

**THE MONTANA UNIVERSITY SYSTEM***Unit Name: GREAT FALLS COLLEGE MSU*Inventory and Validation of Fees -- Fiscal Years 2014 and 2015

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**Tuition Rates per Semester for a Full Time Student**

<b>Category</b>	<b>FY 13 Tuition</b>	<b>FY 14 Proposed</b>	<b>% Increase</b>	<b>FY 15 Proposed</b>	<b>% Increase</b>
Resident UG	1,248.00	1,248.00	0.0%	1,248.00	0.0%
Dual Credit	624.00	624.00	0.0%	624.00	0.0%
WUE	1,872.00	1,872.00	0.0%	1,872.00	0.0%
Nonresident UG	4,373.76	4,373.76	0.0%	4,373.76	0.0%
Distance Ed Non-Res	2,496.00	2,496.00	0.0%	2,496.00	0.0%

**Mandatory Fees per Semester for a Full Time Student**

<b>Category</b>	<b>FY 13 Fees</b>	<b>FY 14 Proposed</b>	<b>% Increase</b>	<b>FY 15 Proposed</b>	<b>% Increase</b>
Resident UG	290.58	294.75	1.4%	298.98	1.4%
Dual Credit	-	-	0.0%	-	0.0%
WUE	290.58	294.75	1.4%	298.98	1.4%
Nonresident UG	290.58	294.75	1.4%	298.98	1.4%
Distance Ed Non-Res *	290.58	294.75	1.4%	298.98	1.4%

\*Formerly called Excess Capacity on-line

**Tuition and Mandatory Fees per Semester for a Full Time Student**

<b>Category</b>	<b>FY 13 Tuition &amp; Fees</b>	<b>FY 14 Proposed</b>	<b>% Increase</b>	<b>FY 15 Proposed</b>	<b>% Increase</b>
Resident UG	1,538.58	1,542.75	0.3%	1,546.98	0.3%
Dual Credit	624.00	624.00	0.0%	624.00	0.0%
WUE	2,162.58	2,166.75	0.2%	2,170.98	0.2%
Nonresident UG	4,664.34	4,668.51	0.1%	4,672.74	0.1%
Distance Ed Non-Res	2,786.58	2,790.75	0.1%	2,794.98	0.2%

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: GREAT FALLS COLLEGE MSU

**BOR 151-104-R0511**

**PROPOSED RATES**

Course Credit	Registration Fee	Tuition Fee	Building Fee	Computer Fee	Equipment Fee	Network Services Fee	Campus Grounds & Safety Fee	Library Fee	Student Government	Resident Total	Nonres. Additional Tuition	Nonres. Total
1	30.00	104.00	6.36	12.16	3.18	2.96	1.50	1.65	12.00	173.81	260.48	434.29
2	30.00	208.00	12.72	16.58	6.36	5.92	3.00	3.30	12.00	297.88	520.96	818.84
3	30.00	312.00	19.08	21.00	9.54	8.88	4.50	4.95	12.00	421.95	781.44	1,203.39
4	30.00	416.00	25.44	25.42	12.72	11.84	6.00	6.60	12.00	546.02	1,041.92	1,587.94
5	30.00	520.00	31.80	29.84	15.90	14.80	7.50	8.25	12.00	670.09	1,302.40	1,972.49
6	30.00	624.00	38.16	34.26	19.08	17.76	9.00	9.90	12.00	794.16	1,562.88	2,357.04
7	30.00	728.00	44.52	38.68	22.26	20.72	10.50	11.55	12.00	918.23	1,823.36	2,741.59
8	30.00	832.00	50.88	43.10	25.44	23.68	12.00	13.20	12.00	1,042.30	2,083.84	3,126.14
9	30.00	936.00	57.24	47.52	28.62	26.64	13.50	14.85	12.00	1,166.37	2,344.32	3,510.69
10	30.00	1,040.00	63.60	51.94	31.80	29.60	15.00	16.50	12.00	1,290.44	2,604.80	3,895.24
11	30.00	1,144.00	69.96	56.36	34.98	32.56	16.50	18.15	12.00	1,414.51	2,865.28	4,279.79
12	30.00	1,248.00	76.32	60.78	38.16	35.52	18.00	19.80	12.00	1,538.58	3,125.76	4,664.34

<b>FY13 FTE Rate</b>	<b>30.00</b>	<b>1,248.00</b>	<b>76.32</b>	<b>60.78</b>	<b>38.16</b>	<b>35.52</b>	<b>18.00</b>	<b>19.80</b>	<b>12.00</b>	<b>1,538.58</b>	<b>3,125.76</b>	<b>4,664.34</b>
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**FY 14**

<b>Proposed Increase</b>	<b>0.00</b>	<b>0.00</b>	<b>1.50</b>	<b>1.21</b>	<b>0.76</b>	<b>0.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.17</b>	<b>0.00</b>	<b>4.17</b>
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<b>FY14 FTE Rate</b>	<b>30.00</b>	<b>1,248.00</b>	<b>77.82</b>	<b>61.99</b>	<b>38.92</b>	<b>36.22</b>	<b>18.00</b>	<b>19.80</b>	<b>12.00</b>	<b>1,542.75</b>	<b>3,125.76</b>	<b>4,668.51</b>
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<b>Percent Increase</b>	<b>0.00%</b>	<b>0.00%</b>	<b>1.97%</b>	<b>1.99%</b>	<b>1.99%</b>	<b>1.97%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.27%</b>	<b>0.00%</b>	<b>0.09%</b>
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**FY 15**

<b>Proposed Increase</b>	<b>0.00</b>	<b>0.00</b>	<b>1.53</b>	<b>1.22</b>	<b>0.77</b>	<b>0.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.23</b>	<b>0.00</b>	<b>4.23</b>
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<b>FY15 FTE Rate</b>	<b>30.00</b>	<b>1,248.00</b>	<b>79.35</b>	<b>63.21</b>	<b>39.69</b>	<b>36.93</b>	<b>18.00</b>	<b>19.80</b>	<b>12.00</b>	<b>1,546.98</b>	<b>3,125.76</b>	<b>4,672.74</b>
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<b>Percent Increase</b>	<b>0.00%</b>	<b>0.00%</b>	<b>1.97%</b>	<b>1.97%</b>	<b>1.98%</b>	<b>1.96%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.27%</b>	<b>0.00%</b>	<b>0.09%</b>
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**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
 Mandatory Fees -- Authorization, Fund, and Description

Unit Name: GREAT FALLS COLLEGE MSU

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
<b>Mandatory Fees Assessed All Students</b>		
Registration	123-101-R0504	A nonrefundable fee charged to all registering students
Building Fee	123-101-R0504	Fee assessed all students for the building use and access
Computer Fee	123-101-R0504	The used to replace computers, software, maintenance or related items which benefit the instructional experience. Includes a flat fee for student email accounts
Equipment Fee	123-101-R0504	Purchase, maintenance, or lease of equipment to benefit educational programs
Network Services Fee	123-101-R0504	Purchase, maintenance, or lease of information technology or telecommunication equipment
Library Fee	123-101-R0504	For library acquisitions, books, manuscripts, monographs, and other collections or library needs
Student Government	123-101-R0504	A self-assessed fee to provide students representation to campus and other MUS and Board of Regent meetings, and including, but not limited to the support the operation of the Student Government and its committees.
Campus Safety and Grounds Fee	151-104-R0511	This fee will assist with the costs of maintenance and improvements to campus grounds for usability and safety purposes. Typical uses include the maintenance of current and creation of new parking areas, establishment and upkeep of pedestrian corridors, installation of safety enhancements such as solar powered emergency call stations, improvements to campus and parking lot lighting, etc.
<b>Additional Mandatory Fees Assessed Non-Resident Students</b>		

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU		PROPOSED RATES							
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
<b>Current Unrestricted Fees</b>											
Application Fee		80-001-R0793	30.00	30.00	0.0%	30.00	0.0%	310003	Nonrefundable one-time charge to all enrolling students.		
Admissions Fee		127-101-R0505	8.00	8.00	0.0%	8.00	0.0%	310003	Fee to make a certified copies of all of the relevant documents in students admissions file, and send it to the student's new school.	This fee will give students the information required to transfer between institutions.	
Course Audit Fee		58-7012-R0388	Per Credit	Per Credit		Per Credit		310003	Fee charged to all students electing to take a course for no credit.		
Late Registration Fee		71-7001-R0691	40.00	40.00	0.0%	40.00	0.0%	310003	Fee charged to all students registering after published deadlines.		
Returned Check Fee		71-7001-R0691	19.00	19.00	0.0%	19.00	0.0%	310003	Fee assessed for any returned checks.		
Transcript Fee		98-001-R0398	3.00	3.00	0.0%	3.00	0.0%	310003	Fee charged for additional transcripts after a student receives first copy free.		
Transcript Special Handling Fee		NEW	-	10.00	100.0%	10.00	0.0%	310003	Fee charged for rush processing of transcript	Students frequently request expedited transcripts, which results in additional costs for the department, outside of the transcript fee cost. Because the student is requesting this additional service, the student should bear these additional costs for this rushed processing.	
MUS Gen Ed Core Transcribing Fee		135-107-R0507	5.00	5.00	0.0%	5.00	0.0%	310003	Fee to pay for the processing and auditing of student requests for transcribing the MUS General Education Core.	This fee is targeted at the students who choose to transfer to another institution before they attain a degree at MSUGF. Transcribing the Core guarantees a student that the receiving institution will recognize and honor their completion of the MUS Core. For students who apply for graduation and also want the Core transcribed at that time, this fee will be charged, just a check-off on their graduation application will trigger the audit of the Core.	
Deferred Payment Service Charge		03-004-R0591	30.00	30.00	0.0%	30.00	0.0%	310003	Administrative charge for deferment of student fees by business office each semester. Fees are paid: 1/3 upon enrollment, 1/3 in 30 days, and 1/3 (final) in 60 days after the date of enrollment.		
Deferred Payment Late Fee		03-004-R0591	15.00	15.00	0.0%	15.00	0.0%	310003	Late charge assessed against each late application and installment.		
E-Payment Fee		123-101-R0504	10.00	10.00	0.0%	10.00	0.0%	310003	Convenience fee for payments against a University Student Account via an alternate method (e.g. internet connection).		
<b>Restricted Fees</b>											
Tuition & Fees for Grant Sponsored Programs		65-7001-R0989	Per Credit	Per Credit		Per Credit		324XXX	Tuition and fees assessed to students enrolled in grant-funded educational programs.		
<b>Designated Fees</b>											
Career Assessment Fee		58-7016-R0388	0.00	0.00	0.0%	0.00	0.0%	333024	Fee charged to administer various interest inventory tests to outside groups.		
Challenge Test Fee		119-115-R0503	20.00	20.00	0.0%	20.00	0.0%	333550	Fee to cover the costs of transcribing classes.		
Compass Test Fee		119-115R0503	Up to \$25.00	Up to \$25.00		Up to \$25.00		333200	Fee to pay for providing the Compass Test.	ACT provides the materials for the Compass test. This fee is only charged to students who do not have ACT or SAT scores and who are not transferring Math or English courses in from another institution. It is not charged to students who simply know they should start with our lowest courses in Math and English.	
Remote Compass Test Fee		135-107-R0507	45.00	45.00	0.0%	45.00	0.0%	333200	Fee to pay for providing the Compass Test remotely.	This fee is equal to that charged for the same service by other ACT Compass test sites. We did not want to set our price for this lower than other institutions because we want to discourage people from requesting it. This testing takes significant staff time on both ends to work well at this time. Our distance students will be assisted in finding another Compass test site if they do not have scores from one of the other tests we accept.	
Experiential Learning Assessment Fee		135-107-R0507	1/3 crd cost	1/3 crd cost		1/3 crd cost		333201	Fee assessed for the evaluation of experiential learning for the award of college credit towards a degree or certificate.	Fee to cover the costs of transcribing, academic record keeping, evaluation of portfolios and other documents/materials submitted as proof of competency in the requested area, and other overhead costs associated with evaluating, assessing, and recording credit awarded for experiential learning.	
Diploma/Certificate Replacement Fee		71-7001-R0691	10.00	10.00	0.0%	10.00	0.0%	333025	Fee charged to graduates for replacement of and name changes to diplomas and certificates.		
EMT Third Rider Fee		135-107-R0507	Up to \$500.00	Up to \$500.00	0.0%	Up to \$500.00	0.0%	333113	Fee charged to EMT students by ambulance companies for being a third rider.	EMT students must have a minimum amount of ambulance time for their board certifications. Students ride with local ambulance companies to gain this experience and these companies access a fee to each student for this time. The cost is dependent on the number of hours required for each certification.	
Health Insurance Premiums		83-001-R0594	Varies	Varies		Varies		331500	Optional student health insurance premiums.		
Liability Insurance Fee		58-7016-R0388	6.00	6.00	0.0%	6.00	0.0%	331500	Fee collected from students enrolled in health-related programs. Proceeds are used to purchase required personal liability insurance for students participating in clinical experiences.		
Library Fines		58-7016-R0388	Varies	Varies		Varies		333003	Fees assessed for late return or loss of library materials.		
New Student Orientation Fee		135-107-R0507	10.00	10.00	0.0%	10.00	0.0%	334003	Fee assessed to pay for activities and supplies associated with new student orientation, for students enrolled in 5 or more credits per semester.	This fee is charged to all tuition-paying students, enrolled in 5 credits or more per semester, who are new, transfers or readmits to the college. Continuing education students are excluded from this fee.	
Online & Distributed Learning Fee		151-104-R0511	\$20.00 per credit	\$21.00 per credit	5.0%	\$21.00 per credit	0.0%	333130	This fee provides students enrolling in completely online and mixed-mode courses with unrestricted access to the Desire2Learn online course delivery system, student orientation, toll-free technical support, as well as other student support services to help promote each student's online learning success and satisfaction.	The College's direct costs for supporting students in mixed-mode (hybrid) and online courses have increased along with the growth in students enrolling in these courses. These costs include student support personnel, course design, innovation, and evaluation, computer software and hardware, etc. This fee will directly support the growing number of students who participate in online and distance learning to provide the appropriate curricula and student services needed for these individuals to succeed.	
Practical Nurse Pre-Board Exam Fee		135-107-R0507	36.00	36.00	0.0%	36.00	0.0%	333111	Fee assessed to pay for testing materials for the National League of Nursing comprehensive PN exam.	Nursing students take this comprehensive exam in their final semester with course NRSNG 148, and it shows the students the likely percentage of passing the National Board exam. The students receive a written report following the exam similar to the one for the national board exam. The report shows the areas that students are satisfactory or deficient in. This allows the students the opportunity to know what areas to study prior to taking their national board exam. The State Board of Nursing encourages schools of nursing to conduct comprehensive exams prior to the graduation of the nursing students.	
Registered Nursing Pre-Board Exam		150-2951-R0111	185.00	185.00	0.0%	185.00	0.0%	333121	Fee assessed to pay for study materials, evaluation, mentoring, on-line resources and testing through American Testing Institute (ATI) National Testing and Evaluation	The Montana Board of Nursing recommends that students participate in the ATI National Testing and Evaluation program to help show them which areas they have strength in and which areas are deficient. It has been shown to increase higher pass rates when it comes time for the students to take their board exams.	

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU		PROPOSED RATES							
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
ID Card Fee		135-107-R0507	3.00	3.00	0.0%	3.00	0.0%	333026	This is a one-time only fee assessed to new and transfer students or special admits (i.e.-dual-enrollment students) who are taking more than 6 credits per semester.	To defray costs of materials and technical support for the ID machine and related equipment.	
Student I.D. Replacement Fee		71-7001-R0691	3.00	3.00	0.0%	3.00	0.0%	333026			
Web Development Certification Exam Fee		135-107-R0507	20.00	20.00	0.0%	20.00	0.0%	333112	Fee assessed to pay for testing materials for required end-of-semester certification.	The Web Designer certification exam is an assessment of all of the outcomes listed and practiced in our Web Development program and is taken with course MART 233. The certification is widely recognized by professionals in the field as proof of the attainment of the skills needed to perform successfully in the workplace.	
Continuing Education Fee		58-7106-R0388	Varies	Varies		Varies		333100	Fee charged to continuing education students to cover cost of activity.		
Graduation Fee		71-7001-R0901	Up to \$25.00	Up to \$25.00	0.0%	Up to \$25.00	0.0%	333025	Fee assessed to pay for transcript evaluation, diplomas/certificates and other activities related to graduation (Per Degree).		
Dietetic Technician ADA Exam Fee		151-104-R0511	120.00	120.00	0.0%	120.00	0.0%	333116	Fee to pay for testing materials for the American Dietetic Association Exam	Each student is required to take this exam, while enrolled in NUTR 270, as an assessment of outcomes practiced in the courses. Program accreditation is determined by student success on the exam.	
Surgical Technology AST Membership & National Exam Fee		143-102-R0509	237.00	237.00	0.0%	237.00	0.0%	333114	Fee assessed to pay for membership in AST (Association of Surgical Technologists), which includes - AST Student Membership for 1 year, a Certifying Exam Study Guide, and NBSTSA Prepaid Exam Application.	Each student is required to take this exam, while enrolled in AHST 298, as an assessment of all of the outcomes practiced in the Surgical Technology program. If each student pays for the exam individually without membership the cost is \$290 just for the exam (no study guide or membership). So it is more cost effective for the student if it is done as a group.	
AHIMA Virtual Lab Access Fee		143-102-R0509	50.00	50.00	0.0%	50.00	0.0%	331028	Fee assessed to provide access to the AHIMA (American Health Information Management Association) Virtual Lab.	AHIMA has recognized the importance of technology training for health information management students, as well as the difficulty programs face in making the technology available to their students. The AHIMA virtual lab provides access to a full array of state-of-the-art health information management technologies and software applications.	
FISDAP Testing Fee		151-104-R0511	20.00	20.00	0.0%	20.00	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	This is a validated commercial test recommend by the accrediting association for the EMS programs. This is a reliable indicator for students to pass their national exam. This test serves as an outcome for the program.	
FISDAP Unit Test Fee		151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	This is a validated commercial test recommend by the accrediting association for Paramedic Units. This is a reliable indicator for students to pass their national exam. This test serves as an outcome for the program.	
FISDAP Skills Tracker/Scheduler Access Fee		151-104-R0511	Up to 80.00	Up to 80.00	0.0%	Up to 80.00	0.0%	333117	Fee assessed to provide access to the Field Internship Student Data Acquisition Project.	This is a vital component of the clinical scheduling system to coordinate between the EMT, EMT I and Paramedic classes and clinical sites. This provides the clinical competencies necessary for accreditation reports.	
HIT AHIMA Membership		NEW	-	35.00	0.0%	35.00	0.0%	333XXX	Fee for students in the Health Information Technology program for AHIMA student membership.	Having an AHIMA student membership will supply students with numerous benefits, which will help them throughout their studies. They will have access to scholarly materials, communities of practice and forums during course AHMS 191.	
HIT RHIT (Registered Health Information Technician) Exam Fee		NEW	-	229.00	0.0%	229.00	0.0%	333XXX	Fee assessed to provide students with access to RHIT exam materials from the American Health Information Management Association.	Having students apply for and take the RHIT exam while in their final capstone course will help them be successful on the exam. It will also help to increase the # of students who take the exam.	
Medical Assistant Exam Prep Fee		NEW	-	125.00	0.0%	125.00	0.0%	333XXX	Fee assessed to provide student with access to exam materials from the American Association of Medical Assistants.	Medical Assisting students take this comprehensive exam prep in their final semester with course AHMA 280. The MAERB (Medical Assistant Education Review Board) requires all accredited schools to do an annual report, where the accredited body is required to submit Credentialing Exam Outcomes with a 70% threshold. This exam will enable our students to take the exam with the course and be certified upon graduation.	
NREMT Examination Fee		151-104-R0511	Up to 110.00	Up to 110.00	0.0%	Up to 110.00	0.0%	333118	Fee assessed to provide access to the National Registry of Emergency Medical Technicians.	Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam.	
Physical Therapy Assistant-PEAT (Practice Exam and Assessment Tool)		143-102-R0509	90.00	90.00	0.0%	90.00	0.0%	333115	Fee assessed to pay for practice test materials through the Federation of State Boards of Physical Therapy.	PTA students take this comprehensive exam in their final semester, with course PTA 225, and it shows the students the likely percentage of passing the National Board exam. The students receive a written report following the exam similar to the one for the national board exam. The report shows the areas that students are satisfactory or deficient in. This allows the students the opportunity to know which areas to study prior to taking their national board exam. The CAPTE (Commission on Accreditation in Physical Therapy Education) encourages schools to conduct comprehensive exams prior to the graduation of PTA students.	
Physical Therapy Scorebuilders		151-104-R0511	231.00	231.00	0.0%	231.00	0.0%	333115	Fee assessed to provide access to Scorebuilders.	Scorebuilder is an onsite national PTA review course the teaches to the PTA National Boards. The Student must pass the national board to obtain a MT license to employment.	
Physical Therapy NPTE Examination Fee		151-104-R0511	370.00	370.00	0.0%	370.00	0.0%	333115	Fee assessed to provide access to test materials from the National Physical Therapy Examinations board.	Graduates must take their national boards in order to work. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam.	
Physical Therapy CPI Electronic Access Fee		151-104-R0511	39.00	39.00	0.0%	39.00	0.0%	333115	Fee assessed to provide access to online Clinical Performance Instruction for PTA Students.	This instructional clinical scheduling tool used in PTA 230 provides clinical competencies for the student with management by the Clinical Instructor.	
Respiratory Care NBRC Exam Fee		151-104-R0511	190.00	190.00	0.0%	190.00	0.0%	333110	Fee assessed to provide students with access to exam materials from the National Board for Respiratory Care.	Graduates must take their national boards in order to work in the field. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. Program accreditation is determined by student success on the exam, which is administered while enrolled in AHRC 245.	
Vet Tech		154-2901-R0112	345.00	345.00	0.0%	345.00	0.0%	33XXX	Certification Exam Completion as follows: The Veterinary Technician National Exam (VTNE) has a cost of \$300 and the VTNE practice exam is \$45	Graduates must take and pass the Veterinary Technician National Examination (VTNE) in order to work in the field in the majority of the United States. Success of the program students is dependent upon their ability to take and pass the national entry level exam for the profession. The program student will complete the practice exam in the last semester within the Vet Tech Examination Review course and take the VTNE directly after graduation.	

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU			PROPOSED RATES						
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
<b>Program Fees</b>											
Autobody Materials			98-001-R0398	95.00	95.00	0.0%	95.00	0.0%	331001	Costs of program specific consumables including, but not limited to disposable aids for the safety of students update and replace paint booth supplies.	The Autobody program has undergone a comprehensive update during the last 2 years. This fee will cover consumables associated with teaching the Autobody program following I-CAR and NATEF guidelines.
Dental Assisting			98-001-R0398	134.00	134.00	0.0%	134.00	0.0%	331034	Costs of program specific consumables including, but not limited to personal protection wear, consumables for compresses, and x-ray.	The costs of consumable items used in the Dental Assistant labs have increased substantially. Following the recommendation of a site visit, the Dental Assistant program offers more lab experience/activities in different dental specialties, which require various consumable supplies used for the most realistic student experience.
Dental Hygiene			127-101-R0505	253.00	253.00	0.0%	253.00	0.0%	331002	Costs of program specific consumables including, but not limited to protective barriers for client treatment purposes; local anesthetic, needles, and recapping sheaths; sterilization supplies including distilled water for sterilizer operation; disposable materials needed to facilitate client treatment during clinical sessions.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with dental hygiene materials and procedures and that their uses are appropriate and safe.
Design Drafting Technology			135-107-R0507	10.00	10.00	0.0%	10.00	0.0%	331003	Costs of program specific consumables including, but not limited to tape supplies, electric eraser refills, adhesives, cutter blades.	These supplies are used by the students to complete projects for coursework and to complete the portfolios they take with them upon graduation. The students also are required to purchase drafting and rendering supplies which become part of their professional toolkit.
Interior Design			135-107-R0507	10.00	10.00	0.0%	10.00	0.0%	331004	Costs of program specific consumables including, but not limited to tape supplies, electric eraser refills, adhesives, cutter blades.	These supplies are used by the students to complete projects for coursework and to complete the portfolios they take with them upon graduation. The students also are required to purchase drafting and rendering supplies which become part of their professional toolkit. The original estimates for supplies are being revised to better reflect true consumption.
Practical Nursing			98-001-R0398	45.00	45.00	0.0%	45.00	0.0%	331016	Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe.
Registered Nursing			151-104-R0511	45.00	45.00	0.0%	45.00	0.0%	331017	Costs of program specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe.
Respiratory Care			98-001-R0398	56.00	56.00	0.0%	56.00	0.0%	331010	Costs of program specific consumables including, but not limited to personal protection wear, sx solutions, humidifiers, nebulizers, medical gases.	Laboratory practice on students in lab to ensure safe practice and competence with equipment prior to clinical internships and exposure to patients. Students must have hands-on experience with respiratory care materials and procedures and that their uses are appropriate and safe.
Physical Therapy Assistant			98-001-R0398	41.00	41.00	0.0%	41.00	0.0%	331025	Costs of program specific consumables including, but not limited to personal protection wear, gloves, tape, modality supplies, update and replace small utensils.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with physical therapy materials and procedures and that their uses are appropriate and safe.
Sustainable Energy Technician			146-2855-R0310	250.00	250.00	0.0%	250.00	0.0%	331009	Costs of program specific consumables including, but not limited to engine lubricants, hydraulic fluids, calbes and wire, hand tools for electrical testing and assembly, composite repair kits and supplies, batteries, belts, filters and other mechanical service consumables.	Sustainable energy is an emerging field which will require the students to be trained in various areas. The coursework required will predominately be in a lab setting, which will require consumables for the training.
Welding Technology			135-107-R0507	275.00	350.00	27.3%	350.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gases, rods, wire, metal sheets and fragments, welding hood visors, pliers, antispatter, and student protective wear.	As this program has matured, and with increasing costs of raw materials, this fee increase will bring the program in line with actual consumable supplies used by the students in the program. The majority of the processes taught and used require specific gasses and consumable supplies that are readily used in the laboratory coursework.
Carpentry			143-102-R0509	200.00	200.00	0.0%	200.00	0.0%	331008	Costs of program specific consumables including, but not limited to lumber, nails, screws, chalk, drill bits, saw blades, safety supplies, shingles, housewrap, glue, and concrete mix.	The consumables used in the Carpentry program are used to train students following the guidelines set forth in the NCCR curriculum.
<b>Materials Fees</b>											
First Aid & CPR	ECP	100	127-101-R0505	20.00	20.00	0.0%	20.00	0.0%	331510	Costs of course specific consumables including, but not limited to consumable lab supplies & cost of CPR card fee.	Healthcare students and elementary education students are required to be CPR certified before attending clinical internships or student teaching experiences, for safety purposes of the clients or children they work with. Lab supplies are given to the students after the CPR class is completed, to use in case of emergency situation (barriers for protection) and first aid materials to be reused for practice outside of the class.
IV Therapy for Health Care Providers	HTH	120	127-101-R0505	96.00	96.00	0.0%	96.00	0.0%	331511	Costs of course specific consumables including, but not limited to fake blood, dressings, tape swabs, IV tubing, IV Cunnula, Vacutainer tubes.	Students must practice IV insertion on human arm to ensure competence prior to clinical internship. Students must demonstrate five perfect IV starts to pass class. Many unsuccessful sticks usually occur prior to correct technique. It is critical that students are competent prior to patient exposure due to safety issues.
Drawing I	ARTZ	105	127-101-R0505	14.00	14.00	0.0%	14.00	0.0%	331513	Costs of course specific consumables including, but not limited to ink, brushes, charcoal, oil pastels, pencils.	By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class.
Art Fundamentals	ARTZ	101	135-107-R0507	21.00	21.00	0.0%	21.00	0.0%	331516	Costs of course specific consumables including, but not limited to ink, mediums, modeling paste, paint, molding plaster.	By purchasing consumables in quantity the college can pass the saving onto the students. As well as provide students with the same learning experience. The project will become the students property upon completion of class.
Basic Scientific Concepts and Skills	BIO	080	151-104-R0511	10.00	10.00	0.0%	10.00	0.0%	331XXX	Costs of course specific consumables including, but not limited to gloves, slides, chemicals, preserved specimens	This course was previously a three-credit course, but has been converted to a four-credit course, which includes a lab. Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU			PROPOSED RATES						
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
Discovery Biology	BIOB	101 98-001-R0398	30.00	30.00	0.0%	30.00	0.0%	331507	Costs of course specific consumables including, but not limited to gloves, scalpel blades, slides, cultures, chemicals, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Basic Human Biology & Lab	BIOH	104 98-001-R0398	40.00	40.00	0.0%	40.00	0.0%	331506	Costs of course specific consumables including, but not limited to ADAM, gloves, scalpel blades, slides, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Principles of Living Systems	BIOB	160 135-107-R0507	25.00	25.00	0.0%	25.00	0.0%	331503	Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Principles of Biological Diversity	BIOB	170 135-107-R0507	30.00	30.00	0.0%	30.00	0.0%	331502	Costs of course specific consumables including, but not limited to gloves, petri dishes, cultures, chemicals, preserved specimens, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Human Anatomy & Physiology I & Lab	BIOH	201 98-001-R0398	45.00	45.00	0.0%	45.00	0.0%	331031	Costs of course specific consumables including, but not limited to ADAM,specimens,micro slides,dialisistubing,replace models, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Human Anatomy & Physiology II & Lab	BIOH	211 98-001-R0398	45.00	45.00	0.0%	45.00	0.0%	331031	Costs of course specific consumables including, but not limited to ADAM,specimens,micro slides,dialisistubing, replace models, microscope calibration.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Microbiology for Health Sciences	BIOM	250 98-001-R0398	50.00	50.00	0.0%	50.00	0.0%	331505	Costs of course specific consumables including, but not limited to cultures, reagents, media, petri dishes, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Introduction to General Chemistry w/Lab	CHMY	121 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to disposable transfer pipette, ph solutions, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Introduction to Organic and Biochemistry w/Lab	CHMY	123 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to disposable transfer pipette, ph solutions, centrifuge supplies.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
College Chemistry I w/Lab	CHMY	141 135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
College Chemistry II w/Lab	CHMY	143 135-107-R0507	35.00	35.00	0.0%	35.00	0.0%	331508	Costs of course specific consumables including, but not limited to crucibles, dropping bottles, cylinders, spatulas, stirring bars, test papers, chemicals.	Students taking this course will apply knowledge learned in lecture to experiments performed in the laboratory. The experiments performed require the purchase of consumables each semester.	
Paramedic I/II Lab	ECP	211 98-001-R0398	191.00	191.00	0.0%	191.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	New state mandates for EMT paramedic practice expand need for lab time and practicals, increasing need for lab expendables.	
Emergency Medical Technician with Clinical	ECP	131 98-001-R0398	70.00	70.00	0.0%	70.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Basic EMT skills require hands-on practice prior to ambulance experience for competence and safety. Increasing need for lab expendables.	
Paramedic III/IV Lab	ECP	239 127-101-R0505	191.00	191.00	0.0%	191.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Paramedic II Skills Lab is continuation of Skills Lab I. Expanded practices, advanced techniques. Increasing need for lab expendables.	
EMS Intermediate III	EMS	217 127-101-R0505	91.00	91.00	0.0%	91.00	0.0%	331022	Costs of course specific consumables including, but not limited to gloves, other protective wear, EKG pads, needles, fake blood, dressings and bandages, intubation equipment.	Course is advanced techniques for Intermediate level, based on new state guidelines for EMS training.	
LPN to RN Transition Course	NRSRG	250 150-2951-R0111	88.00	88.00	0.0%	88.00	0.0%	331017	Costs of course specific consumables including, but not limited to items for syringes, filter needles, gloves, strips for glucometer, dressings, tracheostomy kit, catheters foley.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and their uses are appropriate and safe.	
Advanced Clinical Skills	NRSRG	265 150-2951-R0111	35.00	35.00	0.0%	35.00	0.0%	331017	Costs of course specific consumables including, but not limited to items for wound care, intravenous (not IV course), catheter insertion, nasogastric tube insertion, colostomy care, tracheostomy care and suctioning, hand washing, sterile technique, isolation precautions, elimination assistance, specimen collection, medication administration non-parenteral and administration of injections.	Laboratory practice on students in lab to ensure safe practice and competence with equipment and procedures prior to clinical internships and exposure to patients. Students must have hands-on experience with nursing materials and procedures and that their uses are appropriate and safe.	
Food Fundamentals	NUTR	226 147-2901-R0510	50.00	50.00	0.0%	50.00	0.0%	331021	Costs of course specific consumables including, but not limited to food supplies, etc.	The Dietetic Technician program students will be trained in the preparation of nutritional diets. This training will require the purchase of food supplies to be used in a lab setting.	
Fundamentals of Voice & Data Cabling	ITS	125 151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNA 1: Exploration	ITS	150 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNA 2: Exploration	ITS	152 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNA 3: Exploration	ITS	250 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNA 4: Exploration	ITS	252 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers, batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	

**THE MONTANA UNIVERSITY SYSTEM**  
Inventory and Validation of Fees -- Fiscal Years 2014 and 2015  
Non-Mandatory Fees -- Rates per Semester

Unit Name:		Great Falls College MSU		PROPOSED RATES							
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION	
CCNA: Security	ITS	256 151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
Computer Repair and Maintenance	ITS	280 151-104-R0511	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries.	With the technology field constantly involving, this is a new course added to the curriculum as recommended by our Advisory Board, to better prepare our students for the workforce. Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNP: Routing	ITS	260 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
CCNP: Switching	ITS	264 98-001-R0398	35.00	35.00	0.0%	35.00	0.0%	331037	Costs of course specific consumables including, but not limited to RJ45 jacks, cat5 cable, face plates, crimpers, testers,batteries.	Students taking this course will apply knowledge learned in lecture to lab coursework. The lab work requires the purchase of consumables each semester for each student.	
Medical Assistant Clinical Procedures I	AHMA	201 98-001-R0398	44.00	45.00	2.3%	45.00	0.0%	331019	Costs of disposable aids to prevent contamination of students.	Protective barriers used for standard precautions training/sterile technique. Materials for learning drug administration, surgical asepsis.	
Medical Assistant Clinical Procedures II	AHMA	203 98-001-R0398	80.00	80.00	0.0%	80.00	0.0%	331019	Costs of disposable aids to prevent contamination of students.	Laboratory orientation, specimen collection, EKG, first aid and emergency materials. Used for the protection of students.	
Medical Assistant Laboratory Procedures I	AHMA	260 151-104-R0511	86.00	121.00	40.7%	121.00	0.0%	331019	Costs of course specific consumables including, but no limited to slides, urine and glucose strips, swab kits, gauze.	This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs.	
Medical Assistant Laboratory Procedures II	AHMA	262 151-104-R0511	81.00	98.00	21.0%	98.00	0.0%	331019	Costs of course specific consumables including, but not limited to test kits and stains, alcohol pads, gauze, bandaids.	This is a new course that has been added to the program as needed to meet accreditation requirements. The fee is based on the actual disposable materials used by the student to perform the labs.	
Surgical Technology Lab I	AHST	115 135-107-R0507	145.00	145.00	0.0%	145.00	0.0%	331509	Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape.	The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting.	
Surgical Technology Lab II	AHST	215 135-107-R0507	197.00	197.00	0.0%	197.00	0.0%	331509	Costs of course specific consumables including, but not limited to personal protection wear, sponges, syringes, blades, tape.	The supplies are necessary to practice the skills that are mandated by ARC-ST, the Accreditation Review Committee for Surgical Technology, that oversees accreditation of surgical technology programs for CAAHEP, Commission on Accreditation of Allied Health Educational Programs. The lab allows students to apply the concepts learned in surgical technology didactic courses and practice surgical technology skills in a mock operating room setting.	



**THE MONTANA UNIVERSITY SYSTEM**

Inventory and Validation of Fees -- Fiscal Years 2014 and 2015

**New Non-Mandatory Fees and Non-Mandatory Fees exceeding 2% -- Rates per Semester**

Unit Name: **Great Falls College MSU**

NAME OF FEE	RUBRIC	BOR AUTHORIZATI ON	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION
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**Current Unrestricted Fees**

Transcript Special Handling Fee		NEW	-	10.00	100.0%	10.00	0.0%	310003	Fee charged for rush processing of transcript, this would include Fed Ex, etc.
Students frequently request expedited transcripts, which results in additional costs for the department, outside of the transcript fee cost. Because the student is requesting this additional service, the student should bear these additional costs for this rushed processing									

**Designated Fees**

Online & Distributed Learning Fee		151-104-R0511	\$20.00 per credit	\$21.00 per credit	5.0%	\$21.00 per credit	0.0%	333130	This fee provides students enrolling in completely online and mixed-mode courses with unrestricted access to the Desire2Learn online course delivery system, student orientation, toll-free technical support, as well as other student support services to help promote each student's online learning success and satisfaction.
As the online and distributed learning continues to expand, there has been added support services, as well as a testing center for those student utilizing online and mixed mode courses. These enhancements plus realigned student support services will further enhance this learning experience									

**Student Pass-Through Exam Fees**

**Many of our healthcare programs require students/graduates to sit for and pass national board examinations to earn their license necessary to become employed. We have found that including the expenses of preparing for and taking the exams into the program reduce the overall costs (through group discounts, etc.), allows the use of financial aid to cover the expenses, and often encourage greater, more-timely participation, as well as increased success as a result of group preparation.**

HIT AHIMA Membership		NEW	-	35.00	100.0%	35.00	0.0%	333XXX	Fee for students in the Health Information Technology program for AHIMA student membership.
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Having an AHIMA student membership will supply students with numerous benefits, which will help them throughout their studies. They will have access to scholarly materials, communities of practice and forums and receive discounted exam materials.

HIT RHIT (Registered Health Information Technician) Exam Fee		NEW	-	229.00	1010.0%	229.00	0.0%	333XXX	Fee assessed to provide students with access to RHIT exam materials from the American Health Information Management Association.
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By having students apply for and take the RHIT exam, through the American Health Information Management Association, while in their final capstone course will help them be successful on the exam. It will also help to increase the number of students who take the exam, creating success for the program.

Medical Assistant Exam Prep Fee		NEW	-	100.00	0.0%	125.00	0.0%	333XXX	Fee assessed to provide student with access to exam materials from the American Association of Medical Assistants.
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The Medical Assistant Program is an accredited program by CAAHEP (Commission on Accreditation of Allied Health Education Program), our standards as well as our GFCMSU medical assistant students have to do all their hands-on skills in a classroom setting first before they can go out on their practicum. This requires us to provide the necessary expensive disposable supplies and the reason to add the fee to the courses. Their skills include but not limited to venipuncture's, learning to give injections, setting up procedures for a clinical setting, learning to run CLIA-Waived lab tests-Accreditation requires it to be in Microbiology, Chemistry, Immunology, Urinalysis, and hematology. Attached is the Master competency form that each student must complete 100% In order for us to maintain accreditation as well as for the student to take the CMA (certified medical assistant) Exam through the AAMA (American Association of Medical Assistants). I have to meet a 70% threshold of students taking the national exam and passing, this is why the exam needs to be included in the fee schedule.

Unit Name: **Great Falls College MSU**

	NAME OF FEE	RUBRIC	BOR AUTHORIZATI ON	CURRENT FY13 FEE	FY 14 FEE	% CHANGE	FY 15 FEE	% CHANGE	FUND	DESCRIPTION
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**Program Fees**

Welding Technology			135-107-R0507	275.00	350.00	27.3%	350.00	0.0%	331005	Costs of program specific consumables including, but not limited to welding gases, rods, wire, metal sheets and fragments, welding hood visors, pliers, antispatter, and student protective wear.
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As this program has adapted to meet industry needs, it has been determined that more materials are consumed than previously calculated, and at a higher cost of these raw materials. This new cost comes as a result of an internal audit on campus for the program and supplies required for each course in the program. These factors result in an increased cost per semester per student.

**Course Fees**

Medical Assistant Clinical Procedures I	AHMA	201	98-001-R0398	44.00	45.00	2.3%	45.00	0.0%	331019	Costs of disposable aids to prevent contamination of students.
Medical Assistant Laboratory Procedures I	AHMA	260	151-104-R0511	86.00	121.00	40.7%	121.00	0.0%	331019	Costs of course specific consumables including, but no limited to slides, urine and glucose strips, swab kits, gauze.
Medical Assistant Laboratory Procedures II	AHMA	262	151-104-R0511	81.00	98.00	21.0%	98.00	0.0%	331019	Costs of course specific consumables including, but not limited to test kits and stains, alcohol pads, gauze, bandaids.

The Medical Assistant program's new accreditation standards set by the Medical Assisting Education Review Board have been tested for a biennium, and as a result of an audit of materials consumed, these increases will bring the courses into line with actual use of necessary disposable supplies.

**THE MONTANA UNIVERSITY SYSTEM**

Total Average Annual Cost of Attendance -- Fiscal Years 2013, 2014 and 2015  
For An Undergraduate Full Time Student (15 credits per semester)

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<b>Great Falls College MSU</b>	<b>2012-13</b>		<b>2013-14</b>		<b>2014-15</b>	
	<b>Resident</b>	<b>Nonresident</b>	<b>Resident</b>	<b>Nonresident</b>	<b>Resident</b>	<b>Nonresident</b>
Annual Tuition	\$ 2,496.00	\$ 8,747.52	\$ 2,496.00	\$ 8,747.52	\$ 2,496.00	\$ 8,747.52
Annual Mandatory Fees	\$ 581.16	\$ 581.16	\$ 589.50	\$ 589.50	\$ 597.96	\$ 597.96
Average annual cost for books/supplies	\$ 1,400.00	\$ 1,400.00	\$ 1,500.00	\$ 1,500.00	\$ 1,600.00	\$ 1,600.00
Average cost of course fees	\$ 73.00	\$ 73.00	\$ 74.00	\$ 74.00	\$ 74.00	\$ 74.00
<b>Total Average Cost of Attendance</b>	<b>\$ 4,550.16</b>	<b>\$ 10,801.68</b>	<b>\$ 4,659.50</b>	<b>\$ 10,911.02</b>	<b>\$ 4,767.96</b>	<b>\$ 11,019.48</b>
Annual Dollar Increase			\$ 109.34	\$ 109.34	\$ 108.46	\$ 108.46
Annual Percent Increase			2.4%	1.0%	2.3%	1.0%