray cost of consumable supplies.	
Metal Fabrication	METL 153	143-101-R0509	60.00	60.00	0%	60.00	0%	633000/33300	Defray cost of consumable supplies.	
Metal Fabrication	METL 114, 155, 251, 252, 254	143-101-R0509	60.00	60.00	0%	60.00	0%	633000/33300	Defray cost of consumable supplies.	
<b>Psychology and Sociology Classes:</b>										
Psychology Learning and Motivation	PSYX 355, 371, 381	90-001-R0369	7.50	7.50	0%	7.50	0%	633000/33300	Lab specimens	
Psychology	PSYX 351	90-001-R0369	7.50	7.50	0%	7.50	0%	633000/33300	Lab specimens	
Psychology Statistics	PSYX 321	90-001-R0369	7.50	7.50	0%	7.50	0%	633000/33300	Lab specimens	
Psychology Clinical Assessment	PSYX 525, 592	135-107-R0507	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable supplies.	
Sociology	SOC 201	75-001-R0692	25.00	25.00	0%	25.00	0%	634128/33300	To help recover telephone charges.	
<b>Trade and Industry Classes:</b>										
Trade and Industry	TRID 151	119-115-R0503	30.00	30.00	0%	30.00	0%	634128/33300	Defray cost of consumable supplies.	
Trade and Industry	TRID 152	119-115-R0503	20.00	20.00	0%	20.00	0%	634128/33300	Defray cost of consumable supplies.	
Trade and Industry	TRID 160	127-101-R0505	25.00	25.00	0%	25.00	0%	634128/33300	Pass through fee for testing.	
Trade and Industry	TRID 140	135-107-R0507	55.00	55.00	0%	55.00	0%	634128/33300	Pass through fee for testing.	
Trade and Industry	TRID 180	143-101-R0509	30.00	30.00	0%	30.00	0%	634128/33300	Defray cost of consumables and tools that become student property.	
<b>Miscellaneous Classes:</b>										
Internet		103-001-R0599	40.00	40.00	0%	40.00	0%	632104/33300	Defray additional costs incurred with the delivery of courses by electronic means. Variable amount based on	
Interactive Video		103-001-R0599	50.00	50.00	0%	50.00	0%	632104/33300	Commissioner's Office formula.	
Field Experience		107-101-R0500	Varies					635900/33300	Defray costs of learning in a work environment.	
<b>Other Designated Fees</b>										
CLEP		48-001-R0785	30.00	30.00	0%	30.00	0%	634111/33300	Pass through testing fee.	
ACT		80-001-R0793	35.00	35.00	0%	35.00	0%	634111/33300	Pass through testing fee.	
ACT Work Keys Test		127-101-R0505	45.00	45.00	0%	45.00	0%	634111/33300	Pass through testing fee.	
Career Assessment Students		48-001-R0398	3.00	3.00	0%	3.00	0%	634111/33300	Pass through testing fee.	
Self Directed Serv-Students		98-001-R0398	6.00	6.00	0%	6.00	0%	634111/33300	Pass through testing fee.	
MBTI (Meyers Briggs Type Ind)		60-003-R0788	10.00	10.00	0%	10.00	0%	634111/33300	Pass through testing fee and administrative costs.	
Proctoring Fee		119-115-R0503	35.00	35.00	0%	35.00	0%	634111/33300	Cover costs related to administering tests.	
Strong Test – Students		98-001-R0398	10.00	10.00	0%	10.00	0%	634111/33300	Pass through testing fee.	
Dantes		98-001-R0398	60.00	60.00	0%	60.00	0%	634111/33300	Pass through testing fee.	
Compass Placement Test		107-101-R0500	15.00	15.00	0%	15.00	0%	634111/33300	Pass through testing fee.	
Computer and Industry Test and Certification		114-107-R0302	Varies					634108/33300	Pass through testing fee.	
Continuing Education Fee/ Credit (Sponsored)		2-007-R0973	Varies					632203/33300	Per course. Administrative fee assessed where an outside organization defrays all direct costs of operating the class. Minimum \$70.00.	
Continuing Education Fee/ Credit (Not Sponsored )		71-001-R0691	Varies					632203/33300	Per semester credit hour for continuing education courses where the college pays cost of the program.	



**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
**Non-Mandatory Fees -- Rates per Semester**

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 09 Fee	Proposed FY 10 Fee	% CHANGE	Proposed FY 11 Fee	% CHANGE	FUND	Description	Justification
									Minimum \$70.00.	
Continuing Education Fee/ (Noncredit)		22-001-R0978	Varies					632104/33300	Per course. Charge to defray costs of offering noncredit continuing education.	
Drop Processing Fee		98-001-R0398	5.00	5.00	0%	5.00	0%	635114/33300	Cover costs related to the processing of the drops which occur after fee payment. Per course.	
E-Payment Fee			10.00	10.00	0%	10.00	0%	33300	Convenience fee for payments to a University Student Account using an alternative method	
Field Trips		22-001-R0978	Varies					632202/33300	Costs are negotiated on the basis of what will be involved in the field trip. Field trips are educationally oriented and participants are usually regularly enrolled students. The trip costs are calculated on a "break-even" basis	
Fundeo		65-001-R0989	Varies					634142/33300	No credit. Community service program offered on weekends in swimming and gymnastics.	
Graduation Fees		111-101-R0501	50.00	50.00	0%	50.00	0%	633503/33300	To defray commencement costs and maintain quality program. Per degree.	
Graduate Application Fee		107-101-R0500	40.00	40.00	0%	40.00	0%		Funding for graduate academic advising.	
First Time		119-115-R0503	15.00	15.00	0%	15.00	0%	634118/33300	Per ID card.	
Replacement		22-001-R0978	15.00	15.00	0%	15.00	0%	634118/33300	Per ID card. Charged to those students, faculty and staff who lose and request new ID cards.	
International Student Services Fee		143-101-R0509	100.00	100.00	0%	100.00	0%	632102/33300	To provide student services for students in program.	
Intramural & Rec. Pass for Non-MSUB		71-001-R0691	30.00	30.00	0%	30.00	0%	638018/33300	Per semester. Fee assessed to non-college persons who live in the residence allow participation in the campus intramural and PE recreation program.	
Library Fines		127-101-R0505	Varies					635141/33500	Fines assessed for late returns and lost library materials.	
New Student Services		143-101-R0509	80.00	80.00	0%	80.00	0%	633501/33300	Assessed to 1 <sup>st</sup> time students with seven or more semester hours.	
Orientation Guest Fee		143-101-R0509	25.00	25.00	0%	25.00	0%	633501/33300	Materials and meals for guests at orientation.	
Outdoor Recreation Trips		48-001-R0785	Varies					638018/33300	Fee assessed for use of recreational equipment.	
Established Credentials		98-001-R0398	30.00	30.00	0%	30.00	0%	633502/33300	For establishing placement credentials.	
Additional Sets of Credentials		80-001-R0793	25.00	25.00	0%	25.00	0%	633502/33300	For additional placement credentials.	
Credential File Updated		98-001-R0398	20.00	20.00	0%	20.00	0%	633502/33300	To Update name, address, etc. on placement credentials.	
Program Completion Fee		127-101-R0505	Varies						Pass through fee, assessment based on participating institutions tuition.	
Racquet Rental Fee										Cover the true cost of equipment.
Students/Employees			0.50	0.50	0%	0.50	0%	638018/33300	Usage fee per day. Racquets, googles, balls.	
Recreational Pass		71-001-R0691	Varies					638018/33300	Fee charged to general public and MSU dependents for participation in leisure recreation program.	
Self Support Program Fee		90-001-R0396	100.00	100.00	0%	100.00	0%	632203/33300	Per credit hour. Fee for self support classes.	
SOS/TRIO Fines		143-101-R0509	-	Varies		Varies		638034/33300	Damage, Loss and non-return of equipment.	
Special Summer Recreation Fee		151-104-R0511	22.50	40.00	78%	40.00	0%	638014/33300	Assessed students not enrolled during summer semester	Cover the cost of cnsurable supplies and replace
Study Abroad/Exchange Program Fee		127-101-R0505	-	Varies				632102/33300	Pass through fees to pay participating institutions for study abroad.	
Study Abroad Program Application Fee		111-101-R0501	150.00	150.00	0%	150.00	0%	632102/33300	Charged to students enrolling in study abroad program.	
Student Fee Deferment/Late Install Penalty		3-004-R0591	15.00	15.00	0%	15.00	0%	633000/33300	Fee for not making timely installment payment.	
Tennis Facility Fee		119-115-R0503	Varies					637000/33300	Usage fee for tennis center operations.	

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013  
**Non-Mandatory Fees -- Rates per Semester**

Unit Name: **Montana State University - Billings**

**PROPOSED RATES**

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 09 Fee	Proposed FY 10 Fee	% CHANGE	Proposed FY 11 Fee	% CHANGE	FUND	Description	Justification
Thesis Binding Fee		83-001-R0594	24.00	24.00	0%	24.00	0%	634114/33300		
Transcript Fee		80-001-R0793	3.00	3.00	0%	3.00	0%	633504/33300	1) Each student may receive one (1) free official transcript. 2) For every transcript request thereafter, \$3.00 charged per copy.	
Workshops and Conferences		22-001-R0978	Varies					632202/33300	Per credit hour. Fee is negotiated on the basis of what the participants to the workshop or conference wish to include. Individual contracts are negotiable. Charge will include regular student fee plus a workshop.	
<b>Auxiliary</b>										
Damage Deposit Resident Hall		123-101-R0504	100.00	100.00	0%	100.00	0%	644407/34301	Deposit for recovery of extraordinary damages.	
Emergency Loan Origination Fee		127-101-R0505	15.00	15.00	0%	15.00	0%	644407/34301	Fee to defray the cost of establishing and collecting emergency loans.	
Handicapped Parking Fine		69-003-R0990	100.00	100.00	0%	100.00	0%	643000/34301	Fine for parking in handicapped zone.	
Immunization		114-107-R0302	Varies					645001/34301	To defray the costs of supplies and administering immunization. Variable depending on cost of serum	
Insight Fee		151-104-R0511	25.00	30.00	20%	35.00	17%	644407/34301	To defray cost of materials for residence hall alcohol policy violation.	Increase in materials cost.
Lock Change/Lost Key Fee		22-001-R0686	45.00	45.00	0%	45.00	0%	644407/34301	Charged to residence hall, lost key or lock change.	
Motor Vehicle Registration Fee			40.00	40.00	0%	40.00	0%	643000/34301	Maximum semester fee for parking on senior and COT campus'.	
Parking Fines			25.00	25.00	0%	25.00	0%	643000/34301	Maximum fine for each violation of motor vehicle or parking regulations. Schedule on file in Commissioner's office.	
Parking Towing Fee		151-104-R0511		Varies	n/a	Varies	n/a	643000/34301	Cost related to towing of a vehicle.	New fee will cover towing expense.
PE Building Locker Use Fee - Small		151-104-R0511	-	5.00	n/a	5.00	0%		Charged for use of a small locker.	New fee will cover issued locker
PE Building Locker Use Fee - Large		151-104-R0511	-	10.00	n/a	10.00	0%		Charged for use of a large locker.	New fee will cover issued locker
Residence Network Fee		143-101-R0509	75.00	75.00	0%	75.00	0%	644407/34301	Provide internet access to dorm rooms.	
Residence VOIP Phone Fee		143-101-R0509	100.00	100.00	0%	100.00	0%	644407/34301	Provide phone service to dorm rooms.	
Double Room		151-104-R0511	1,565.00	1,675.00	7%	1,790.00	7%	644407/34301	Dorm Room Rent	Utility, wage, repair and replacement expenses
Single Room		151-104-R0511	1,960.00	2,070.00	6%	2,185.00	6%	644407/34301	Dorm Room Rent	Utility, wage, repair and replacement expenses
Family Housing - 2 bedroom		151-104-R0511	475.00	475.00	0%	500.00	5%	644407/34301	Family Apartment Rent - Monthly	Utility, wage, repair and replacement expenses
Family Housing - 3 bedroom		151-104-R0511	525.00	525.00	0%	550.00	5%	644407/34301	Family Apartment Rent - Monthly	Utility, wage, repair and replacement expenses
Meal Plan -Gold		151-104-R0511	1,245.00	1,305.00	5%	1,370.00	5%	644407/34301	services over the past several years. The current meal plan is	Increase in food and prevailing wages.
Meal Plan - Silver		151-104-R0511	1,185.00	1,245.00	5%	1,305.00	5%	644407/34301	being completely revised including the number and types of meals	
Meal Plan - Bronze		151-104-R0511	1,170.00	1,225.00	5%	1,285.00	5%	644407/34301	being offered to students.	
Meal Plan - Copper		151-104-R0511	1,100.00	1,155.00	5%	1,210.00	5%	644407/34301	Meal Plan - dorm students are required to select one plan	
<b>Agency</b>										
Liability Insurance		48-001-R0785	Varies					604000/80350	Student liability insurance for clinical courses.	
Student Health Insurance		103-001-R0599	Varies					604000/80350	Optional student health insurance per semester.	
									MUS Student Health Insurance Consortium. Negotiated Annually.	
Student Accident Insurance		103-001-R0599	8.00	8.00	0%	8.00	0%	604000/80350	Accident student insurance for high risk program students per semester. Negotiated annually.	

**THE MONTANA UNIVERSITY SYSTEM**

Total Average Annual Cost of Attendance -- Fiscal Years 2011, 2012 and 2013  
For An Undergraduate Full Time Student (15 credits per semester)

Montana State University - Billings	2010-11		2011-12		2012-13	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
	Annual Tuition	\$ 3,988	\$ 13,876	\$ 3,988	\$ 13,876	\$ 3,988
Annual Mandatory Fees	\$ 1,254	\$ 1,359	\$ 1,283	\$ 1,394	\$ 1,314	\$ 1,431
Average annual room and board	\$ 5,470	\$ 5,470	\$ 5,810	\$ 5,810	\$ 6,160	\$ 6,160
Average annual cost for books/supplies	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Average cost of course fees	\$ 27	\$ 27	\$ 30	\$ 30	\$ 30	\$ 30
<b>Total Average Cost of Attendance</b>	<b>\$ 11,938</b>	<b>\$ 21,932</b>	<b>\$ 12,310</b>	<b>\$ 22,310</b>	<b>\$ 12,691</b>	<b>\$ 22,697</b>
Annual Dollar Increase			\$ 371.90	\$ 377.90	\$ 380.90	\$ 386.90
Annual Percent Increase			3.1%	1.7%	3.1%	1.7%
<b>Percent Increase</b>						
Annual Tuition			0.0%	0.0%	0.0%	0.0%
Annual Mandatory Fees			2.3%	2.6%	2.4%	2.6%
Average annual room and board			6.2%	6.2%	6.0%	6.0%
Average annual cost for books/supplies			0.0%	0.0%	0.0%	0.0%
Average cost of course fees			11.1%	11.1%	0.0%	0.0%
<b>Total Average Cost of Attendance</b>			<b>3.1%</b>	<b>1.7%</b>	<b>3.1%</b>	<b>1.7%</b>

Montana State University - Billings COT	2010-11		2011-12		2012-13		
	Annual Tuition	\$ 2,472	\$ 6,216	\$ 2,472	\$ 6,216	\$ 2,472	\$ 6,216
	Annual Mandatory Fees	\$ 1,221	\$ 1,327	\$ 1,247	\$ 1,359	\$ 1,275	\$ 1,393
Average annual room and board	\$ 5,470	\$ 5,470	\$ 5,810	\$ 5,810	\$ 6,160	\$ 6,160	
Average annual cost for books/supplies	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	
Average cost of course fees	\$ 27	\$ 27	\$ 30	\$ 30	\$ 30	\$ 30	
<b>Total Average Cost of Attendance</b>	<b>\$ 10,390</b>	<b>\$ 14,240</b>	<b>\$ 10,759</b>	<b>\$ 14,615</b>	<b>\$ 11,137</b>	<b>\$ 14,999</b>	
Annual Dollar Increase			\$ 368.90	\$ 374.90	\$ 377.90	\$ 383.90	
Annual Percent Increase			3.6%	2.6%	3.5%	2.6%	
<b>Percent Increase</b>							
Annual Tuition			0.0%	0.0%	0.0%	0.0%	
Annual Mandatory Fees			2.1%	2.4%	2.2%	2.5%	
Average annual room and board			6.2%	6.2%	6.0%	6.0%	
Average annual cost for books/supplies			0.0%	0.0%	0.0%	0.0%	
Average cost of course fees			11.1%	11.1%	0.0%	0.0%	
<b>Total Average Cost of Attendance</b>			<b>3.6%</b>	<b>2.6%</b>	<b>3.5%</b>	<b>2.6%</b>	