

**ADMINISTRATIVE, BUDGET AND AUDIT OVERSIGHT COMMITTEE**  
**Highlands College**  
**Commons**  
**Wednesday, September 18, 2013**  
**10:45 AM – 5:30 PM**

**DISCUSSION**

- 10:45 AM      Review of MUS Budget Information & Metrics    *Robinson/Trevor*
- Terms and Definitions for: *Definitions of MUS Funds/Accounts | Program Expenditures and Budget Metrics*
  - All Funds Operating Budget
  - State Funds Summary
  - BUD 300 – Current Unrestricted Revenue Summary
  - BUD 200 – Current Unrestricted Expenses Summary
  - Enrollment Summary
  - Expenditures Per Student FTE Summary
  - Expenditures by Program Summary
  - Faculty & Staff Ratios
- 12:00 PM      LUNCH BREAK
- 1:00 PM      Campus Budget Presentations
- UM Campuses and Agencies
    - UM- Missoula; including Missoula College UM, Bitterroot College UM and FCES    20 min.
    - Mt Tech of UM: including Highlands College of MT Tech & Montana Bureau of Mines and Geology    7 min.
    - UM Western    7 min.
    - Helena College UM    7min.
- Questions of UM Campuses    20 min.
- 2:15 PM      BREAK
- 2:30 PM      Campus Budget Presentations
- MSU Campuses and Agencies
    - MSU-Bozeman; including Gallatin College MSU and Agencies (AES, ES, FSTS)    20 min.
    - MSU-Billings; including City College at MSU Billings    7 min.
    - MSU-Northern    7 min.
    - Great Falls College MSU    7 min.
- Questions of MSU campuses    25 min.
- 3:45 PM      BREAK

- 4:00 PM Campus Budget Presentations
- Community Colleges
    - Dawson CC 7 min.
    - Flathead Valley CC 7 min.
    - Miles CC 7 min.
- Questions of Community Colleges 15 min.

### **ACTION**

- 4:45 PM
- a. FY 2014 MUS Operating Budgets; OCHE 160-114-R0913
    - All Funds Summary
    - MUS Operating Budgets – System Summary Information and Campus Specific Information
  - b. Smart Buildings Initiative Fund Policy; OCHE ITEM 160-104-R0913 | Attachment #1 | Attachment #2

### **CONSENT**

- 5:15 PM
- a. Proposal to Lease Two Building; MT Tech ITEM 160-1501-R0913 | Attachment #1
  - b. Proposal to Lease Building for Bureau of Mines and Geology; MT Tech ITEM 160-1502-R0913 | Attachment #1
  - c. Authorization for Operating Agreement Between UM Western and UMW Foundation; UM Western ITEM 160-1601-R0913 | Attachment #1
  - d. Revision of BOR Policy 940.2, Application Fee; OCHE ITEM 160-101-R0913 | Attachment #1
  - e. Renne Testing Center; MSU-Bozeman ITEM 160-2003-R0913
  - f. Lewis Hall Basement Lab Renovation; MSU-Bozeman ITEM 160-2004-R0913
  - g. Lewis Hall 307 & 407 Renovation; MSU-Bozeman ITEM 160-2008-R0913
  - h. City College Repair/Replace HVAC; MSU-Billings ITEM 160-2702-R0913 | Attachment #1
  - i. Renovate Existing Facilities; Great Falls College MSU ITEM 160-2904-R0913 | Attachment #1
  - j. Renaming Center for Entrepreneurship; MSU-Bozeman ITEM 160-2009-R0913

### **INFORMATION**

- 5:20 PM
- a. Bitterroot College Facility
  - b. UM Finance Planning
  - c. MSU-Bozeman Creative Arts Center Access Improvements
  - d. MSU-Bozeman AJMJ Ecology Lab Renovations
  - e. MSU-Bozeman Housing Dining Financing Plan | Attachment #1

5:30 PM Public Comment

5:45 PM Adjourn on Completion of Business