

MONTANA BOARD OF REGENTS OF HIGHER EDUCATION
Policy and Procedures Manual

SUBJECT: ACADEMIC AFFAIRS

Policy 301.5.5 – ~~Equivalent Course Identification and Numbering~~ Common Course Numbering

Adopted: November 16, 2007; Issued December 3, 2007; Revised May 22, 2014

Board Policy:

The purpose of this policy is to facilitate the transfer of credits among units of the Montana university system (MUS) by implementing a process by which courses found to be equivalent throughout the system are identified with a common number and title.

- A. The board adopts the following process for identifying equivalent courses within the MUS:
1. The commissioner of higher education will oversee ~~at the~~ process by which undergraduate courses in the MUS will undergo a discipline-based faculty review to determine, and periodically review, equivalency under this policy.
 2. Courses determined to be equivalent shall be accepted as if the courses had been taken at the receiving campus.
 3. The commissioner, after appropriate consultation within the system, shall assign each equivalent course a common course prefix, number, and ~~name~~ title.
 4. ~~Course will be presumed to have the same number of credits, with exceptions granted by the councils or the commissioner, as appropriate.~~

B. ~~The commissioner of higher education will provide direction and assistance, establish progress measures, and report to the board of regents on the implementation of a system of applying common course numbers to equivalent courses.~~ The commissioner shall maintain CCN Administrative Guidelines documentation and shall make that documentation available on the Commissioner's Office website.

C. The common numbering of courses will not affect or override individual campus requirements for acquisition of degrees at a campus, including the requirement that a student earn a certain number of credits at the campus awarding the degree.

History:

New policy approved and adopted November 16, 2007 (Item 137-107-R1107 | Supporting Material)