

THE MONTANA UNIVERSITY SYSTEM
Unit Name: MSU - GREAT FALLS COLLEGE OF TECHNOLOGY
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013

Tuition Rates per Semester for a Full Time Student

| Category | FY 11 Tuition | FY 12 Proposed | % Increase | FY 13 Proposed | % Increase |
|---------------------|----------------------|-----------------------|-------------------|-----------------------|-------------------|
| Resident UG | 1,248.00 | 1,248.00 | 0.0% | 1,248.00 | 0.0% |
| Resident Grad | | | | | |
| WUE | 1,872.00 | 1,872.00 | 0.0% | 1,872.00 | 0.0% |
| Nonresident UG | 4,194.28 | 4,194.28 | 0.0% | 4,194.28 | 0.0% |
| Distance Ed Non-Res | 2,496.00 | 2,496.00 | 0.0% | 2,496.00 | 0.0% |

Mandatory Fees per Semester for a Full Time Student

| Category | FY 11 Fees | FY 12 Proposed | % Increase | FY 13 Proposed | % Increase |
|-----------------------|-------------------|-----------------------|-------------------|-----------------------|-------------------|
| Resident UG | 264.47 | 286.52 | 8.3% | 290.65 | 1.4% |
| Resident Grad | | | | | |
| WUE | 264.47 | 286.52 | 8.3% | 290.65 | 1.4% |
| Nonresident UG | 264.47 | 286.52 | 8.3% | 290.65 | 1.4% |
| Distance Ed Non-Res * | 264.47 | 286.52 | 8.3% | 290.65 | 1.4% |

*Formerly called Excess Capacity on-line

Tuition and Mandatory Fees per Semester for a Full Time Student

| Category | FY 11 Total | FY 12 Proposed | % Increase | FY 13 Proposed | % Increase |
|---------------------|--------------------|-----------------------|-------------------|-----------------------|-------------------|
| Resident UG | 1,512.47 | 1,534.52 | 1.5% | 1,538.65 | 0.3% |
| Resident Grad | | | | | |
| WUE | 2,136.47 | 2,158.52 | 1.0% | 2,162.65 | 0.2% |
| Nonresident UG | 4,458.75 | 4,480.80 | 0.5% | 4,484.93 | 0.1% |
| Distance Ed Non-Res | 2,760.47 | 2,782.52 | 0.8% | 2,786.65 | 0.1% |

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: MONTANA STATE UNIVERSITY GREAT FALLS COLLEGE OF TECHNOLOGY

PROPOSED RATES

| Course Credit | Registration Fee | Tuition Fee | Building Fee | Computer Fee | Student Government | Equipment Fee | Network Services Fee | NEW-FY12-13 | | Library Fee | Resident Total | Nonres. Additional Tuition | Nonres. Total |
|---------------|------------------|-------------|--------------|--------------|--------------------|---------------|----------------------|-----------------------------|--|-------------|----------------|----------------------------|---------------|
| | | | | | | | | Campus Grounds & Safety Fee | | | | | |
| 1 | 30.00 | 104.00 | 6.12 | 11.68 | 12.00 | 3.06 | 2.84 | 1.50 | | 1.65 | 172.85 | 245.52 | 418.37 |
| 2 | 30.00 | 208.00 | 12.24 | 15.93 | 12.00 | 6.12 | 5.68 | 3.00 | | 3.30 | 296.27 | 491.05 | 787.32 |
| 3 | 30.00 | 312.00 | 18.36 | 20.18 | 12.00 | 9.18 | 8.52 | 4.50 | | 4.95 | 419.69 | 736.57 | 1,156.26 |
| 4 | 30.00 | 416.00 | 24.48 | 24.43 | 12.00 | 12.24 | 11.36 | 6.00 | | 6.60 | 543.11 | 982.09 | 1,525.20 |
| 5 | 30.00 | 520.00 | 30.60 | 28.68 | 12.00 | 15.30 | 14.20 | 7.50 | | 8.25 | 666.53 | 1,227.62 | 1,894.15 |
| 6 | 30.00 | 624.00 | 36.72 | 32.93 | 12.00 | 18.36 | 17.04 | 9.00 | | 9.90 | 789.95 | 1,473.14 | 2,263.09 |
| 7 | 30.00 | 728.00 | 42.84 | 37.18 | 12.00 | 21.42 | 19.88 | 10.50 | | 11.55 | 913.37 | 1,718.66 | 2,632.03 |
| 8 | 30.00 | 832.00 | 48.96 | 41.43 | 12.00 | 24.48 | 22.72 | 12.00 | | 13.20 | 1,036.79 | 1,964.19 | 3,000.98 |
| 9 | 30.00 | 936.00 | 55.08 | 45.68 | 12.00 | 27.54 | 25.56 | 13.50 | | 14.85 | 1,160.21 | 2,209.71 | 3,369.92 |
| 10 | 30.00 | 1,040.00 | 61.20 | 49.93 | 12.00 | 30.60 | 28.40 | 15.00 | | 16.50 | 1,283.63 | 2,455.23 | 3,738.86 |
| 11 | 30.00 | 1,144.00 | 67.32 | 54.18 | 12.00 | 33.66 | 31.24 | 16.50 | | 18.15 | 1,407.05 | 2,700.76 | 4,107.81 |
| 12 | 30.00 | 1,248.00 | 73.44 | 58.43 | 12.00 | 36.72 | 34.08 | 18.00 | | 19.80 | 1,530.47 | 2,946.28 | 4,476.75 |

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|----------------------|--------------|-----------------|--------------|--------------|--------------|--------------|--------------|-------------|--------------|-----------------|-----------------|-----------------|
| FY11 FTE Rate | 30.00 | 1,248.00 | 73.44 | 58.43 | 12.00 | 36.72 | 34.08 | 0.00 | 19.80 | 1,512.47 | 2,946.28 | 4,458.75 |
|----------------------|--------------|-----------------|--------------|--------------|--------------|--------------|--------------|-------------|--------------|-----------------|-----------------|-----------------|

FY 12

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|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|-------------|--------------|-------------|--------------|
| Proposed Increase | 0.00 | 0.00 | 1.47 | 1.17 | 0.00 | 0.73 | 0.68 | 18.00 | 0.00 | 22.05 | 0.00 | 22.05 |
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|----------------------|--------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|-----------------|-----------------|
| FY12 FTE Rate | 30.00 | 1,248.00 | 74.91 | 59.60 | 12.00 | 37.45 | 34.76 | 18.00 | 19.80 | 1,534.52 | 2,946.28 | 4,480.80 |
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|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|
| Percent Increase | 0.00% | 0.00% | 2.00% | 2.00% | 0.00% | 1.99% | 2.00% | 100.00% | 0.00% | 1.46% | 0.00% | 0.49% |
|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|

FY 13

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|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Proposed Increase | 0.00 | 0.00 | 1.50 | 1.19 | 0.00 | 0.75 | 0.69 | 0.00 | 0.00 | 4.13 | 0.00 | 4.13 |
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|----------------------|--------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|-----------------|-----------------|
| FY13 FTE Rate | 30.00 | 1,248.00 | 76.41 | 60.79 | 12.00 | 38.20 | 35.45 | 18.00 | 19.80 | 1,538.65 | 2,946.28 | 4,484.93 |
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|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Percent Increase | 0.00% | 0.00% | 2.00% | 2.00% | 0.00% | 2.00% | 1.99% | 0.00% | 0.00% | 0.27% | 0.00% | 0.09% |
|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Mandatory Fees -- Authorization, Fund, and Description

Unit Name: MONTANA STATE UNIVERSITY - GREAT FALLS COLLEGE OF TECHNOLOGY

| DESCRIPTION | BOR AUTHORIZATION | DESCRIPTION |
|---|----------------------|--|
| Mandatory Fees Assessed All Students | | |
| Registration | 123-101-R0504 | A nonrefundable fee charged to all registering students |
| Building Fee | 123-101-R0504 | Fee assessed all students for the building use and access |
| Computer Fee | 123-101-R0504 | The used to replace computers, software, maintenance or related items which benefit the instructional experience. <i>Includes a flat fee for student email accounts</i> |
| Equipment Fee | 123-101-R0504 | Purchase, maintenance, or lease of equipment to benefit edicational programs |
| Network Services Fee | 123-101-R0504 | Purchase, maintenance, or lease of information technology or telecommunication equipment |
| Library Fee | 123-101-R0504 | For library acquisitions, books, manuscripts, monographs, and other collections or library needs |
| Student Government | 123-101-R0504 | A self-assessed fee to provide students representation to campus and other MUS and Board of Regent meetings, and including, but not limited to the support the operation of the Student Government and its committees. |
| Campus Safety and Grounds Fee | NEW | This fee will assist with the costs of maintenance and improvements to campus grounds for usability and safety purposes. Typical uses include the maintenance of current and creation of new parking areas, establishment and upkeep of pedestrian corridors, installation of safety enhancements such as solar powered emergency call stations, improvements to campus and parking lot lighting, etc. |
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| Additional Mandatory Fees Assessed Non-Resident Students | | |
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THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | | |
|---|------------------|----------------|----------|----------------|----------|--------|--|---|--|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | | |
| Current Unrestricted Fees | | | | | | | | | | |
| Application Fee | 30.00 | 30.00 | 0.0% | 30.00 | 0.0% | 310003 | Nonrefundable one-time charge to all enrolling students. | | | |
| Admissions Fee | 8.00 | 8.00 | 0.0% | 8.00 | 0.0% | 310003 | Fee to make a certified copies of all of the relevant documents in students admissions file, and send it to the student's new school. | This fee will give students the information required to transfer between institutions. | | |
| Course Audit Fee | Per Credit | Per Credit | | Per Credit | | 310003 | Fee charged to all students electing to take a course for no credit. | | | |
| Late Registration Fee | 40.00 | 40.00 | 0.0% | 40.00 | 0.0% | 310003 | Fee charged to all students registering after published deadlines. | | | |
| Returned Check Fee | 19.00 | 19.00 | 0.0% | 19.00 | 0.0% | 310003 | Fee assessed for any returned checks. | | | |
| Transcript Fee | 3.00 | 3.00 | 0.0% | 3.00 | 0.0% | 310003 | Fee charged for additional transcripts after a student receives first copy free. | | | |
| MUS Gen Ed Core Transcribing Fee | 5.00 | 5.00 | 0.0% | 5.00 | 0.0% | 310003 | Fee to pay for the processing and auditing of student requests for transcribing the MUS General Education Core. | This fee is targeted at the students who choose to transfer to another institution before they attain a degree at MSUGF. Transcribing the Core guarantees a student that the receiving institution will recognize and honor their completion of the MUS Core. For students who apply for graduation and also want the Core transcribed at that time, this fee will be charged, just a check-off on their graduation application will trigger the audit of the Core. | | |
| Deferred Payment Service Charge | 30.00 | 30.00 | 0.0% | 30.00 | 0.0% | 310003 | Administrative charge for deferment of student fees by business office each semester. Fees are paid: 1/3 upon enrollment, 1/3 in 30 days, and 1/3 (final) in 60 days after the date of enrollment. | | | |
| Deferred Payment Late Fee | 15.00 | 15.00 | 0.0% | 15.00 | 0.0% | 310003 | Late charge assessed against each late application and installment. | | | |
| E-Payment Fee | 10.00 | 10.00 | 0.0% | 10.00 | 0.0% | 310003 | Convenience fee for payments against a University Student Account via an alternate method (e.g. internet connection). | | | |
| Restricted Fees | | | | | | | | | | |
| Tuition & Fees for Grant Sponsored Programs | Per Credit | Per Credit | | Per Credit | | 324XXX | Tuition and fees assessed to students enrolled in grant-funded educational programs. | | | |
| Designated Fees | | | | | | | | | | |
| Career Assessment Fee | 10.00 | 0.00 | -100.0% | 0.00 | 0.0% | 333024 | Fee charged to administer various interest inventory tests to outside groups. | | | |
| Challenge Test Fee | 20.00 | 20.00 | 0.0% | 20.00 | 0.0% | 333550 | Fee to cover the costs of transcribing classes. | | | |
| Compass Test Fee | Up to \$25.00 | Up to \$25.00 | | Up to \$25.00 | | 333200 | Fee to pay for providing the Compass Test. | ACT provides the materials for the Compass test. This fee is only charged to students who do not have ACT or SAT scores and who are not transferring Math or English courses in from another institution. It is not charged to students who simply know they should start with our lowest courses in Math and English. | | |
| Remote Compass Test Fee | 45.00 | 45.00 | 0.0% | 45.00 | 0.0% | 333200 | Fee to pay for providing the Compass Test remotely. | This fee is equal to that charged for the same service by other ACT Compass test sites. We did not want to set our price for this lower than other institutions because we want to discourage people from requesting it. This testing takes significant staff time on both ends to work well at this time. Our distance students will be assisted in finding another Compass test site if they do not have scores from one of the other tests we accept. | | |
| Experiential Learning Assessment Fee | 1/3 crd cost | 1/3 crd cost | | 1/3 crd cost | | 333201 | Fee assessed for the evaluation of experiential learning for the award of college credit towards a degree or certificate. | Fee to cover the costs of transcribing, academic record keeping, evaluation of portfolios and other documents/materials submitted as proof of competency in the requested area, and other overhead costs associated with evaluating, assessing, and recording credit awarded for experiential learning. | | |
| Diploma/Certificate Replacement Fee | 10.00 | 10.00 | 0.0% | 10.00 | 0.0% | 333025 | Fee charged to graduates for replacement of and name changes to diplomas and certificates. | | | |
| EMT Third Rider Fee | Up to \$500.00 | Up to \$500.00 | 0.0% | Up to \$500.00 | 0.0% | 333113 | Fee charged to EMT students by ambulance companies for being a third rider. | EMT students must have a minimum amount of ambulance time for their board certifications. Students ride with local ambulance companies to gain this experience and these companies access a fee to each student for this time. The cost is dependent on the number of hours required for each certification. | | |
| Health Insurance Premiums | | Varies | | Varies | | 331500 | Optional student health insurance premiums. | | | |
| Liability Insurance Fee | 6.00 | 6.00 | 0.0% | 6.00 | 0.0% | 331500 | Fee collected from students enrolled in health-related programs. Proceeds are used to purchase required personal liability insurance for students participating in clinical experiences. | | | |
| Library Fines | Varies | Varies | | Varies | | 333003 | Fees assessed for late return or loss of library materials. | | | |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | |
|--|------------------|--------------------|----------|--------------------|----------|--------|---|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION |
| New Student Orientation Fee | 10.00 | 10.00 | 0.0% | 10.00 | 0.0% | 334003 | Fee assessed to pay for activities and supplies associated with new student orientation, for students enrolled in 5 or more credits per semester. | This fee is charged to all tuition-paying students, enrolled in 5 credits or more per semester, who are new, transfers or readmits to the college. Continuing education students are excluded from this fee. |
| Online & Distributed Learning Fee | - | \$20.00 per credit | 100.0% | \$20.00 per credit | 0.0% | 33XXXX | This fee provides students enrolling in completely online and mixed-mode courses with unrestricted access to the Desire2Learn online course delivery system, student orientation, toll-free technical support, as well as other student support services to help promote each student's online learning success and satisfaction. | The College's direct costs for supporting students in mixed-mode (hybrid) and online courses have increased along with the growth in students enrolling in these courses. These costs include student support personnel, course design, innovation, and evaluation, computer software and hardware, etc. This fee will directly support the growing number of students who participate in online and distance learning to provide the appropriate curricula and student services needed for these individuals to succeed. |
| Practical Nurse Pre-Board Exam Fee | 36.00 | 36.00 | 0.0% | 36.00 | 0.0% | 333111 | Fee assessed to pay for testing materials for the National League of Nursing comprehensive PN exam. | Nursing students take this comprehensive exam in their final semester with course NRSG 148, and it shows the students the likely percentage of passing the National Board exam. The students receive a written report following the exam similar to the one for the national board exam. The report shows the areas that students are satisfactory or deficient in. This allows the students the opportunity to know what areas to study prior to taking their national board exam. The State Board of Nursing encourages schools of nursing to conduct comprehensive exams prior to the graduation of the nursing students. |
| ID Card Fee | 5.00 | 3.00 | -40.0% | 3.00 | 0.0% | 333026 | This is a one-time only fee assessed to new and transfer students or special admits (i.e.-dual-enrollment students) who are taking more than 6 credits per semester. | To defray costs of materials and technical support for the ID machine and related equipment. |
| Student I.D. Replacement Fee | 5.00 | 3.00 | -40.0% | 3.00 | 0.0% | 333026 | | |
| Web Development Certification Exam Fee | 20.00 | 20.00 | 0.0% | 20.00 | 0.0% | 333112 | Fee assessed to pay for testing materials for required end-of-semester certification. | The Web Designer certification exam is an assessment of all of the outcomes listed and practiced in our Web Development program and is taken with course CSCI 210. The certification is widely recognized by professionals in the field as proof of the attainment of the skills needed to perform successfully in the workplace. |
| Continuing Education Fee | Varies | Varies | | Varies | | 333100 | Fee charged to continuing education students to cover cost of activity. | |
| Graduation Fee | Up to \$25.00 | Up to \$25.00 | 0.0% | Up to \$25.00 | 0.0% | 333025 | Fee assessed to pay for transcript evaluation, diplomas/certificates and other activities related to graduation (Per Degree). | |
| Dietetic Technician ADA Exam Fee | - | 120.00 | 100.0% | 120.00 | 0.0% | 333XXX | Fee to pay for testing materials for the the American Dietetic Association Exam | Each student is required to take this exam, while enrolled in NUTR 270, as an assessment of outcomes practiced in the courses. Program accreditation is determined by student success on the exam. |
| Surgical Technology AST Membership & National Exam Fee | 232.00 | 237.00 | 2.2% | 237.00 | 0.0% | 333114 | Fee assessed to pay for membership in AST (Association of Surgical Technologists), which includes - AST Student Membership for 1 year, a Certifying Exam Study Guide, and NBSTSA Prepaid Exam Application. | Each student is required to take this exam, while enrolled in AHST 298, as an assessment of all of the outcomes practiced in the Surgical Technology program. If each student pays for the exam individually without membership the cost is \$290 just for the exam (no study guide or membership). So it is more cost effective for the student if it is done as a group. |
| AHIMA Virtual Lab Access Fee | 75.00 | 50.00 | -33.3% | 50.00 | 0.0% | 331028 | Fee assessed to provide access to the AHIMA (American Health Information Management Association) Virtual Lab. | AHIMA has recognized the importance of technology training for health information management students, as well as the difficulty programs face in making the technology available to their students. The AHIMA virtual lab provides access to a full array of state-of-the-art health information management technologies and software applications. |
| FISDAP Testing Fee | - | 25.00 | 100.0% | 20.00 | -20.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. | This is a validated commercial test recommend by the accrediting association for the EMS programs. This is a reliable indicator for students to pass their national exam. This test serves as an outcome for the program. |
| FISDAP Unit Test Fee | - | 35.00 | 100.0% | 35.00 | 0.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. | This is a validated commercial test recommend by the accrediting association for Paramedic Units. This is a reliable indicator for students to pass their national exam. This test serves as an outcome for the program. |
| FISDAP Skills Tracker/Scheduler Access Fee | - | Up to 80.00 | 100.0% | Up to 80.00 | 0.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. | This is a vital component of the clinical scheduling system to coordinate between the EMT, EMT I and Paramedic classes and clinical sites. This provides the clinical competencies necessary for accreditation reports. |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | | |
|---|------------------|----------------|----------|--------------|----------|--------|--|---|--|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | | |
| NREMT Examination Fee | - | Up to 110.00 | 100.0% | Up to 110.00 | 0.0% | 333XXX | Fee assessed to provide access to the National Registry of Emergency Medical Technicians. | Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam. | | |
| Physical Therapy Assistant-PEAT (Practice Exam and Assessment Tool) | 90.00 | 90.00 | 0.0% | 90.00 | 0.0% | 333115 | Fee assessed to pay for practice test materials through the Federation of State Boards of Physical Therapy. | PTA students take this comprehensive exam in their final semester, with course PTA 225, and it shows the students the likely percentage of passing the National Board exam. The students receive a written report following the exam similar to the one for the national board exam. The report shows the areas that students are satisfactory or deficient in. This allows the students the opportunity to know which areas to study prior to taking their national board exam. The CAPTE (Commission on Accreditation in Physical Therapy Education) encourages schools to conduct comprehensive exams prior to the graduation of PTA students. | | |
| Physical Therapy Scorebuilders | - | 231.00 | 100.0% | 231.00 | 0.0% | 333115 | Fee assessed to provide access to Scorebuilders. | Scorebuilder is an onsite national PTA review course the teaches to the PTA National Boards. The Student must pass the national board to obtain a MT license to employment. | | |
| Physical Therapy NPTE Examination Fee | - | 370.00 | 100.0% | 370.00 | 0.0% | 333115 | Fee assessed to provide access to test materials from the National Physical Therapy Examinations board. | Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam. | | |
| Physical Therapy CPI Electronic Access Fee | - | 39.00 | 100.0% | 39.00 | 0.0% | 333115 | Fee assessed to provide access to online Clinical Performance Instruction for PTA Students. | This instructional clinical scheduling tool provides clinical competencies for the student with management by the Clinical Instructor. | | |
| Respiratory Care NBRC Exam Fee | - | 190.00 | 100.0% | 190.00 | 0.0% | 333XXX | Fee assessed to provide students with access to exam materials from the National Board for Respiratory Care. | Graduates must take their national boards in order to work in the field. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam which is administered while enrolled in RC 245. | | |
| Program Fees | | | | | | | | | | |
| Autobody Materials | 95.00 | 95.00 | 0.0% | 95.00 | 0.0% | 331001 | Costs of program specific consumables including, but not limited to disposable aids for the safety of students update and replace paint booth supplies. | The Autobody program has undergone a comprehensive update during the last 2 years. This fee will cover consumables associated with teaching the Autobody program following I-CAR and NATEFF guidelines. | | |
| Dental Assisting | 130.00 | 132.00 | 1.5% | 134.00 | 1.5% | 331034 | Costs of program specific consumables including, but not limited to personal protection wear, consumables for compresses, and x-ray. | The costs of consumable items used in the Dental Assistant labs have increased substantially. Following the recommendation of a site visit, the Dental Assistant program offers more lab experience/activities in different dental specialties, which require various consumable supplies used for the most realistic student experience. | | |
| Dental Hygiene | 175.00 | 253.00 | 44.6% | 253.00 | 0.0% | 331002 | Costs of program specific consumables including, but not limited to protective barriers for client treatment purposes; local anesthetic, needles, and recapping sheaths; sterilization supplies including distilled water for sterilizer operation; disposable materials needed to facilitate client treatment during clinical sessions. | Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with dental hygiene materials and procedures and that their uses are appropriate and safe. | | |
| Design Drafting Technology | 10.00 | 10.00 | 0.0% | 10.00 | 0.0% | 331003 | Costs of program specific consumables including, but not limited to tape supplies, electric eraser refills, adhesives, cutter blades. | These supplies are used by the students to complete projects for coursework and to complete the portfolios they take with them upon graduation. The students also are required to purchase drafting and rendering supplies which become part of their professional toolkit. | | |
| Interior Design | 10.00 | 10.00 | 0.0% | 10.00 | 0.0% | 331004 | Costs of program specific consumables including, but not limited to tape supplies, electric eraser refills, adhesives, cutter blades. | These supplies are used by the students to complete projects for coursework and to complete the portfolios they take with them upon graduation. The students also are required to purchase drafting and rendering supplies which become part of their professional toolkit. The original estimates for supplies are being revised to better reflect true consumption. | | |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | | |
|--------------------------------|------------------|----------------|----------|-----------|----------|--------|--|---|--|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | | |
| Practical Nursing | 45.00 | 45.00 | 0.0% | 45.00 | 0.0% | 331016 | Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections. | Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe. | | |
| Registered Nursing | - | 45.00 | 0.0% | 45.00 | 0.0% | 33XXXX | Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections. | Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe. | | |
| Respiratory Care | 65.00 | 56.00 | -13.8% | 56.00 | 0.0% | 331010 | Costs of program specific consumables including, but not limited to personal protection wear, sx solutions, humidifiers, nebulizers, medical gases. | Laboratory practice on students in lab to ensure safe practice and competence with equipment prior to clinical internships and exposure to patients. Students must have hands-on experience with respiratory care materials and procedures and that their uses are appropriate and safe. | | |
| Physical Therapy Assistant | 71.00 | 41.00 | -42.3% | 41.00 | 0.0% | 331025 | Costs of program specific consumables including, but not limited to personal protection wear, gloves, tape, modality supplies, update and replace small utensils. | Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with physical therapy materials and procedures and that their uses are appropriate and safe. | | |
| Sustainable Energy Technician | 250.00 | 250.00 | 0.0% | 250.00 | 0.0% | 331009 | Costs of program specific consumables including, but not limited to engine lubricants, hydraulic fluids, cables and wire, hand tools for electrical testing and assembly, composite repair kits and supplies, batteries, belts, filters and other mechanical service consumables. | Sustainable energy is an emerging field which will require the students to be trained in various areas. The coursework required will predominately be in a lab setting, which will require consumables for the training. | | |
| Welding Technology | 250.00 | 275.00 | 10.0% | 275.00 | 0.0% | 331005 | Costs of program specific consumables including, but not limited to welding gases, rods, wire, metal sheets and fragments, welding hood visors, pliers, antispatter, and student protective wear. | As this program has matured, and with increasing costs of raw materials, this fee increase will bring the program in line with actual consumable supplies used by the students in the program. The majority of the processes taught and used require specific gasses and consumable supplies that are readily used in the laboratory coursework. | | |
| Carpentry | 200.00 | 200.00 | 0.0% | 200.00 | 0.0% | 331008 | Costs of program specific consumables including, but not limited to lumber, nails, screws, chalk, drill bits, saw blades, safety supplies, shingles, housewrap, glue, and concrete mix. | The consumables used in the Carpentry program are used to train students following the guidelines set forth in the NCCR curriculum. | | |
| Materials Fees | | | | | | | | | | |
| First Aid & CPR | 20.00 | 20.00 | 0.0% | 20.00 | 0.0% | 331510 | Costs of course specific consumables including, but not limited to consumable lab supplies & cost of CPR card fee. | Healthcare students and elementary education students are required to be CPR certified before attending clinical internships or student teaching experiences, for safety purposes of the clients or children they work with. Lab supplies are given to the students after the CPR class is completed, to use in case of emergency situation (barriers for protection) and first aid materials to be reused for practice outside of the class. | | |
| Intravenous Therapies | 40.00 | 96.00 | 140.0% | 96.00 | 0.0% | 331511 | Costs of course specific consumables including, but not limited to fake blood, dressings, tape swabs, IV tubing, IV Cunnula, Vacutainer tubes. | Students must practice IV insertion on human arm to ensure competence prior to clinical internship. Students must demonstrate five perfect IV starts to pass class. Many unsuccessful sticks usually occur prior to correct technique. It is critical that students are competent prior to patient exposure due to safety issues. | | |
| Drawing I | 15.00 | 14.00 | -6.7% | 14.00 | 0.0% | 331513 | Costs of course specific consumables including, but not limited to ink, brushes, charcoal, oil pastels, pencils. | By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class. | | |
| Drawing II | 10.00 | - | -100.0% | - | -100.0% | 331513 | Costs of course specific consumables including, but not limited to ink, brushes, charcoal, oil pastels, pencils. | By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class. | | |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | | |
|--|------------------|----------------|----------|-----------|----------|--------|--|--|--|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | | |
| Art Fundamentals | 30.00 | 21.00 | -30.0% | 21.00 | 0.0% | 331516 | Costs of course specific consumables including, but not limited to ink, mediums, modeling paste, paint, molding plaster. | By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class. | | |
| Basic Scientific Concepts and Skills | - | 10.00 | 100.0% | 10.00 | 0.0% | 331XXX | Costs of course specific consumables including, but not limited to gloves, slides, chemicals, preserved specimens | This course was previously a three-credit course, but has been converted to a four-credit course, which includes a lab .Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Discovery Biology | 30.00 | 30.00 | 0.0% | 30.00 | 0.0% | 331507 | Costs of course specific consumables including, but not limited to gloves, scalpel blades, slides, cultures, chemicals, preserved specimens, microscope calibration. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Basic Human Biology & Lab | 40.00 | 40.00 | 0.0% | 40.00 | 0.0% | 331506 | Costs of course specific consumables including, but not limited to ADAM, gloves, scalpel blades, slides, preserved specimens, microscope calibration. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Principles of Living Systems | 25.00 | 25.00 | 0.0% | 25.00 | 0.0% | 331503 | Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Principles of Biological Diversity | 30.00 | 30.00 | 0.0% | 30.00 | 0.0% | 331502 | Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Human Anatomy & Physiology I & Lab | 45.00 | 45.00 | 0.0% | 45.00 | 0.0% | 331031 | Costs of course specific consumables including, but not limited to ADAM,specimens,micro slides,dialisistubing,replace models, microscope calibration. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Human Anatomy & Physiology II & Lab | 45.00 | 45.00 | 0.0% | 45.00 | 0.0% | 331031 | Costs of course specific consumables including, but not limited to ADAM,specimens,micro slides,dialisistubing, replace models, microscope calibration. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Microbiology for Health Sciences | 50.00 | 50.00 | 0.0% | 50.00 | 0.0% | 331505 | Costs of course specific consumables including, but not limited to cultures,reagents,media,petri dishes,centrifuge supplies. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Introduction to General Chemistry w/Lab | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331508 | Costs of course specific consumables including, but not limited to disposable transer pipehitte, ph solutions,centrifuge supplies. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Introduction to Organic and Biochemistry w/Lab | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331508 | Costs of course specific consumables including, but not limited to disposable transer pipehitte, ph solutions,centrifuge supplies. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| College Chemistry I w/Lab | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331508 | Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| College Chemistry II w/Lab | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331508 | Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals. | Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester. | | |
| Remote Access (CCNP 2) | 35.00 | - | -100.0% | - | -100.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| Networking Troubleshooting (CCNP 4) | 35.00 | - | -100.0% | 35.00 | -100.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| EMS-Paramedic I/II Skills Lab | 60.00 | 191.00 | 218.3% | 191.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | New state mandates for EMT paramedic practice expand need for lab time and practicals, increasing need for lab expendables. | | |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | | |
|---|------------------|----------------|----------|-----------|----------|--------|--|--|--|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | | |
| EMS Basic (EMT-B) | 25.00 | 70.00 | 180.0% | 70.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | Basic EMT skills require hands-on practice prior to ambulance experience for competence and safety. Increasing need for lab expendables. | | |
| EMS-Paramedic III/IV Skills Lab | 60.00 | 191.00 | 218.3% | 191.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | Paramedic II Skills Lab is continuation of Skills Lab I. Expanded practices, advanced techniques. Increasing need for lab expendables. | | |
| EMS Intermediate III | 60.00 | 91.00 | 51.7% | 91.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | Course is advanced techniques for Intermediate level, based on new state guidelines for EMS training. | | |
| Food Service Management Lab | 50.00 | 50.00 | 0.0% | 50.00 | 0.0% | 331021 | Costs of course specific consumables including, but not limited to food supplies, etc. | The Dietetic Technician program students will be trained in the preparation of nutritional diets. This training will require the purchase of food supplies to be used in a lab setting. | | |
| Fundamentals of Voice & Data Cabling | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student | | |
| CCNA 1: Exploration | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| CCNA 2: Exploration | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| CCNA 3: Exploration | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| CCNA 4: Exploration | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| CCNA: Security | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student | | |
| Computer Repair and Maintenance | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student | | |
| CCNP: Routing | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| CCNP: Switching | 35.00 | 35.00 | 0.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries. | Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student. | | |
| Medical Assistant Clinical Procedures I | 10.00 | 44.00 | 340.0% | 44.00 | 0.0% | 331019 | Costs of disposable aids to prevent contamination of students. | Protective barriers used for standard precautions training/sterile technique. Materials for learning drug administration, surgical asepsis. | | |
| Medical Assistant Clinical Procedures II | 10.00 | 80.00 | 700.0% | 80.00 | 0.0% | 331019 | Costs of disposable aids to prevent contamination of students. | Laboratory orientation, specimen collection, EKG, first aid and emergency materials. Used for the protection of students | | |
| Medical Assistant Laboratory Procedures I | - | 86.00 | 100.0% | 86.00 | 0.0% | 331019 | Costs of course specific consumables including, but no limited to slides, urine and glucose strips, swab kits, gauze. | This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs. | | |

THE MONTANA UNIVERSITY SYSTEM-MSU Great Falls COT
 Inventory and Validation of Fees -- Fiscal Years 2012 and 2013
 Non-Mandatory Fees -- Rates per Semester

| Unit Name: MSU Great Falls COT | | PROPOSED RATES | | | | | | | |
|--|---------------------|----------------|----------|-----------|----------|--------|---|---|--|
| NAME OF FEE | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | JUSTIFICATION | |
| Medical Assistant Laboratory Procedures II | - | 81.00 | 100.0% | 81.00 | 0.0% | 331019 | Costs of course specific consumables including, but not limited to test kits and stains, alcohol pads, gauze, bandaids. | This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs. | |
| Surgical Technology Lab I | 95.00 | 145.00 | 52.6% | 145.00 | 0.0% | 331509 | Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape. | The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting. | |
| Surgical Technology Lab II | 95.00 | 197.00 | 107.4% | 197.00 | 0.0% | 331509 | Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape. | The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting. | |

THE MONTANA UNIVERSITY SYSTEM
 Total Average Annual Cost of Attendance -- Fiscal Years 2011, 2012 and 2013
 For An Undergraduate Full Time Student (15 credits per semester)

| MSU- Great Falls COT | 2010-11 | | 2011-12 | | 2012-13 | |
|---|--------------------|---------------------|--------------------|---------------------|--------------------|---------------------|
| | Resident | Nonresident | Resident | Nonresident | Resident | Nonresident |
| Annual Tuition | \$2,496.00 | \$8,388.56 | \$2,496.00 | \$8,388.56 | \$2,496.00 | \$8,388.56 |
| Annual Mandatory Fees | \$528.94 | \$528.94 | \$573.04 | \$573.04 | \$581.30 | \$581.30 |
| Average annual room and board | | | | | | |
| Average annual cost for books/supplies | \$1,400.00 | \$1,400.00 | \$1,400.00 | \$1,400.00 | \$1,400.00 | \$1,400.00 |
| Average cost of course fees | \$ 51.00 | \$ 51.00 | \$ 55.00 | \$ 55.00 | \$ 58.00 | \$ 58.00 |
| Total Average Cost of Attendance | \$ 4,475.94 | \$ 10,368.50 | \$ 4,524.04 | \$ 10,416.60 | \$ 4,535.30 | \$ 10,427.86 |
| Annual Dollar Increase | | | \$ 48.10 | \$ 48.10 | \$ 11.26 | \$ 11.26 |
| Annual Percent Increase | | | 1.1% | 0.5% | 0.2% | 0.1% |

| Percent Increase | 2011-12 | | 2012-13 | |
|---|----------------|-------------|----------------|-------------|
| | | | | |
| Annual Tuition | 0.0% | 0.0% | 0.0% | 0.0% |
| Annual Mandatory Fees | 8.3% | 8.3% | 1.4% | 1.4% |
| Average annual cost for books/supplies | 0.0% | 0.0% | 0.0% | 0.0% |
| Average cost of course fees | 7.8% | 7.8% | 5.5% | 5.5% |
| Total Average Cost of Attendance | 1.1% | 0.5% | 0.2% | 0.1% |

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2012 and 2013

New Non-Mandatory Fees and Non-Mandatory Fees exceeding 2% -- Rates per Semester

Unit Name: **MSU Great Falls COT**

| | NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION |
|--|-------------|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|
|--|-------------|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|

Designated Fees

| | | | | | | | | | | |
|--|-----------------------------------|--|-----|---|--------------------|--------|--------------------|------|--------|---|
| | Online & Distributed Learning Fee | | NEW | - | \$20.00 per credit | 100.0% | \$20.00 per credit | 0.0% | 333XXX | This fee provides students enrolling in completely online and mixed-mode courses with unrestricted access to the Desire2Learn online course delivery system, student orientation, toll-free technical support, as well as other student support services to help promote each student's online learning success and satisfaction. |
|--|-----------------------------------|--|-----|---|--------------------|--------|--------------------|------|--------|---|

Over the last eight years, Distance Education at MSU-Great Falls has experienced rapid growth and expansion in the numbers of enrollments served and numbers/types of courses offered. Within the MUS, MSU-Great Falls arguably boasts the third largest number of online enrollments behind MSU-Billings and The University of Montana . The number of adjunct and full-time faculty as well as the number of integrated online credit-bearing courses will continue to stretch and challenge the institution without new resources. MSU- Great Falls has been able to stay on the cutting edge (credit hours in distance education, course and program offerings, etc.) with several other campuses in the state of Montana with only 2.0 FTE in direct staffing (Student Support Coordinator and an Instructional Designer). Yet it is the only campus in the MUS without a student fee to support or defray the costs associated with online and distributed learning. In order to sustain current operations and continue growth and innovation in future, the College needs to implement an online and distributed learning fee to continue to meet and prepare for the future growth of online offerings at the institution.

Student Pass-Through Exam Fees

Many of our healthcare programs require students/graduates to sit for and pass national board examinations to earn their license necessary to become employed. We have found that including the expenses of preparing for and taking the exams into the program reduce the overall costs (through group discounts, etc.), allows the use of financial aid to cover the expenses, and often encourage greater, more-timely participation, as well as increased success as a result of group preparation.

| | | | | | | | | | | |
|--|----------------------------------|--|-----|---|--------|--------|--------|------|--------|---|
| | Dietetic Technician ADA Exam Fee | | NEW | - | 120.00 | 100.0% | 120.00 | 0.0% | 333XXX | Fee to pay for testing materials for the American Dietetic Association Exam |
|--|----------------------------------|--|-----|---|--------|--------|--------|------|--------|---|

Dietetic Technicians are required to take a national examination that is offered by the American Dietetic Association. The exam is mandatory for States that license dietetic technicians and is used as a qualifying examination to issue a license.

| | | | | | | | | | | |
|--|------------------------------|--|-----|---|-------|--------|-------|------|--------|--|
| | FISDAP Testing Fee-Paramedic | | NEW | - | 25.00 | 100.0% | 25.00 | 0.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. |
|--|------------------------------|--|-----|---|-------|--------|-------|------|--------|--|

Unit Name: **MSU Great Falls COT**

| NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION |
|-------------|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|
|-------------|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|

The Fisdap comprehensive testing helps prepare the students for the national exams. The students will graduate with the knowledge that they will need to be successful EMTs and Paramedics. The accreditation body, COAEMSP (Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions), requires that all exams be validated and the Fisdap has proven the exams to be reliable. All of the items in OSPE (Objective Structured Practical Examinations) were subject to intensive review and analysis. Research has shown that students who pass the Summative Exams are 97% likely to pass the national Boards, NREMT (National Registry of Emergency Medical Technicians).

| | | | | | | | | | |
|-------------------------------------|--|-----|---|-------|--------|-------|------|--------|--|
| FISDAP Test Fee/basic scheduler-EMT | | NEW | - | 35.00 | 100.0% | 35.00 | 0.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. |
|-------------------------------------|--|-----|---|-------|--------|-------|------|--------|--|

The Fisdap comprehensive testing helps prepare the students for the national exams. The students will graduate with the knowledge that they will need to be successful EMTs and Paramedics. The accreditation body, COAEMSP (Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions), requires that all exams be validated and the Fisdap has proven the exams to be reliable. All of the items in OSPE (Objective Structured Practical Examinations) were subject to intensive review and analysis. Research has shown that students who pass the Summative Exams are 97% likely to pass the national Boards, NREMT (National Registry of Emergency Medical Technicians). This includes the basic scheduler for only the EMT-Basic course.

| | | | | | | | | | |
|--|--|-----|---|-------------|--------|-------------|------|--------|--|
| FISDAP Skills Tracker/Scheduler Access Fee | | NEW | - | Up to 80.00 | 100.0% | Up to 80.00 | 0.0% | 333XXX | Fee assessed to provide access to the Field Internship Student Data Acquisition Project. |
|--|--|-----|---|-------------|--------|-------------|------|--------|--|

The accrediting body for the Emergency Medical Services program, COAEMSP (Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions) is recommending that this system be used to track clinical schedules and competencies. Fisdap is an EMS scheduling tool that integrates with the students clinical competencies. The Fisdap Scheduler simplifies the process of managing the students' internship schedules. Both the preceptors and the students can use the same calendar to view and coordinate events in real-time. The Fisdap Scheduler is fully integrated with the Fisdap Skills tracker. When shifts are picked or assigned in the Scheduler, they automatically appear in the student's Fisdap Skills Tracker Account.

| | | | | | | | | | |
|-----------------------|--|-----|---|--------------|--------|--------------|------|--------|---|
| NREMT Examination Fee | | NEW | - | Up to 110.00 | 100.0% | Up to 110.00 | 0.0% | 333XXX | Fee assessed to provide access to the National Registry of Emergency Medical Technicians. |
|-----------------------|--|-----|---|--------------|--------|--------------|------|--------|---|

| Unit Name: MSU Great Falls COT | | | | | | | | | | |
|--|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|---|
| NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | |
| <p>The National Registry of Emergency Medical Technicians (NREMT) is the national certification agency establishing the uniform standards for training and examination of personnel active in the delivery of emergency ambulance service. The exam is mandatory for States that license emergency medical technicians and is used as a qualifying examination to issue a license. Many of our healthcare programs require students/graduates to sit for and pass national board examinations to earn their license necessary to become employed. We have found that including the costs of preparing for and taking the exams into the costs of the program reduce the overall costs (through group discounts, etc.), allows the use of financial aid to cover the expenses, and often encourage greater, more timely participation, as well as increased success as a result of group preparation.</p> | | | | | | | | | | |
| Physical Therapy Scorebuilders | | | NEW | - | 231.00 | 100.0% | 231.00 | 0.0% | 333115 | Fee assessed to provide access to Scorebuilders. |
| <p>The Physical Therapy Assistants are required to take the National Physical Therapy Examination that is offered by the Federation of State Boards of Physical Therapy. The exam is mandatory for States that license physical therapy assistants and is used as a qualifying examination to issue a license. The Scorebuilders two-day course focuses on answering challenging multiple-choice questions, identifying strengths and weaknesses, discussing the most recent examination trends, and creating a comprehensive study plan. In addition, students will be led through a modified academic review. The academic review incorporates sample activities using multiple-choice questions in distinct areas of clinical practice: musculoskeletal system, neuromuscular system, cardiopulmonary system, integumentary system, other systems, equipment and devices, therapeutic modalities, safety and professional roles, teaching/learning, and evidence-based practice. By engaging in the sample activities students are able to identify strengths and weaknesses and develop effective remedial strategies prior to the actual examination.</p> | | | | | | | | | | |
| Physical Therapy NPTE Examination Fee | | | NEW | - | 370.00 | 100.0% | 370.00 | 0.0% | 333115 | Fee assessed to provide access to test materials from the National Physical Therapy Examinations board. |
| <p>The Physical Therapy Assistants are required to take the National Physical Therapy Examination that is offered by the Federation of 'State Boards of Physical Therapy. The exam is mandatory for States that license physical therapy assistants and is used as a qualifying examination to issue a license.</p> | | | | | | | | | | |
| Physical Therapy CPI Electronic Access Fee | | | NEW | - | 39.00 | 100.0% | 39.00 | 0.0% | 333115 | Fee assessed to provide access to online Clinical Performance Instruction for PTA Students. |
| <p>American Physical Therapy Association's Physical Therapist Clinical Performance Instrument (PT CPI), provides voluntary standardized valid instruments that assess student performance during clinical education experiences. This is being used since accreditation requests the need for greater efficiency, and outcomes data in clinical education process. This will allow for easy access by all users, ability to view and compare completed midterm and final reports online by users, access to a pdf version of the PT CPI, and easy data retrieval.</p> | | | | | | | | | | |

| Unit Name: MSU Great Falls COT | | | | | | | | | | | |
|--|--------|-----------------|------------------|-----------|----------|-----------|----------|--------|--|--|--|
| NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | | |
| Respiratory Care NBRC Exam Fee | | | NEW - | 190.00 | 100.0% | 190.00 | 0.0% | 333XXX | Fee assessed to provide students with access to exam materials from the National Board for Respiratory Care. | | |
| Respiratory Therapist are required to take a National Entry Examination that is offered by the National Board for Respiratory Care. The exam is mandatory for a State license across the United States as it is used as a qualifying examination to issue the license. | | | | | | | | | | | |
| Surgical Technology AST Membership & National Exam Fee | | | 143-102-R0509 | 232.00 | 2.2% | 237.00 | 0.0% | 333114 | Fee assessed to pay for membership in AST (Association of Surgical Technologists), which includes - AST Student Membership for 1 year, a Certifying Exam Study Guide, and NBSTSA Prepaid Exam Application. | | |
| This increase reflects the new cost per student for the Membership and Exam Fees through the Association of Surgical Technologists. | | | | | | | | | | | |
| Program Fees | | | | | | | | | | | |
| Welding Technology | | | 135-107-R0507 | 250.00 | 10.0% | 275.00 | 0.0% | 331005 | Costs of program specific consumables including, but not limited to welding gases, rods, wire, metal sheets and fragments, welding hood visors, pliers, antispatter, and student protective wear. | | |
| When this program was originally approved in 2008, an estimated cost per student for consummable materials was also approved. However, as this program has matured, it has been determined that more materials are consumed than originally estimated. This new cost comes as a result of an internal audit on campus for the program and supplies required for each course in the program. That, and the rising cost of raw materials, results in an increased cost per semester per student. | | | | | | | | | | | |
| Dental Hygiene | | | 127-101-R0505 | 175.00 | 44.6% | 253.00 | 0.0% | 331002 | Costs of program specific consumables including, but not limited to protective barriers for client treatment purposes; local anesthetic, needles, and recapping sheaths; sterilization supplies including distilled water for sterilizer operation; disposable materials needed to facilitate client treatment during clinical sessions. | | |

Unit Name: **MSU Great Falls COT**

| | | | BOR | CURRENT | | % | | % | | |
|--|-------------|--------|-------------|----------|-----------|--------|-----------|--------|------|-------------|
| | NAME OF FEE | RUBRIC | AUTHORIZATI | FY11 FEE | FY 12 FEE | CHANGE | FY 13 FEE | CHANGE | FUND | DESCRIPTION |

As procedures and supplies used in the health care area change and advance, an internal audit of all health programs was conducted to determine the consummable supplies used by each student for each program course. With the Dental Clinic on campus also purchasing supplies for that setting, it was found that many consummable supplies used by the students in the labs were not purchased using lab fees. This increased fee per student is a result of the audit and reflects the cost per student for the program. Detailed cost estimates have been prepared to support the costs of each course in the program.

Course Fees

| | | | | | | | | | | |
|-----------------------|----|-----|---------------|-------|-------|--------|-------|------|--------|--|
| Intravenous Therapies | AH | 120 | 127-101-R0505 | 40.00 | 96.00 | 140.0% | 96.00 | 0.0% | 331511 | Costs of course specific consumables including, but not limited to fake blood,dressings,tape swabs,IV tubing,IV Cunnula, Vacutainer tubes. |
|-----------------------|----|-----|---------------|-------|-------|--------|-------|------|--------|--|

During an internal evaluation of health programs on campus, it was determined that sterile supplies were being reused in the laboratory setting. In order to better prepare our students for the workforce and to mirror requirements in hospitals, clinics, and other healthcare facilities, these procedures have been updated requiring immediate disposal of supplies used after each patient procedure. These updated sterile procedures will result in increased quantities of consummable supplies required for each course. To determine the supplies which will be now required for each course, all health programs on campus have been required to analyze all supplies used by each student and determine the total cost of the supplies per semester per student.

| | | | | | | | | | | |
|--|------|-----|--------------|-------|-------|--------|-------|------|--------|---|
| Medical Assistant Clinical Procedures I | AHMA | 201 | 98-001-R0398 | 10.00 | 44.00 | 340.0% | 44.00 | 0.0% | 331019 | Costs of disposable aids to prevent contamination of students. |
| Medical Assistant Clinical Procedures II | AHMA | 203 | 98-001-R0398 | 10.00 | 80.00 | 700.0% | 80.00 | 0.0% | 331019 | Costs of disposable aids to prevent contamination of students. |
| Medical Assistant Laboratory Procedures I | AHMA | 260 | NEW | - | 86.00 | 100.0% | 86.00 | 0.0% | 331019 | Costs of course specific consumables including, but no limited to slides, urine and glucose strips, swab kits, gauze. |
| Medical Assistant Laboratory Procedures II | AHMA | 262 | NEW | - | 81.00 | 100.0% | 81.00 | 0.0% | 331019 | Costs of course specific consumables including, but not limited to test kits and stains, alcohol pads, gauze, bandaids. |

| Unit Name: MSU Great Falls COT | | | | | | | | | | | |
|---|--------|-----------------|------------------|-----------|----------|-----------|----------|------|-------------|--|--|
| NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | FY 12 FEE | % CHANGE | FY 13 FEE | % CHANGE | FUND | DESCRIPTION | | |
| <p>The Medical Assistant program was recently revised to meet the accreditation standards set by the Medical Assisting Education Review Board. Previously, not all competencies were included in the curriculum, and this curriculum has been modified to include two additional courses as well as updates on existing courses. This change in the lab fee is reflective of the necessary disposable supplies to complete the procedures needed according to accreditation. Two courses were added to the curriculum that teach laboratory procedures and skill sets for the Medical Assistant. Procedures in health programs on campus have been evaluated and during the evaluation, it was determined that sterile supplies were frequently being used multiple times by the students in the laboratories. To better prepare our students for the workforce and to mirror requirements in hospitals, clinics, and other healthcare facilities, these procedures have been updated requiring immediate disposal of supplies used after each patient procedure. These updated sterile procedures will result in increased quantities of consumable supplies required for each course.</p> | | | | | | | | | | | |
| Surgical Technology Lab I | AHST | 115 | 135-107-R0507 | 95.00 | 145.00 | 52.6% | 145.00 | 0.0% | 331509 | Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape. | |
| Surgical Technology Lab II | AHST | 215 | 135-107-R0507 | 95.00 | 197.00 | 107.4% | 197.00 | 0.0% | 331509 | Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape. | |
| <p>Over the years, the surgical technology program has been the recipient of a large amount of donated supplies from the local hospital for use in the student laboratory setting. However, this practice by the hospital has been downsized, requiring the program to purchase all of the necessary supplies for the students to complete their competencies in accordance with accreditation standards. Procedures in health programs on campus have been evaluated and during the evaluation, it was determined that some supplies were frequently being used multiple times by the students in the laboratories. To better prepare our students for the workforce and to mirror requirements in hospitals and clinics, these procedures have been updated requiring immediate disposal of supplies used after each patient procedure. These updated procedures will result in increased quantities of consumable supplies required for each course.</p> | | | | | | | | | | | |
| EMS-Paramedic I/II Skills Lab | EMS | 110 | 98-001-R0398 | 60.00 | 191.00 | 218.3% | 191.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | |
| EMS Basic (EMT-B) | EMS | 127 | 98-001-R0398 | 25.00 | 70.00 | 180.0% | 70.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | |

| Unit Name: MSU Great Falls COT | | | | | | | | | | | |
|---|--------|-----------------|------------------|-----------|-----------|-----------|-----------|------|-------------|--|--|
| NAME OF FEE | RUBRIC | BOR AUTHORIZATI | CURRENT FY11 FEE | % CHANGE | | % CHANGE | | FUND | DESCRIPTION | | |
| | | | | FY 12 FEE | FY 13 FEE | FY 12 FEE | FY 13 FEE | | | | |
| EMS-Paramedic III/IV Skills Lab | EMS | 210 | 127-101-R0505 | 60.00 | 191.00 | 218.3% | 191.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | |
| EMS Intermediate III | EMS | 217 | 127-101-R0505 | 60.00 | 91.00 | 51.7% | 91.00 | 0.0% | 331022 | Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment. | |
| <p>The EMS program has recently gone through the national accreditation process with COAEMSP (Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions). The writing of the self-study and site-visit pointed to many procedures and competencies that needed to be added to the program in order to qualify for accreditation. The curriculum has been revamped as recommended by COAEMSP, and will result in increased consumable supplies required in each EMT/EMS course. As well, sterile procedures in health programs on campus have been evaluated and during the evaluation, it was determined that supplies were being reused multiple times in laboratory and field settings. To better prepare our students for the workforce and to mirror requirements in hospitals, clinics, and other healthcare facilities, these procedures have been updated requiring immediate disposal of supplies used after each patient procedure. These updated sterile procedures will result in increased quantities of consumable supplies required for each course. To determine the supplies which will be now required for each course, all health programs on campus have been required to analyze all supplies used by each student and determine the total cost of the supplies per semester per student.</p> | | | | | | | | | | | |
| Fundamentals of Voice & Data Cabling | ITS | 125 | NEW | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries. | |
| CCNA: Security | ITS | 256 | NEW | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries. | |
| Computer Repair and Maintenance | ITS | 280 | NEW | - | 35.00 | 100.0% | 35.00 | 0.0% | 331037 | Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries. | |
| <p>Many of our programs utilize the expertise of community members involved in various fields and based on the advice of our Advisory Board in the computer technology field, this is a new course added to the curriculum as recommended by that Board. With the technology field constantly evolving and with common course numbering, two courses were dropped from the curriculum, and three courses were added to better prepare our students for the workforce.</p> | | | | | | | | | | | |

**MONTANA STATE UNIVERSITY - GREAT FALLS
 COLLEGE OF TECHNOLOGY
 ESTIMATED COSTS/REVENUE FOR CAMPUS GROUNDS & SAFETY FEE**

Estimated revenue per year 35,500

| | Estimated Current Need | Estimated Yearly Need |
|-----------------------------|------------------------------|-----------------------------|
| Lighting | | |
| Improvements | 150,000 | |
| Parking | | |
| Improvements | | 15,000 |
| New | 160,000 | |
| Safety Enhancements | | |
| Call Stations | 25,000 | |
| Cameras | 25,000 | |
| Grounds Improvements | | |
| Landscaping | 20,000 | |
| Pedestrian Ways | 20,000 | |
| General Maintenance | | 10,000 |
| | 400,000 | 25,000 |

Due to the high need immediately, we are in the planning stages of either phasing in over time or requesting an InterCap Loan. With this fee as pledged for repayment, it will take time to develop a good forecasting model to address most urgent needs first. Annual improvements and maintenance costs are estimates, with planned use in the years directly following remediation of current needs.



MONTANA STATE UNIVERSITY – GREAT FALLS
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March 29, 2011

To: Mary Ellen Baukol
Assistant Dean for Administration and Finance

Fr: Derren Auger /s/ *Derren Auger*
ASMSU-GF COT, President

Re: **Proposed Inventory of Fees**

On March 28, 2011 the Associated Students of MSU-GF COT met to review the proposed new fees and increases in existing fees. I am pleased to report that we approved all new and increased fees with the majority support of the Associated Students of MSU-GF COT senate. Specifically, we approved:

1. An \$18 Campus Grounds and Safety Fee to improve safety in the parking lots, adding parking spaces, better lighting for the parking lots, and other issues with the campus grounds
2. A \$20 per credit Distance Learning Fee – with the recommendation that the first item that the funds from the Distance Learning Fee be used for faculty and staff support and training to better prepare the faculty and staff for the semester.
3. And other fees as presented

changing lives - achieving dreams

Our Mission is to foster the success of our students and their communities through innovative, flexible learning opportunities for people of all ages, backgrounds, and aspirations resulting in self-fulfillment and competitiveness in an increasingly global society.