

Sept. 19-20, 2012

**ITEM 156-2011-R0912**

**Increase Authorization to Renovate Wilson Hall Writing Center – Montana State University Bozeman**

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**THAT**

Consistent with the provisions of Board of Regents Policy 1003.7, the Board of Regents of the Montana University System authorizes MSU to renovate space in Wilson Hall for the new Writing Center. This request increases the existing authority previously authorized under ITEM 153-2002-R1111.

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**EXPLANATION**

1. Regents ITEM 153-2002-R1111 was originally approved at \$300,000
  2. The authority is to renovate space in Wilson Hall to create a new Writing Center. MSU has expended approximately \$117,000 on the project to date. This ITEM increases the Authority to a total of \$350,000, includes the additional \$50,000 for the purchase of furnishings.
  3. The project will relocate the existing Writing Center into a larger improved space as well as enhance the Center with windows for natural light, new architectural finishes, lighting upgrades, entrance modifications, and furnishings.
  4. The project is financed with funds from the existing student Academic Building R&R Fee.
  5. The increase will be financed with general operating funds, awarded through the campus Investment Proposal process.
  6. No new or additional state funds will be requested for operations and maintenance of this existing facility as a result of this project.
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**ATTACHMENTS**

**Attachment #1 - Board of Regents Policy: Physical Plant B Section 1003.7**

This authority request is for an amount greater than \$150,000.00, which requires that following additional information:

**(a) Project Description:**

This project will upgrade and expand the existing Writing Center located in Wilson Hall and provide new finishes and lighting. The project will also enhance the visibility of the Center through relocation to a prominent area within the building and provide natural lighting.

**(b) Cost Estimate and Funding Sources:**

Construction:	\$170,000
Consultant Fees:	\$ 27,000
Owner's Expenses:	\$ 66,000

Furnishings	\$ 50,000
<u>Contingency:</u>	<u>\$ 37,000</u>
Total	\$350,000

Funding Source: This project will be financed with the Student Academic Building R&R fund (not to exceed \$300,000) and general operating funds awarded through the campus Investment Proposal process (not to exceed \$50,000).

**(c) Program Served, Enrollment Data, Projected Enrollment:**

The Writing Center is open to serve the general campus student enrollment of over 14,000 MSU students.

**(d) Space Utilization Data:**

This project renovates existing space within the facility and will not appreciably change the utilization of the existing spaces.

**(e) Projected Use for Available Residual Space**

(Not applicable to this project)

**(f) Projected O&M Costs and Proposed Funding Sources:**

Historic O&M costs are not expected to be significantly impacted by this renovation project, since facilities will not be expanded.