

THE MONTANA UNIVERSITY SYSTEM

Helena College University of Montana

Inventory and Validation of Fees -- Fiscal Years 2016 and 2017

Tuition Rates per Semester for a Full Time Student

Category	FY 15 Tuition	FY 16 Proposed	% Increase	FY 17 Proposed	% Increase
Resident UG	1,179.00	1,179.00	0.0%	1,179.00	0.0%
WUE	1,768.80	1,768.80	0.0%	1,768.80	0.0%
Nonresident UG	3,786.00	3,786.00	0.0%	3,786.00	0.0%

Mandatory Fees per Semester for a Full Time Student

Category	FY 15 Tuition	FY 16 Proposed	% Increase	FY 17 Proposed	% Increase
Resident UG	351.60	356.00	1.3%	360.50	1.3%
WUE	392.40	398.00	1.4%	403.50	1.4%
Nonresident UG	392.40	398.00	1.4%	403.50	1.4%

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 15 Tuition	FY 16 Proposed	% Increase	FY 17 Proposed	% Increase
Resident UG	1,530.60	1,535.00	0.3%	1,539.50	0.3%
WUE	2,161.20	2,166.80	0.3%	2,172.30	0.3%
Nonresident UG	4,178.40	4,184.00	0.1%	4,189.50	0.1%

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana

Course Credit	Registration Fee	Tuition	Bldg Maint Fee	Comp Technol Fees	Equip Fee	Aca Fac Fee	Stud Gov	SU Bldg Fee	Library Fee	Resident Total	Nonres. Building Fee	Nonres. Additional Tuition	Nonres. Total
1	30.00	98.25	3.75	8.00	3.80	2.00	15.00	5.20	1.50	167.50	3.40	217.25	388.15
2	30.00	196.50	7.50	16.00	7.60	4.00	15.00	10.40	3.00	290.00	6.80	434.50	731.30
3	30.00	294.75	11.25	24.00	11.40	6.00	15.00	15.60	4.50	412.50	10.20	651.75	1,074.45
4	30.00	393.00	15.00	32.00	15.20	8.00	15.00	20.80	6.00	535.00	13.60	869.00	1,417.60
5	30.00	491.25	18.75	40.00	19.00	10.00	15.00	26.00	7.50	657.50	17.00	1,086.25	1,760.75
6	30.00	589.50	22.50	48.00	22.80	12.00	15.00	31.20	9.00	780.00	20.40	1,303.50	2,103.90
7	30.00	687.75	26.25	56.00	26.60	14.00	15.00	36.40	10.50	902.50	23.80	1,520.75	2,447.05
8	30.00	786.00	30.00	64.00	30.40	16.00	15.00	41.60	12.00	1,025.00	27.20	1,738.00	2,790.20
9	30.00	884.25	33.75	72.00	34.20	18.00	15.00	46.80	13.50	1,147.50	30.60	1,955.25	3,133.35
10	30.00	982.50	37.50	80.00	38.00	20.00	15.00	52.00	15.00	1,270.00	34.00	2,172.50	3,476.50
11	30.00	1,080.75	41.25	88.00	41.80	22.00	15.00	57.20	16.50	1,392.50	37.40	2,389.75	3,819.65
12	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	62.40	18.00	1,515.00	40.80	2,607.00	4,162.80
13	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	67.60	18.00	1,520.20	40.80	2,607.00	4,168.00
14	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	72.80	18.00	1,525.40	40.80	2,607.00	4,173.20
15	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	1,530.60	40.80	2,607.00	4,178.40

FY15 FTE Rate	30.00	1,179.00	45.00	96.00	45.60	24.00	15.00	78.00	18.00	0.00	1,530.60	40.80	2,607.00	4,178.40
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FY 16

Proposed Increase	0.00	0.00	1.00	2.00	0.90	0.50	0.00	0.00	0.00	0.00	4.40	1.20	0.00	5.60
FY16 FTE Rate	30.00	1,179.00	46.00	98.00	46.50	24.50	15.00	78.00	18.00	-	1,535.00	42.00	2,607.00	4,184.00
Percent Increase	0.00%	0.00%	2.22%	2.08%	1.97%	2.08%	0.00%	0.00%	0.00%	0.00%	0.29%	2.94%	0.00%	0.13%

NOTES: 1 2 3 4 5 6 7 8 9 10

FY 17

Proposed Increase	0.00	0.00	1.00	2.00	1.00	0.50	0.00	0.00	0.00	0.00	4.50	1.00	0.00	5.50
FY17 FTE Rate	30.00	1,179.00	47.00	100.00	47.50	25.00	15.00	78.00	18.00	-	1,539.50	43.00	2,607.00	4,189.50
Percent Increase	0.00%	0.00%	2.17%	2.04%	2.15%	2.04%	0.00%	0.00%	0.00%	0.00%	0.29%	2.38%	0.00%	0.13%

NOTES: 1 2 3 4 5 6 7 8 9 10

- Note Explanations:**
- 1 No Change
 - 2 Fee increase to partially defray the increased costs.
 - 3 Fee increase to partially defray the increased costs.
 - 4 Fee increase to partially defray the increased costs.
 - 5 Fee increase to partially defray the increased costs.
 - 6 No Change
 - 7 No Change
 - 8 No Change
 - 9 No Change
 - 10 Fee increase to partially defray the increased costs.

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
 Mandatory Fees -- Authorization, Fund, and Description

Unit Name: Helena College University of Montana

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
Mandatory Fees Assessed All Students		
Registration Fee		Nonrefundable charge to all enrolling students each semester.
Building Maintenance Fee		Per credit hour fee to provide for repair, maintenance and renovation costs for all facilities. (Split between Building Maintenance and Building Access.) (Capped at 12 credit hours.)
Computer Fee		Per credit hour fee used primarily to replace classroom computers. (Capped at 12 credit hours.)
Technology Fee		Per credit hour fee used primarily to replace software and network systems. (Capped at 12 credit hours.)
Equipment Fee		Per credit hour fee used primarily to update equipment for technical and trades programs. (Capped at 12 credit hours.)
Academic Facility Fee		Per credit hour fee pledged for bond debt repayment. (Capped at 12 credit hours.)
Student Government Fee		Flat fee charge to all enrolling students each semester.
Student Union Fee		Per credit hour fee pledge for bond debt repayment. (Capped at 18 credit hours.)
Library Fee		Per credit hour fee used primarily to acquire material for the Library's core collection. (Capped at 12 credit hours.)
Additional Mandatory Fees Assessed Non-Resident Students		
Non-Resident Building Fee		Per credit hour fee in addition to the in-state Building Maintenance Fee. (Capped at 12 credit hours.)

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Current Unrestricted Fees										
Application Fee		71-7001-R0691	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Nonrefundable one-time charge to all enrolling students.	No Change
Late Registration Fee		71-7001-R0691	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	31004	Charged to all students registering after established registration period.	No Change
Returned Check Fee		143-102-R0509	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	31004	Charge assessed for any returned checks.	No Change
Transcript Fee		98-001-R0398	\$ 3.00	\$ 3.00	0.0%	\$ 3.00	0.0%	31004	Charge for additional transcripts after a student receives first copy free.	No Change
Drop/Add Fee		98-001-R0398	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Charge for any class schedule change after 1st change, or any change after 15th day.	No Change
Deferred Payment Service Fee		114-107-R0302	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Administrative Charge per semester for students electing installment payment of fees.	No Change
Deferred Payment Late Fee		114-107-R0302	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Late Charge assessed for delinquent payment on deferred payment installments.	No Change
E-Commerce Fee		127-101-R0505	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Per transaction charged to persons making on-line payments to the College via credit card or e-check.	No Change
Single Admissions File Fee		127-101-R0505	\$ 8.00	\$ 8.00	0.0%	\$ 8.00	0.0%	31004	Charge to students wishing to have a certified copy of their admissions file for transferring to another campus.	No Change
Diploma Replacement Fee		135-107-R0507	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Charge to students to replace their diploma.	No Change
Expedited Transcript Fee		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Charge to students to have their official transcripts handled within the same business day.	No Change
Course Challenge Fee		151-104-R0511	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	31004	Per credit fee charged to students to challenge out of taking a specific course.	No Change
Designated Fees - Miscellaneous										
Academic Placement Test		119-115-R0503	\$ 15.00	\$ 20.00	33.3%	\$ 20.00	0.0%	33040	Charge to students for taking the assessment test.	To align Helena College with other college's similar to our demographics and programs, we would like to increase the administrative cost of the Compass to \$20. The individual cost for separate tests will be \$10 for each subtest; i.e. \$10 for the math section and \$10 for the writing section. This increase will only partially cover the cost of proctoring the test as we move to the new online version required in the fall. Helena College will incur the additional cost of sending an employee from the college to the high school site to administer the test.
Continuing Education (minimum per day)		119-115-R0503	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	The units of the Montana University System are authorized to charge a fee of \$70.00 per course minimum for each participant in continuing education courses. Charged to cover costs on noncredit courses including state training courses.	No Change
Distributed Learning Fee		114-107-R0302	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	This max per credit fee will partially defray the costs associated with courses delivered to sites throughout Montana through either personal meeting or telecommunication systems.	No Change
Graduation Fee		103-001-R0599	\$ 25.00	\$ 35.00	40.0%	\$ 35.00	0.0%	33040	One-time charge to graduating students whom request a certificate/diploma.	The graduation fee should be raised in order to cover the rising costs of diploma paper, covers, and the cost of hosting the event. Students earning subsequent degrees would only be charged eight dollars to cover the cost for the diploma, mailers, and postage associated with sending the diploma to the student. This fee has remained stagnant for at least 10 years.
Orientation Fee		119-115-R0503	\$ 15.00	\$ 25.00	66.7%	\$ 25.00	0.0%	33040	Charged to orientation participants to defray cost of materials, meals and administration.	To cover the increase in the cost in providing services. Orientation leaders are required to facilitate the new students through the 4+ hour orientation. The supplies required to support orientation have increased in cost. Currently, the college cannot afford food for any type of meal so only snacks are provided. With the increase in state wide requirements, orientation will be elongated requiring more substantial food costs.
Student ID Fee		119-115-R0503	\$ 12.50	\$ 12.50	0.0%	\$ 12.50	0.0%	33040	Charge for each ID card issued.	No Change

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Student ID Replacement Fee		119-115-R0503	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Charge for each ID card replacement.	No Change
Wellness Fee			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%		Cover costs for wellness programming, those mandated by VAWA/Title IX. (Flat fee per student.)	With both federal and state mandates in the area of wellness, assistance is needed with providing support and programming to students. This fee will help provide that programming and support.
Designated Fees - Program Fees										
Program Materials - Aviation		143-102-R0509	\$ 96.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.
Program Materials - Protective Services		127-101-R0505	\$ 50.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing - Laundry		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Program fee charged to students to cover cost of a cleaning linens used in class labs.	No Change
Program Materials - Nursing - Name Tag (NRSG138 & NRSG252)		127-101-R0505	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	Program fee charged to students one time to cover cost of a name tag. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	No Change
Program Materials - Nursing - Pin (NRSG148 & NRSG266)		123-101-R0504	\$ 36.00	\$ 36.00	0.0%	\$ 36.00	0.0%	33040	Program fee charged to students one time to cover cost of a nursing pin. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	No Change
Program Materials - Nursing Test - PN (NRSG130)		151-104-R0511	\$ 537.00	\$ 537.00	0.0%	\$ 537.00	0.0%	33040	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program.	No Change
Program Materials - Nursing Test - RN (NRSG254)		151-104-R0511	\$ 375.00	\$ 375.00	0.0%	\$ 375.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window.	No Change
Program Materials - Nursing Test - RN (NRSG254)		151-104-R0511	\$ 683.00	\$ 683.00	0.0%	\$ 683.00	0.0%	33040	Program fee charged one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the Helena College Nursing program.	No Change
Program Materials - Nursing Software (NURS130)		151-104-R0511	\$ 109.00	\$ 109.00	0.0%	\$ 109.00	0.0%	33040	Program fee charged to PN students once a semester to cover cost of documentation software they will use in several courses.	No Change
Designated Fees - Course Fees										
Accounting										
Class Materials - Computerized Accounting (ACT205)		143-102-R0509	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Art										
Class Materials - Drawing (ARTZ105)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Class Materials - Foundations (ARTZ106)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Class Materials - Painting I (ARTZ221)		135-107-R0507	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	No Change
Automotive										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.
Coverall and Shop Rags - Cleaning (AUTO110 & AUTO225)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Engine Repair (AST160)		143-102-R0509	\$ 40.00	\$ 60.00	50.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Brakes & Chassis Lab (AST118)		143-102-R0509	\$ 30.00	\$ 50.00	66.7%	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Heating and Air Conditioning (AST172)		143-102-R0509	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Manual Drive Transmission (AST108)		135-107-R0507	\$ 10.00	\$ 30.00	200.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Electronic Systems Lab (AST230)		135-107-R0507	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Transmission Lab (AST270)		135-107-R0507	\$ 20.00	\$ 40.00	100.0%	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Applies Lab Experience (AST280)		143-102-R0509	\$ 25.00	\$ 45.00	80.0%	\$ 45.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Aviation										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (AVMT140 & AVMT235)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Class Materials - Sheet Metal (AVMT140)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Class Materials -Composites and Plastics (AVMT145)			\$ -	\$ 34.00	#DIV/0!	\$ 34.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Class Materials - Aircraft Covering/Aircraft Finishes (AVMT155)			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Construction										
Class Materials - Construction (CSTN100 & CSTN161)		135-107-R0507	\$ 55.00	\$ 55.00	0.0%	\$ 55.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost.	No Change

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Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Cabinet Making (CSTN230)		135-107-R0507	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Light Equipment & Rigging (CSTN200)		143-102-R0509	\$ 60.00	\$ 60.00	0.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Diesel										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (DESL135, DESL235, DESL245)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Class Materials - Hydraulics Lab (DST142)		135-107-R0507	\$ 10.00	\$ 11.00	10.0%	\$ 11.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Engine Repair (DST145)		135-107-R0507	\$ 50.00	\$ 52.00	4.0%	\$ 52.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Engine Performance (DST200)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Brakes (DST255)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Manual Drive Transmission (DST240)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Hydraulic Drive Transmission (DST245)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Maintenance Practices (DST210)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Applied Lab Experience (DST265)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Heating and Air Conditioning (DST130)			\$ -	\$ 16.00	#DIV/0!	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new course fee charged to students to cover the cost of an industry-recognized credential. This is a pass through fee to MACS Worldwide Refrigerant Recycling and Service Training (Lansdale, PA)
Fire & Rescue										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Class Materials - EMT Fee (ECP130)		127-101-R0505	\$ 30.00	\$ 31.50	5.0%	\$ 31.50	0.0%	33040	Class fee charged to students to defray materials cost.	The fee increase is to help defray the increased cost of materials used in this course.
Class Materials - Fire Service Professional Qualification (FIRE250)		127-101-R0505	\$ 125.00	\$ 125.00	0.0%	\$ 125.00	0.0%	33040	Class fee charged to students to cover the cost of the certification test and supplies.	No Change
Class Materials - (FIRE101)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Class fee charged to students to defray material costs.	A new course fee to replace the existing program fee.
Class Materials - (FIRE102)			\$ -	\$ 125.00	#DIV/0!	\$ 125.00	0.0%	33040	Class fee charged to students to cover the cost of the certification test and supplies.	A new fee to cover the cost of certification testing available to first year students.
Class Materials - (FIRE107)			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	Class fee charged to students to defray material costs.	Partially covers costs of group access fee for physical fitness class at local gym. (Fall Semester)
Class Materials - (FIRE108)			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	Class fee charged to students to defray material costs.	Partially covers costs of group access fee for physical fitness class at local gym. (Spring Semester)
Class Materials - (FIRE125)			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	Class fee charged to students to defray material costs.	Cost of consumables utilized have grown much faster than the rate of inflation (petroleum products, filters, etc., etc.).
Class Materials - (ECP133)			\$ -	\$ 60.00	#DIV/0!	\$ 60.00	0.0%	33040	Class fee charged to students to defray material costs.	Class fee to be charged for costs of consumable supplies.
Class Materials - Aircraft Rescue & Fire Fighting (FIRE210)		135-107-R0507	\$ 400.00	\$ 400.00	0.0%	\$ 400.00	0.0%	33040	Class fee charged to students to defray material costs.	No Change
Information Technology										

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - CISCO (ITS150, ITS152, ITS250, ITS252, & ITS280)		135-107-R0507	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	Class fee charged once a semester to students to defray materials cost.	Moved from a program fee to a course fee to better reflect how the fee is utilized.
Machine Tool										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (MACH132)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Class Materials - Machine Shop (MACH130)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Engine Lathes (MACH132)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Mills (MACH134)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Grinding Applications (MACH139)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Advanced Lathes & Mills (MACH136 & MACH137)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Metallurgy (MACH240)		135-107-R0507	\$ 10.00	\$ 11.00	10.0%	\$ 11.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Programming CNC's (MACH232, MACH233, MACH235 & MACH236)		135-107-R0507	\$ 35.00	\$ 37.00	5.7%	\$ 37.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - CAD/CAM Lathes & Mills (MACH237 & MACH238)			\$ -	\$ 26.00	#DIV/0!	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed fee will be used to partially mitigate the costs of consumable materials required in this program course.
Class Materials - Shop Practices (MACH245)		135-107-R0507	\$ 20.00	\$ 21.00	5.0%	\$ 21.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Project Management (MACH260)		135-107-R0507	\$ 20.00	\$ 21.00	5.0%	\$ 21.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Mathmatics										
Class Materials - Math for Elementary Ed (M132, M133 and M234)			\$ -	\$ 17.00	#DIV/0!	\$ 17.00	0.0%	33040	Class fee to defray costs of consumable supplies in math courses.	The M132, M133, and M234 are new courses for the Elementary Education program. Manipulatives, software, and technology specific to the instruction of these courses are needed for startup and replacement over time.
Nursing										
Class Materials - Fundamentals of Nursing (NURS131)		151-104-R0511	\$ 60.00	\$ 75.00	25.0%	\$ 75.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Fee increase to cover additional skills taught in the course including Pharmacology and I.V. instruction.
Class Materials - Advanced Clinical Skills (NURS265)		151-104-R0511	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Office Technology										
Class Materials - Medical Coding (AHMS218)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Medical Software & Insurance (AHMS252)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Medical Transcriptions (AHMS255)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Multimedia Presentations (CAPP153)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Word Processing Applications (CAPP154)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Desktop Publishing (CAPP155)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Spreadsheet Applications (CAPP156)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Data Management Applications (CAPP158)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Advanced Word Processing Applications (CAPP254)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Keyboarding & Doc Processing (TASK113)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Keyboarding Applications (TASK201)		135-107-R0507	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Legal Document Processing (OT221)		135-107-R0507	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Course no longer available.
Science										
Class Materials - Science Lab Fee (BIOB102, BIOB160, BIOB170, BIOH201, BIOH211, BIOM251, CHMY122, CHMY124, CHMY144, CHMY224)		135-107-R0507	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	Class fee to defray costs of consumable supplies in science lab courses.	No Change
Welding										
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (WLDG103)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Class Materials - Welding for Auto/Diesel (WLDG101)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This course is now required in the AAS Degree/Diesel Technology. This fee will offset the cost of materials and supplies used in the course.
Class Materials - Oxyacetylene Welding (WLDG112)		135-107-R0507	\$ 35.00	\$ 36.00	2.9%	\$ 36.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Shielded Metal Arc Welding (WLDG180 WLDG181)		135-107-R0507	\$ 75.00	\$ 78.00	4.0%	\$ 78.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Gas Metal Arc Welding (WLDG133 WLDG135)		135-107-R0507	\$ 75.00	\$ 78.00	4.0%	\$ 78.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Welding Related (AVMT160)		135-107-R0507	\$ 75.00	\$ 75.00	0.0%	\$ 75.00	0.0%	33040	Class fee charged to students taking a Welding class as a related course from another program.	No Change
Class Materials - Specialized Welding (WLDG140)		135-107-R0507	\$ 100.00	\$ 104.00	4.0%	\$ 104.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Welding Second Year (WLDG244)		135-107-R0507	\$ 150.00	\$ 150.00	0.0%	\$ 150.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	No Change
Class Materials - Layout and Pattern Making (WLDG131)			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Design and Fabrication (WLDG155)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Shop Practices (WLDG151)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Shop Safety (WLDG105)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Blueprint Reading (WLDG117)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Sheet Metal Apprenticeship										

THE MONTANA UNIVERSITY SYSTEM

Total Average Annual Cost of Attendance -- Fiscal Years 2015, 2016 & 2017
For An Undergraduate Full Time Student (15 credits per semester)

Helena College University of Montana	2014-15		2015-16		2016-17	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$ 2,358.00	\$ 7,572.00	\$ 2,358.00	\$ 7,572.00	\$ 2,358.00	\$ 7,572.00
Annual Mandatory Fees	\$ 703.20	\$ 784.80	\$ 712.00	\$ 796.00	\$ 721.00	\$ 807.00
Average annual cost for books/supplies	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Average cost of course fees	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
Total Average Cost of Attendance	\$ 4,331.20	\$ 9,626.80	\$ 4,340.00	\$ 9,638.00	\$ 4,349.00	\$ 9,649.00
Annual Percent Change			0.2%	0.1%	0.2%	0.1%

Note:
The changes are the result of increases in mandatory fees.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Academic Placement Test		119-115-R0503	\$ 15.00	\$ 20.00	33.3%	\$ 20.00	0.0%	33040	Charge to students for taking the assessment test.	To align Helena College with other college's similar to our demographics and programs, we would like to increase the administrative cost of the Compass to \$20. The individual cost for separate tests will be \$10 for each subtest; i.e. \$10 for the math section and \$10 for the writing section. This increase will only partially cover the cost of proctoring the test as we move to the new online version required in the fall. Helena College will incur the additional cost of sending an employee from the college to the high school site to administer the test.
Graduation Fee		103-001-R0599	\$ 25.00	\$ 35.00	40.0%	\$ 35.00	0.0%	33040	One-time charge to graduating students whom request a certificate/diploma.	The graduation fee should be raised in order to cover the rising costs of diploma paper, covers, and the cost of hosting the event. Students earning subsequent degrees would only be charged eight dollars to cover the cost for the diploma, mailers, and postage associated with sending the diploma to the student. This fee has remained stagnant for at least 10 years.
Orientation Fee		119-115-R0503	\$ 15.00	\$ 25.00	66.7%	\$ 25.00	0.0%	33040	Charged to orientation participants to defray cost of materials, meals and administration.	To cover the increase in the cost in providing services. Orientation leaders are required to facilitate the new students through the 4+ hour orientation. The supplies required to support orientation have increased in cost. Currently, the college cannot afford food for any type of meal so only snacks are provided. With the increase in state wide requirements, orientation will be elongated requiring more substantial food costs.
Wellness Fee			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%		Cover costs for wellness programming, those mandated by VAWA/Title IX. (Flat fee per student.)	With both ferdeal and state mandates in the area of wellness, assistance is needed with providing support and programming to students. This fee will help provide that programming and support.
Program Materials - Aviation		143-102-R0509	\$ 96.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.
Program Materials - Protective Services		127-101-R0505	\$ 50.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.
Coverall and Shop Rags - Cleaning (AUTO110 & AUTO225)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.
Class Materials - Engine Repair (AST160)		143-102-R0509	\$ 40.00	\$ 60.00	50.0%	\$ 60.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Brakes & Chassis Lab (AST118)		143-102-R0509	\$ 30.00	\$ 50.00	66.7%	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Manual Drive Transmission (AST108)		135-107-R0507	\$ 10.00	\$ 30.00	200.0%	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Transmission Lab (AST270)		135-107-R0507	\$ 20.00	\$ 40.00	100.0%	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Class Materials - Applies Lab Experience (AST280)		143-102-R0509	\$ 25.00	\$ 45.00	80.0%	\$ 45.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Helena College switched to an environmentally friendly cleaning solvent during 2014. The change was made to reduce the amount of hazardous fumes that students would be exposed too. While the solvent has proven to be effective it has also proven to be more costly. This fee increase will partially cover the costs of maintaining the new solvent systems.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (AVMT140 & AVMT235)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Class Materials - Sheet Metal (AVMT140)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Class Materials -Composites and Plastics (AVMT145)			\$ -	\$ 34.00	#DIV/0!	\$ 34.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Class Materials - Aircraft Covering/Aircraft Finishes AVMT155)			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials cost.	A new course fee to replace the existing program fee. The new fee includes an increase to cover the increased costs of the materials.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (DESL135, DESL235, DESL245)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Class Materials - Hydraulics Lab (DST142)		135-107-R0507	\$ 10.00	\$ 11.00	10.0%	\$ 11.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Engine Repair (DST145)		135-107-R0507	\$ 50.00	\$ 52.00	4.0%	\$ 52.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Engine Performance (DST200)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Brakes (DST255)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Manual Drive Transmission (DST240)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - HD Hydraulic Drive Transmission (DST245)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Maintenance Practices (DST210)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Diesel Applied Lab Experience (DST265)		135-107-R0507	\$ 15.00	\$ 16.00	6.7%	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Heating and Air Conditioning (DST130)			\$ -	\$ 16.00	#DIV/0!	\$ 16.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new course fee charged to students to cover the cost of an industry-recognized credential. This is a pass through fee to MACS Worldwide Refrigerant Recycling and Service Training (Lansdale, PA)
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - EMT Fee (ECP130)		127-101-R0505	\$ 30.00	\$ 31.50	5.0%	\$ 31.50	0.0%	33040	Class fee charged to students to defray materials cost.	The fee increase is to help defray the increased cost of materials used in this course.
Class Materials - (FIRE101)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Class fee charged to students to defray material costs.	A new course fee to replace the existing program fee.
Class Materials - (FIRE102)			\$ -	\$ 125.00	#DIV/0!	\$ 125.00	0.0%	33040	Class fee charged to students to cover the cost of the certification test and supplies.	A new fee to cover the cost of certification testing available to first year students.
Class Materials - (FIRE107)			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	Class fee charged to students to defray material costs.	Partially covers costs of group access fee for physical fitness class at local gym. (Fall Semester)
Class Materials - (FIRE108)			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	Class fee charged to students to defray material costs.	Partially covers costs of group access fee for physical fitness class at local gym. (Spring Semester)
Class Materials - (FIRE125)			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	Class fee charged to students to defray material costs.	Cost of consumables utilized have grown much faster than the rate of inflation (petroleum products, filters, etc., etc.).
Class Materials - (ECP133)			\$ -	\$ 60.00	#DIV/0!	\$ 60.00	0.0%	33040	Class fee charged to students to defray material costs.	Class fee to be charged for costs of consumable supplies.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (MACH132)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Class Materials - Machine Shop (MACH130)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Engine Lathes (MACH132)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Mills (MACH134)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Grinding Applications (NACH139)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Advanced Lathes & Mills (MACH136 & MACH137)		135-107-R0507	\$ 25.00	\$ 26.00	4.0%	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Metallurgy (MACH240)		135-107-R0507	\$ 10.00	\$ 11.00	10.0%	\$ 11.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Programming CNC's (MACH232, MACH233, MACH235 & MACH236)		135-107-R0507	\$ 35.00	\$ 37.00	5.7%	\$ 37.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - CAD/CAM Lathes & Mills (MACH237 & MACH238)			\$ -	\$ 26.00	#DIV/0!	\$ 26.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed fee will be used to mitigate the costs of consumable materials required in this program course.
Class Materials - Shop Practices (MACH245)		135-107-R0507	\$ 20.00	\$ 21.00	5.0%	\$ 21.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Project Management (MACH260)		135-107-R0507	\$ 20.00	\$ 21.00	5.0%	\$ 21.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this program course.
Class Materials - Math for Elementary Ed (M132, M133 and M234)			\$ -	\$ 17.00	#DIV/0!	\$ 17.00	0.0%	33040	Class fee to defray costs of consumable supplies in math courses.	The M132, M133, and M234 are new courses for the Elementary Education program. Manipulatives, software, and technology specific to the instruction of these courses are needed for startup and replacement over time.
Class Materials - Fundamentals of Nursing (NURS131)		151-104-R0511	\$ 60.00	\$ 75.00	25.0%	\$ 75.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Fee increase to cover additional skills taught in the course including Pharmacology and I.V. instruction.
Class Materials - Legal Document Processing (OT221)		135-107-R0507	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	Course no longer available.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ 100.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (WLDG103)		135-107-R0507	\$ 18.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Class Materials - Welding for Auto/Diesel (WLDG101)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This course is now required in the AAS Degree/Diesel Technology. This fee will offset the cost of materials and supplies used in the course.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2016 and 2017
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY15 FEE	FY 16 FEE	% CHANGE	FY 17 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Class Materials - Oxyacetylene Welding (WLDG112)		135-107-R0507	\$ 35.00	\$ 36.00	2.9%	\$ 36.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Shielded Metal Arc Welding (WLDG180 WLDG181)		135-107-R0507	\$ 75.00	\$ 78.00	4.0%	\$ 78.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Gas Metal Arc Welding (WLDG133 WLDG135)		135-107-R0507	\$ 75.00	\$ 78.00	4.0%	\$ 78.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Specialized Welding (WLDG140)		135-107-R0507	\$ 100.00	\$ 104.00	4.0%	\$ 104.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	This proposed increase is to mitigate the increases in costs of consumable materials required in this course.
Class Materials - Layout and Pattern Making (WLDG131)			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Design and Fabrication (WLDG155)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Shop Practices (WLDG151)			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Shop Safety (WLDG105)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged to students enrolled in specific classes to defray materials and minor tools cost.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Blueprint Reading (WLDG117)			\$ -	\$ 35.00	#DIV/0!	\$ 35.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Metal Materials, Fasteners, Hand Tools and Machine Tools (SHML120)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Basic Ductwork Installation (SHML160)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Duct Liners and Insulation (SHML210)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Sheet Metal Shop Practices (SHML260)			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.
Class Materials - Advanced Layout and Fabrication/Plasma Cutting (SHML270)			\$ -	\$ 78.00	#DIV/0!	\$ 78.00	0.0%	33040	Course fee charged once a semester to students taking the second year Welding program courses.	A new fee to partially defray the costs of consumable materials required in this course.