

THE MONTANA UNIVERSITY SYSTEM

Helena College University of Montana

Inventory and Validation of Fees -- Fiscal Years 2018 and 2019

Tuition Rates per Semester for a Full Time Student

Category	FY 17 Tuition	FY 18 Proposed	% Increase	FY 19 Proposed	% Increase
Resident UG	1,179.00	1,239.00	5.1%	1,303.00	5.2%
WUE	1,769.00	1,859.00	5.1%	1,955.00	5.2%
Nonresident UG	3,786.00	3,976.00	5.0%	4,175.00	5.0%

Mandatory Fees per Semester for a Full Time Student

Category	FY 17 Tuition	FY 18 Proposed	% Increase	FY 19 Proposed	% Increase
Resident UG	375.50	375.50	0.0%	375.50	0.0%
WUE	418.50	418.50	0.0%	418.50	0.0%
Nonresident UG	418.50	418.50	0.0%	418.50	0.0%

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 17 Tuition	FY 18 Proposed	% Increase	FY 19 Proposed	% Increase
Resident UG	1,554.50	1,614.50	3.9%	1,678.50	4.0%
WUE	2,187.50	2,277.50	4.1%	2,373.50	4.2%
Nonresident UG	4,204.50	4,394.50	4.5%	4,593.50	4.5%

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2018 and 2019

Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana

Course Credit	Registration Fee	Tuition	Bldg Maint Fee	Comp & Technology Fees	Equip Fee	Academic Facility Fee	SU Bldg Fee	Library Fee	Stud Gov	Student Wellness Fee	Resident Total	Nonres. Building Fee	Nonres. Additional Tuition	Nonres. Total
1	30.00	98.25	3.90	8.35	3.95	2.10	5.20	1.50	15.00	15.00	183.25	3.40	217.25	403.90
2	30.00	196.50	7.83	16.67	7.90	4.20	10.40	3.00	15.00	15.00	306.50	6.80	434.50	747.80
3	30.00	294.75	11.75	25.01	11.85	6.30	15.60	4.50	15.00	15.00	429.76	10.20	651.75	1,091.71
4	30.00	393.00	15.66	33.34	15.80	8.40	20.80	6.00	15.00	15.00	553.00	13.60	869.00	1,435.60
5	30.00	491.25	19.58	41.68	19.75	10.50	26.00	7.50	15.00	15.00	676.26	17.00	1,086.25	1,779.51
6	30.00	589.50	23.49	50.01	23.70	12.60	31.20	9.00	15.00	15.00	799.50	20.40	1,303.50	2,123.40
7	30.00	687.75	27.41	58.35	27.65	14.70	36.40	10.50	15.00	15.00	922.76	23.80	1,520.75	2,467.31
8	30.00	786.00	31.32	66.68	31.60	16.80	41.60	12.00	15.00	15.00	1,046.00	27.20	1,738.00	2,811.20
9	30.00	884.25	35.24	75.01	35.55	18.90	46.80	13.50	15.00	15.00	1,169.25	30.60	1,955.25	3,155.10
10	30.00	982.50	39.16	83.34	39.50	21.00	52.00	15.00	15.00	15.00	1,292.50	34.00	2,172.50	3,499.00
11	30.00	1,080.75	43.08	91.67	43.45	23.10	57.20	16.50	15.00	15.00	1,415.75	37.40	2,389.75	3,842.90
12	30.00	1,179.00	47.00	100.00	47.50	25.00	62.40	18.00	15.00	15.00	1,538.90	43.00	2,607.00	4,188.90
13	30.00	1,179.00	47.00	100.00	47.50	25.00	67.60	18.00	15.00	15.00	1,544.10	43.00	2,607.00	4,194.10
14	30.00	1,179.00	47.00	100.00	47.50	25.00	72.80	18.00	15.00	15.00	1,549.30	43.00	2,607.00	4,199.30
15	30.00	1,179.00	47.00	100.00	47.50	25.00	78.00	18.00	15.00	15.00	1,539.50	43.00	2,607.00	4,189.50

FY17 FTE Rate	30.00	1,179.00	47.00	100.00	47.50	25.00	78.00	18.00	15.00	15.00	1,554.50	43.00	2,607.00	4,204.50
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FY 18

Proposed Increase	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	130.00	190.00
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FY18 FTE Rate	30.00	1,239.00	47.00	100.00	47.50	25.00	78.00	18.00	15.00	15.00	1,614.50	43.00	2,737.00	4,394.50
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Percent Increase	0.0%	5.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.9%	0.0%	5.0%	4.5%
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NOTES: 1 2 3 4 5 6 7 8 9 10 11 12

FY 19

Proposed Increase	0.00	64.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64.00	0.00	135.00	199.00
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FY19 FTE Rate	30.00	1,303.00	47.00	100.00	47.50	25.00	78.00	18.00	15.00	15.00	1,678.50	43.00	2,872.00	4,593.50
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Percent Increase	0.0%	5.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	0.0%	4.9%	4.5%
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NOTES: 1 2 3 4 5 6 7 8 9 10 11 12

Note Explanations:

- 1** No Change
- 2** Increased proposed based on system wide allocation model.
- 3** No Change
- 4** No Change
- 5** No Change
- 6** No Change
- 7** No Change
- 8** No Change
- 9** No Change
- 10** No Change

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
 Mandatory Fees -- Authorization, Fund, and Description

Unit Name: **Helena College University of Montana**

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
Mandatory Fees Assessed All Students		
Registration Fee	167-102-R0515	Nonrefundable charge to all enrolling students each semester.
Building Maintenance Fee	167-102-R0515	Per credit hour fee to provide for repair, maintenance and renovation costs for all facilities. (Split between Building Maintenance and Building Access.) (Capped at 12 credit hours.)
Computer Fee	167-102-R0515	Per credit hour fee used primarily to replace classroom computers. (Capped at 12 credit hours.)
Technology Fee	167-102-R0515	Per credit hour fee used primarily to replace software and network systems. (Capped at 12 credit hours.)
Equipment Fee	167-102-R0515	Per credit hour fee used primarily to update equipment for technical and trades programs. (Capped at 12 credit hours.)
Academic Facility Fee	167-102-R0515	Per credit hour fee pledged for bond debt repayment. (Capped at 12 credit hours.)
Student Government Fee	167-102-R0515	Flat fee charge to all enrolling students each semester.
Student Union Fee	167-102-R0515	Per credit hour fee pledge for bond debt repayment. (Capped at 18 credit hours.)
Library Fee	167-102-R0515	Per credit hour fee used primarily to acquire material for the Library's core collection. (Capped at 12 credit hours.)
Student Wellness Fee	167-102-R0515	A flat fee per student charged to cover costs for institutional determined wellness programming in addition to those mandated by state and federal agencies. The description has been changed to clarify how the fee is applied. There is no change in the amount of the fee.
Additional Mandatory Fees Assessed Non-Resident Students		
Non-Resident Building Fee	167-102-R0515	Per credit hour fee in addition to the in-state Building Maintenance Fee. (Capped at 12 credit hours.)

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
Current Unrestricted Fees													
Application Fee		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	H01022	NA	NA	Nonrefundable one-time charge to all enrolling students.	No Change
Late Payment Fee		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	31004	H01022	NA	NA	A fee charged to a student who registered for classes prior to the first day of classes but who has not paid their bill or made arrangements for the payment of their bill by the end of the first day of classes.	The description has been changed to clarify how the fee is applied. There is no change in the amount of the fee.
Returned Check Fee		167-102-R0515	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	31004	H01022	NA	NA	Charge assessed for any returned checks.	No Change
Transcript Fee		167-102-R0515	\$ 3.00	\$ 3.00	0.0%	\$ 3.00	0.0%	31004	H01022	NA	NA	Charge for additional transcripts after a student receives first copy free.	No Change
Drop/Add Fee		167-102-R0515	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	H01022	NA	NA	Charge for any class schedule change after 1st change, or any change after 15th day.	No Change
Deferred Payment Service Fee		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	H01022	NA	NA	Administrative Charge per semester for students electing installment payment of fees.	No Change
Deferred Payment Late Fee		167-102-R0515	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	H01022	NA	NA	Late Charge assessed for delinquent payment on deferred payment installments.	No Change
Single Admissions File Fee		167-102-R0515	\$ 8.00	\$ 8.00	0.0%	\$ 8.00	0.0%	31004	H01022	NA	NA	Charge to students wishing to have a certified copy of their admissions file for transferring to another campus.	No Change
Expedited Transcript Fee		167-102-R0515	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	H01022	NA	NA	Charge to students to have their official transcripts handled within the same business day.	No Change
Course Challenge Fee	Moved to Designated	167-102-R0515	\$ 25.00	\$ -	-100.0%	\$ -	#DIV/0!	31004	H01022	NA	NA	One time fee charged to students requesting to challenge out of taking a specific course.	This fee is being changed to correspond with the recommendations of the Prior Learning Experience Task Force.
Designated Fees - Miscellaneous													
Academic Placement Test		167-102-R0515	\$ 20.00	\$ 30.00	50.0%	\$ 30.00	0.0%	33040	H60371	7,409.54	32,526.35	Charge to students for taking the assessment test. The individual cost for separate tests will be \$15 for each subtest; i.e. \$15 for the math section and \$15 for the writing section.	The proposed increase is to off-set the increased cost per unit due to switching to Accuplacer tests because the previous provider Compass is no longer providing the tests.
Continuing Education (minimum per day)		167-102-R0515	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	H30020	409,174.09	294,975.04	In accordance with Regent policy, Helena College has established a minimum of \$100.00 per continuing education course. The tuition for each course varies based upon the cost to provide each course plus administrative overhead.	No Change
Distributed Learning Fee		167-102-R0515	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	H60160	152,218.24	248,582.37	This max per credit fee will partially defray the costs associated with courses delivered to sites throughout Montana through either personal meeting, telecommunication systems, and/or other distance delivery systems.	No Change
E-Commerce Fee	Removed	167-102-R0515	\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	431128	-	17,260.00	Per transaction charged to persons making on-line payments to the College via credit card or e-check.	This fee is being removed in order to promote more usage of on-line payment options.
Graduation Fee		167-102-R0515	\$ 35.00	\$ 35.00	0.0%	\$ 35.00	0.0%	33040	H60020	9,674.48	12,909.30	One-time charge to graduating students whom request a certificate/diploma.	No Change
Diploma Replacement Fee		167-102-R0515	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	H60020	9,674.48	12,909.30	Charge to students to replace their diploma.	No Change
Orientation Fee		167-102-R0515	\$ 25.00	\$ 30.00	20.0%	\$ 30.00	0.0%	33040	H60360	12,046.37	4,224.53	Charged to orientation participants to defray cost of materials, meals and administration.	This proposed increase is to mitigate the rising costs of providing orientation services. Orientation is critical to student and parent engagement so a good first impression is essential. The rising costs incurred to support a quality event have increased so the College has had to cut back on services provided during orientation. This increase would allow more services to be provided to students and parents attending orientation.
Student ID Fee		167-102-R0515	\$ 12.50	\$ 15.00	20.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card issued.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Student ID Replacement Fee		167-102-R0515	\$ 10.00	\$ 15.00	50.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card replacement.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Course Challenge Fee		167-102-R0515	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	NA	NA	NA	Per credit fee charged to students requesting to challenge out of taking a specific course. Additional charges for materials may apply. Total cost to the student not to exceed \$300.	This fee is being changed to correspond with the recommendations of the Prior Learning Experience Task Force.
Portfolio Assessment Fee			\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	33040	NA	NA	NA	Per course fee charged to students requesting to use portfolio assessment in place of taking a specific course.	Per directive from the Office of the Commissioner of Higher Education, this fee is being set at zero.
Designated Fees - Program Fees													
Program Materials - Nursing - Laundry		167-102-R0515	\$ 5.00	\$ 5.00	0.0%	\$ 5.00	0.0%	33040	H60580	78.00	985.18	Program fee charged to students to cover cost of a cleaning linens used in class labs.	No Change
Program Fee - Fire and Rescue			\$ -	\$ 250.00	0.0%	\$ 250.00	0.0%	33040				Program fee charged once a semester to students in the Fire and Rescue program to help cover the costs of protective gear, breathing apparatus, and tool replacement.	A new course fee charged to students to help cover the cost of replacing the SCBA's used for student training.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
Program Materials - Nursing - Name Tag (NRS138, NRS148 & NRS252)	Removed	167-102-R0515	\$ 12.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of a name tag. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing - Pin (NRS148 & NRS266)	Removed	167-102-R0515	\$ 36.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of a nursing pin. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Test - PN (NRS130)	Removed	167-102-R0515	\$ 537.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Test - RN (NRS254)	Removed	167-102-R0515	\$ 375.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50	Program fee charged one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Test - RN (NRS254)	Removed	167-102-R0515	\$ 683.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50	Program fee charged one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the Helena College Nursing program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Software (NRS130)	Removed	167-102-R0515	\$ 109.00	\$ -	-100.0%	\$ -	0.0%	33040	H60451	1,776.00	6,088.00	Program fee charged to PN students once a semester to cover cost of documentation software they will use in several courses.	Removing the program fee and replacing it with a course fees.
Designated Fees - Course Fees													
Accounting													
ACT 205 - Computerized Accounting	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	8,519.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
Art													
ARTZ 102 - Art for Elementary Educators			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 105 - Visual Language - Drawing		167-102-R0515	\$ 10.00	\$ 15.00	50.0%	\$ 15.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
ARTZ 106 - Visual Language - 2-D Foundations		167-102-R0515	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ARTZ 108 - Visual Language 3-D Foundations			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 211 - Drawing I			\$ -	\$ 25.00	#DIV/0!	\$ 25.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 221 - Painting I		167-102-R0515	\$ 10.00	\$ 20.00	100.0%	\$ 20.00	0.0%	33040	H60250	-	4,827.38	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Automotive													
AST 108 - Automotive Manual Drivetrains		167-102-R0515	\$ 30.00	\$ 103.00	243.3%	\$ 103.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$73.00 is being added to this fee (originally \$30) to incorporate funds so that students are able to pay the registration fee and test fees for ASE qualification exams associated with this course.
AST 118 - Brakes & Chassis Lab		167-102-R0515	\$ 50.00	\$ 160.00	220.0%	\$ 160.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$110.00 is being added to this fee (originally \$50) to incorporate funds so that students are able to pay the registration fee and test fees for ASE qualification exams associated with this course.
AST 160 - Automotive Engine Repair		167-102-R0515	\$ 60.00	\$ 60.00	0.0%	\$ 60.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
AST 172 - Automotive Heating/Air Conditioning		143-102-R0509	\$ 20.00	\$ 20.00	0.0%	\$ 20.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
AST 230 - Electrical/Electronic Systems II		167-102-R0515	\$ 20.00	\$ 75.00	275.0%	\$ 75.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$55.00 is being added to this fee (originally \$20) to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.
AST 264 - Engine Performance II			\$ -	\$ 76.00	#DIV/0!	\$ 76.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new fee of \$76.00 is being added to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
AST 270 - Automatic Transmissions/Transaxles		167-102-R0515	\$ 40.00	\$ 114.00	185.0%	\$ 114.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$74.00 is being added to this fee (originally \$40) to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.
AST 280- Applied Lab Experience and Light Repair		167-102-R0515	\$ 45.00	\$ 45.00	0.0%	\$ 45.00	0.0%	33040	H60260	-	4,935.55	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
Aviation													
AVMT 140 - Sheet Metal		167-102-R0515	\$ 35.00	\$ 36.00	2.9%	\$ 37.00	2.8%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 115 - Materials and Processes/Fluid lines and Fittings/Cleaning and Corrosion Control			\$ -	\$ 45.00	#DIV/0!	\$ 46.00	2.2%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
AVMT 145 - Composites and Plastics		167-102-R0515	\$ 34.00	\$ 35.00	2.9%	\$ 36.00	2.9%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 155 - Aircraft Covering/Aircraft Finishes		167-102-R0515	\$ 40.00	\$ 41.00	2.5%	\$ 42.00	2.4%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 160 - Welding Related		167-102-R0515	\$ 75.00	\$ 77.00	2.7%	\$ 78.00	1.3%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 230 - Reciprocating Engines and Systems			\$ -	\$ 50.00	#DIV/0!	\$ 51.00	2.0%	33040	H60390	-	9,141.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Construction													
CSTN 100 - Construction	Removed	167-102-R0515	\$ 55.00	\$ -	0.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
CSTN 161 - Construction	Removed	167-102-R0515	\$ 55.00	\$ -	0.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
CSTN 230 - Cabinet Making	Removed	167-102-R0515	\$ 50.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
CSTN 200 - Light Equipment & Rigging	Removed	167-102-R0515	\$ 60.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
Diesel													
DST 105 - Shop Safety			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 110 - Diesel Electrical and Electronics I			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 111 - Diesel Electrical and Electronics II			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 130 - Heating and Air Conditioning		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 142 - Hydraulics		167-102-R0515	\$ 11.00	\$ 11.50	4.5%	\$ 12.00	4.3%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 145 - Diesel Engine Repair		167-102-R0515	\$ 52.00	\$ 51.00	-1.9%	\$ 54.00	5.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 200 - Diesel Engine Performance		167-102-R0515	\$ 26.00	\$ 26.50	1.9%	\$ 27.00	1.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 210 - Diesel Maintenance Practices		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 211 - Electronic Systems			\$ -	\$ 17.00	#DIV/0!	\$ 16.50	-2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 240 - Heavy Duty Manual Drive Trains		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 245 - Heavy Duty Hydraulic Drive Trains		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 255 -Heavy Duty Brakes and Undercarriage		167-102-R0515	\$ 16.00	\$ 18.00	12.5%	\$ 20.00	11.1%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 265 - Applied Lab Experience		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Elementary Physical Education													
HEE 202 Instructional Strategies for Elementary Physical Education			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	NA	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
HEE 233 Health Issues of Child & Adolescents			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	NA	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.

THE MONTANA UNIVERSITY SYSTEM
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Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
Fire & Rescue													
ECP 130 - Emergency Medical Technician		167-102-R0515	\$ 31.50	\$ 31.50	0.0%	\$ 31.50	0.0%	33040	H60380	80.00	10,007.96	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ECP 133 - Advanced Emergency Medical Technician		167-102-R0515	\$ 60.00	\$ 60.00	0.0%	\$ 60.00	0.0%	33040	H60380	80.00	10,007.96	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 101 - Introduction to Fire Service		167-102-R0515	\$ 50.00	\$ 55.00	10.0%	\$ 55.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
FIRE 102 -Fire Service 2		167-102-R0515	\$ 125.00	\$ 180.00	44.0%	\$ 180.00	0.0%	33040	H60050	8,432.61	12,886.41	Class fee charged to students to cover the cost of the certification test supplies and materials.	Increasing the fee by \$55.00 to cover the cost of materials needed in addition to the \$125.00 for the cost of the certification test.
FIRE 107 - Personal Physical Fitness I		167-102-R0515	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 108 - Personal Physical Fitness II		167-102-R0515	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 125 - Emergency Equipment Maintenance		167-102-R0515	\$ 20.00	\$ 22.00	10.0%	\$ 22.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
FIRE 140 - Fire Fighting Tactics and Strategies			\$ -	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
FIRE 210 - Aircraft Rescue and Fire Fighting Basic Training (ARFF)		167-102-R0515	\$ 400.00	\$ 400.00	0.0%	\$ 400.00	0.0%	33040	H60420	5,855.19	16.75	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 242 - Rescue			\$ -	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
FIRE 250 - Fire Ground Operations		167-102-R0515	\$ 125.00	\$ 125.00	0.0%	\$ 125.00	0.0%	33040	H60050	8,432.61	12,886.41	Class fee charged to students to cover the cost of the certification test and supplies.	No Change
Information Technology													
ITS 150 - CISCO		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	H60170	804.48	21,099.70	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ITS 152 - CISCO		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	H60170	804.48	21,099.70	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ITS 250 - CISCO		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	H60170	804.48	21,099.70	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ITS 252 - CISCO		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	H60170	804.48	21,099.70	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ITS 280 - CISCO		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	33040	H60170	804.48	21,099.70	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
Machine Tool													
MACH 130 - Machine Shop		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 132 - Engine Lathes		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH134 - Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
NACH 139 - Grinding Applications		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 136- Advanced Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 137 - Advanced Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 240 - Metallurgy		167-102-R0515	\$ 11.00	\$ 12.00	9.1%	\$ 13.00	8.3%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 232 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 233 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 235 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 236 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 237 - CAD/CAM Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.

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MACH 238- CAD/CAM Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 245 - Shop Practices		167-102-R0515	\$ 21.00	\$ 22.00	4.8%	\$ 23.00	4.5%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 260 - Project Management		167-102-R0515	\$ 21.00	\$ 22.00	4.8%	\$ 23.00	4.5%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Mathematics													
M 132 – Numbers and Operations for K-8 Teachers			\$ 17.00	\$ 17.00	0.0%	\$ 17.00	0.0%	33040	H60515	107.50	(39.50)	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
M133 – Geometry and Geometric Measurement for K-8 Teachers			\$ 17.00	\$ 17.00	0.0%	\$ 17.00	0.0%	33040	H60515	107.50	(39.50)	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
M234 – Advanced Topics in Mathematics for K-8 Teachers			\$ 17.00	\$ 17.00	0.0%	\$ 17.00	0.0%	33040	H60515	107.50	(39.50)	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
Nursing													
NRSG 152 - Name Tag		167-102-R0515	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a name tag.	No Change
NRSG 232 - Name Tag		167-102-R0515	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a name tag.	No Change
NRSG 250 - Name Tag		167-102-R0515	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a name tag.	No Change
NRSG 256 - Name Tag		167-102-R0515	\$ 12.00	\$ 12.00	0.0%	\$ 12.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a name tag.	No Change
NRSG 148 - Nursing Pin		167-102-R0515	\$ 36.00	\$ 36.00	0.0%	\$ 36.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a nursing pin.	No Change
NRSG 266 - Nursing Pin		167-102-R0515	\$ 36.00	\$ 36.00	0.0%	\$ 36.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of a nursing pin.	No Change
NRSG 130 - Nursing Test - PN		167-102-R0515	\$ 537.00	\$ 650.00	21.0%	\$ 675.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program.	The increase is to cover the increased cost of the product used by the students.
NRSG 256 - Nursing Test - RN		167-102-R0515	\$ 375.00	\$ 100.00	-73.3%	\$ 125.00	0.0%	33040	H60450	14,907.25	3,192.75	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window.	The company agreed to a lower fee for this group of nursing students.
NRSG 232 - Nursing Test - RN		167-102-R0515	\$ 683.00	\$ 650.00	-4.8%	\$ 675.00	0.0%	33040	H60450	14,907.25	3,192.75	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the Helena College Nursing program.	The company agreed to a lower fee for this group of nursing students.
NRSG 130 - Nursing Software		167-102-R0515	\$ 109.00	\$ 111.00	1.8%	\$ 111.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses.	The increase is to cover the increased cost of the software product used by the students.
NRSG 230 - Nursing Software		167-102-R0515	\$ -	\$ 222.00	#DIV/0!	\$ 222.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses. This is a one time charge that gives students access to the software for four semesters.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSG 256 - Nursing Software		167-102-R0515	\$ -	\$ 222.00	#DIV/0!	\$ 222.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses. This is a one time charge that gives students access to the software for four semesters.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSG 131- Fundamentals of Nursing		167-102-R0515	\$ 75.00	\$ 50.00	-33.3%	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee was adjusted downward as a result of the course re-alignment of the nursing programs in the MUS.
NRSG 233 - Fundamentals of Nursing		167-102-R0515	\$ 75.00	\$ 50.00	-33.3%	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee was adjusted downward as a result of the course re-alignment of the nursing programs in the MUS.
NRSG 136 - Pharmacology Lab		167-102-R0515	\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSG 231 - Pharmacology Lab		167-102-R0515	\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSG 260 - Advanced Clinical Skills		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change

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NRSG 265 - Advanced Clinical Skills		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
Office Technology													
AHMS 218 Complete Medical Coding	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
AHMS 252 Computerized Medical Billing	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
AHMS 255 - Medical Transcriptions	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 153 MS PowerPoint	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 154 MS Word	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 155 MS Publisher	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 156 MS Excel	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 158 Basic MS Access	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 254 - Advanced Word Processing Applications	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
OT 221 - Legal Document Processing	Removed	167-102-R0515	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
TASK 113 Keyboarding and Document Processing	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
TASK 201 Production Keyboarding	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
Science													
BIOB 102 - Discover Biology Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 160 - Principles of Living Systems		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 170 - Principles of Biological Diversity		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 260 - Cellular and Molecular Biology with Lab			\$ -	\$ 60.00	#DIV/0!	\$ 60.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
BIOH 104 - Basic Human Biology			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
BIOH 201 - Anatomy and Physiology I with Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOH 211 - Anatomy and Physiology II with Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOM 251 - Microbiology for Health Science Lab		167-102-R0515	\$ 30.00	\$ 36.00	20.0%	\$ 42.00	16.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 122 - Introduction to General Chemistry Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 40.00	23.1%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 124 - Introduction to Organic and Biochemistry Lab		167-102-R0515	\$ 30.00	\$ 35.00	16.7%	\$ 40.00	14.3%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 142 - College Chemistry I Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
CHMY 144 - College Chemistry II Lab		167-102-R0515	\$ 30.00	\$ 35.00	16.7%	\$ 40.00	14.3%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 222 - Organic Chemistry I Lab			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
CHMY 224 - Organic Chemistry II Lab		167-102-R0515	\$ 30.00	\$ 40.00	33.3%	\$ 50.00	25.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 290 - Undergraduate Research Lab			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 206 - College Physics I Lab			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
PHSX 208 – College Physics II Lab			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 221 – Physics I Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 223 – Physics II Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 227 – General Science Lab: Integrated Science Lab I			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Welding													
WLDG 101 - Welding Fundamentals for Auto/Diesel		167-102-R0515	\$ 30.00	\$ 31.50	5.0%	\$ 33.00	4.8%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 103 - Welding Fundamentals for Construction Trades		167-102-R0515	\$ 30.00	\$ 31.50	5.0%	\$ 33.00	4.8%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 105 - Shop Safety		167-102-R0515	\$ 35.00	\$ 36.50	4.3%	\$ 38.00	4.1%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 112 - Cutting Processes		167-102-R0515	\$ 36.00	\$ 37.50	4.2%	\$ 39.00	4.0%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 117 - Blueprint Reading and Weld Symbols		167-102-R0515	\$ 35.00	\$ 36.50	4.3%	\$ 38.00	4.1%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 131 - Intro to Layout and Pattern Making		167-102-R0515	\$ 40.00	\$ 41.50	3.8%	\$ 43.00	3.6%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 135 - GMAW, FCAW, and GMAW-P		167-102-R0515	\$ 78.00	\$ 79.50	1.9%	\$ 81.00	1.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 141 - Intro GAS Tungsten Arc Welding (GTAW)- Integrated Lab		167-102-R0515	\$ 104.00	\$ 105.50	1.4%	\$ 107.00	1.4%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 151 - Shop Practices		167-102-R0515	\$ 50.00	\$ 51.50	3.0%	\$ 53.00	2.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 155 - Design and Fabrication		167-102-R0515	\$ 50.00	\$ 51.50	3.0%	\$ 53.00	2.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 181 - Shielded Metal Arc Welding		167-102-R0515	\$ 78.00	\$ 79.50	1.9%	\$ 81.00	1.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 213 - Pipe Welding Lab			\$ -	\$ 94.00	#DIV/0!	\$ 94.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 227 - Advanced Joining Theory and practical application			\$ -	\$ 94.00	#DIV/0!	\$ 94.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 244 - Advanced Metal Fabrication II			\$ -	\$ 73.00	#DIV/0!	\$ 73.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 245 - Metal Fabrication Design and Construction		167-102-R0515	\$ 150.00	\$ 49.00	-67.3%	\$ 49.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being reduced due to the fact that aspects of the previous version of this course have been broken out into separate course with their own fees.
WLDG 246 - Advanced Metal Fabrication Design and Construction		167-102-R0515	\$ 150.00	\$ 49.00	-67.3%	\$ 49.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being reduced due to the fact that aspects of the previous version of this course have been broken out into separate course with their own fees.
WLDG 257 - Cutting Processes II			\$ -	\$ 73.00	#DIV/0!	\$ 73.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 299 - Industrial Welding Capstone			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Sheet Metal Apprenticeship													
Class Materials - Metal Materials, Fasteners, Hand Tools and Machine Tools (SHML120)		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60535	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No change
Class Materials - Basic Ductwork Installation (SHML160)		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60535	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No change
Class Materials - Duct Liners and Insulation (SHML210)		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60535	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No change
Class Materials - Sheet Metal Shop Practices (SHML260)		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60535	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No change
Class Materials - Advanced Layout and Fabrication/Plasma Cutting (SHML270)		167-102-R0515	\$ 78.00	\$ 78.00	0.0%	\$ 78.00	0.0%	33040	H60535	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No change

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
 Non-Mandatory Fees -- Rates per Semester

Unit Name: Helena College University of Montana													
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	SABHRS FUND	Banner Index	FY16 Expended	FY16 FB	DESCRIPTION	JUSTIFICATION
Agency													
			7,770.50	7,836.50	0.8%	8,004.50	2.1%						

THE MONTANA UNIVERSITY SYSTEM

Total Average Annual Cost of Attendance -- Fiscal Years 2017, 2018 & 2019
For An Undergraduate Full Time Student (15 credits per semester)

Helena College University of Montana	2016-17		2017-18		2018-19	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$ 2,358.00	\$ 7,572.00	\$ 2,478.00	\$ 7,952.00	\$ 2,606.00	\$ 8,350.00
Annual Mandatory Fees	\$ 751.00	\$ 837.00	\$ 751.00	\$ 837.00	\$ 751.00	\$ 837.00
Average annual cost for books/supplies	\$ 1,200.00	\$ 1,200.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00
Average cost of course fees	\$ 70.00	\$ 70.00	\$ 71.00	\$ 71.00	\$ 72.00	\$ 72.00
Total Average Cost of Attendance	\$ 4,379.00	\$ 9,679.00	\$ 4,650.00	\$ 10,210.00	\$ 4,779.00	\$ 10,609.00
Annual Percent Change			6.2%	5.5%	2.8%	3.9%

Note:

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION			
Current Unrestricted Fees													
Late Payment Fee		167-102-R0515	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	31004	H01022	NA	NA	A fee charged to a student who registered for classes prior to the first day of classes but who has not paid their bill or made arrangements for the payment of their bill by the end of the first day of classes.	The description has been changed to clarify how the fee is applied. There is no change in the amount of the fee.
Course Challenge Fee	Moved to Designated	167-102-R0515	\$ 25.00	\$ -	-100.0%	\$ -	#DIV/0!	31004	H01022	NA	NA	One time fee charged to students requesting to challenge out of taking a specific course.	This fee is being changed to correspond with the recommendations of the Prior Learning Experience Task Force.
Academic Placement Test		167-102-R0515	\$ 20.00	\$ 30.00	50.0%	\$ 30.00	0.0%	33040	H60371	7,409.54	32,526.35	Charge to students for taking the assessment test. The individual cost for separate tests will be \$15 for each subtest; i.e. \$15 for the math section and \$15 for the writing section.	The proposed increase is to off-set the increased cost per unit due to switching to Accuplacer tests because the previous provider Compass is no longer providing the tests.
Designated Fees - Miscellaneous													
E-Commerce Fee	Removed	167-102-R0515	\$ 10.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	431128	-	17,260.00	Per transaction charged to persons making on-line payments to the College via credit card or e-check.	This fee is being removed in order to promote more usage of on-line payment options.
Orientation Fee		167-102-R0515	\$ 25.00	\$ 30.00	20.0%	\$ 30.00	0.0%	33040	H60360	12,046.37	4,224.53	Charged to orientation participants to defray cost of materials, meals and administration.	This proposed increase is to mitigate the rising costs of providing orientation services. Orientation is critical to student and parent engagement so a good first impression is essential. The rising costs incurred to support a quality event have increased so the College has had to cut back on services provided during orientation. This increase would allow more services to be provided to students and parents attending orientation.
Student ID Fee		167-102-R0515	\$ 12.50	\$ 15.00	20.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card issued.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Student ID Replacement Fee		167-102-R0515	\$ 10.00	\$ 15.00	50.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card replacement.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Course Challenge Fee		167-102-R0515	\$ 25.00	\$ 250.00	900.0%	\$ 250.00	0.0%	33040	NA	NA	NA	Per course fee charged to students requesting to challenge out of taking a specific course.	This fee is being changed from a per credit fee to a per course fee to correspond with the recommendations of the Prior Learning Experience Task Force.
Portfolio Assessment Fee			\$ -	\$ 250.00	#DIV/0!	\$ 250.00	0.0%	33040	NA	NA	NA	Per course fee charged to students requesting to use portfolio assessment in place of taking a specific course.	This fee is being added to correspond with the recommendations of the Prior Learning Experience Task Force.
Orientation Fee		167-102-R0515	\$ 25.00	\$ 30.00	20.0%	\$ 30.00	0.0%	33040	H60360	12,046.37	4,224.53	Charged to orientation participants to defray cost of materials, meals and administration.	This proposed increase is to mitigate the rising costs of providing orientation services. Orientation is critical to student and parent engagement so a good first impression is essential. The rising costs incurred to support a quality event have increased so the College has had to cut back on services provided during orientation. This increase would allow more services to be provided to students and parents attending orientation.
Student ID Fee		167-102-R0515	\$ 12.50	\$ 15.00	20.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card issued.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Student ID Replacement Fee		167-102-R0515	\$ 10.00	\$ 15.00	50.0%	\$ 15.00	0.0%	33040	H60100	9,159.55	83,391.88	Charge for each ID card replacement.	This proposed increase is to mitigate the rising costs of the technology and supplies used to generate student IDs.
Course Challenge Fee		167-102-R0515	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	NA	NA	NA	Per credit fee charged to students requesting to challenge out of taking a specific course. Additional charges for materials may apply. Total cost to the student not to exceed \$300.	This fee is being changed to correspond with the recommendations of the Prior Learning Experience Task Force.
Portfolio Assessment Fee			\$ -	\$ 200.00	#DIV/0!	\$ 200.00	0.0%	33040	NA	NA	NA	Per course fee charged to students requesting to use portfolio assessment in place of taking a specific course.	This fee is being added to correspond with the recommendations of the Prior Learning Experience Task Force.
Designated Fees - Program Fees													
Program Fee - Fire and Rescue			\$ -	\$ 250.00	0.0%	\$ 250.00	0.0%	33040	NA	NA	NA	Program fee charged once a semester to students in the Fire and Rescue program to help cover the costs of protective gear, breathing apparatus, and tool replacement.	A new course fee charged to students to help cover the cost of replacing the SCBA's used for student training.
Program Materials - Nursing - Name Tag (NRSG138, NRSG148 & NRSG252)	Removed	167-102-R0515	\$ 12.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of a name tag. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing - Pin (NRSG148 & NRSG266)	Removed	167-102-R0515	\$ 36.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of a nursing pin. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Test - PN (NRSG130)	Removed	167-102-R0515	\$ 537.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Test - RN (NRSG254)	Removed	167-102-R0515	\$ 375.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50	Program fee charged one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window.	Removing the program fee and replacing it with a course fees.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	FUND					DESCRIPTION	JUSTIFICATION
Program Materials - Nursing Test - RN (NRSG254)	Removed	167-102-R0515	\$ 683.00	\$ -	-100.0%	\$ -	0.0%	33040	H60440	2,671.00	509.50		Program fee charged one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the Helena College Nursing program.	Removing the program fee and replacing it with a course fees.
Program Materials - Nursing Software (NRSG130)	Removed	167-102-R0515	\$ 109.00	\$ -	-100.0%	\$ -	0.0%	33040	H60451	1,776.00	6,088.00		Program fee charged to PN students once a semester to cover cost of documentation software they will use in several courses.	Removing the program fee and replacing it with a course fees.
Designated Fees - Course Fees														
Accounting														
ACT 205 - Computerized Accounting	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60510	-	8,519.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
Art														
ARTZ 102 - Art for Elementary Educators			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%	33040	H60250	-	4,827.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 105 - Visual Language - Drawing		167-102-R0515	\$ 10.00	\$ 15.00	50.0%	\$ 15.00	0.0%	33040	H60250	-	4,827.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
ARTZ 108 - Visual Language 3-D Foundations			\$ -	\$ 15.00	#DIV/0!	\$ 15.00	0.0%	33040	H60250	-	4,827.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 211 - Drawing I			\$ -	\$ 25.00	#DIV/0!	\$ 25.00	0.0%	33040	H60250	-	4,827.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
ARTZ 221 - Painting I		167-102-R0515	\$ 10.00	\$ 20.00	100.0%	\$ 20.00	0.0%	33040	H60250	-	4,827.38		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Automotive														
AST 108 - Automotive Manual Drivetrains		167-102-R0515	\$ 30.00	\$ 103.00	243.3%	\$ 103.00	0.0%	33040	H60260	-	4,935.55		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$73.00 is being added to this fee (originally \$30) to incorporate funds so that students are able to pay the registration fee and test fees for ASE qualification exams associated with this course.
AST 118 - Brakes & Chassis Lab		167-102-R0515	\$ 50.00	\$ 160.00	220.0%	\$ 160.00	0.0%	33040	H60260	-	4,935.55		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$110.00 is being added to this fee (originally \$50) to incorporate funds so that students are able to pay the registration fee and test fees for ASE qualification exams associated with this course.
AST 230 - Electrical/Electronic Systems II		167-102-R0515	\$ 20.00	\$ 75.00	275.0%	\$ 75.00	0.0%	33040	H60260	-	4,935.55		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$55.00 is being added to this fee (originally \$20) to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.
AST 264 - Engine Performance II			\$ -	\$ 76.00	#DIV/0!	\$ 76.00	0.0%	33040	H60260	-	4,935.55		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new fee of \$76.00 is being added to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.
AST 270 - Automatic Transmissions/Transaxles		167-102-R0515	\$ 40.00	\$ 114.00	185.0%	\$ 114.00	0.0%	33040	H60260	-	4,935.55		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new additional fee of \$74.00 is being added to this fee (originally \$40) to incorporate funds so that students are able to pay the test fees for ASE qualification exams associated with this course.
Aviation														
AVMT 140 - Sheet Metal		167-102-R0515	\$ 35.00	\$ 36.00	2.9%	\$ 37.00	2.8%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 115 - Materials and Processes/Fluid lines and Fittings/Cleaning and Corrosion Control			\$ -	\$ 45.00	#DIV/0!	\$ 46.00	2.2%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
AVMT 145 - Composites and Plastics		167-102-R0515	\$ 34.00	\$ 35.00	2.9%	\$ 36.00	2.9%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 155 - Aircraft Covering/Aircraft Finishes		167-102-R0515	\$ 40.00	\$ 41.00	2.5%	\$ 42.00	2.4%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 160 - Welding Related		167-102-R0515	\$ 75.00	\$ 77.00	2.7%	\$ 78.00	1.3%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
AVMT 230 - Reciprocating Engines and Systems			\$ -	\$ 50.00	#DIV/0!	\$ 51.00	2.0%	33040	H60390	-	9,141.19		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Construction														
CSTN 100 - Construction	Removed	167-102-R0515	\$ 55.00	\$ -	0.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
CSTN 161 - Construction	Removed	167-102-R0515	\$ 55.00	\$ -	0.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
CSTN 230 - Cabinet Making	Removed	167-102-R0515	\$ 50.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00		Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.

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NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	FUND	DESCRIPTION			JUSTIFICATION	
CSTN 200 - Light Equipment & Rigging	Removed	167-102-R0515	\$ 60.00	\$ -	-100.0%	\$ -	#DIV/0!	33040	H60270	-	1,515.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	Program is in moratorium.
Diesel													
DST 105 - Shop Safety			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 110 - Diesel Electrical and Electronics I			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 111 - Diesel Electrical and Electronics II			\$ -	\$ 17.00	#DIV/0!	\$ 17.50	2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 130 - Heating and Air Conditioning		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 142 - Hydraulics		167-102-R0515	\$ 11.00	\$ 11.50	4.5%	\$ 12.00	4.3%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 145 - Diesel Engine Repair		167-102-R0515	\$ 52.00	\$ 51.00	-1.9%	\$ 54.00	5.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 200 - Diesel Engine Performance		167-102-R0515	\$ 26.00	\$ 26.50	1.9%	\$ 27.00	1.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 210 - Diesel Maintenance Practices		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 211 - Electronic Systems			\$ -	\$ 17.00	#DIV/0!	\$ 16.50	-2.9%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
DST 240 - Heavy Duty Manual Drive Trains		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 245 - Heavy Duty Hydraulic Drive Trains		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 255 - Heavy Duty Brakes and Undercarriage		167-102-R0515	\$ 16.00	\$ 18.00	12.5%	\$ 20.00	11.1%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
DST 265 - Applied Lab Experience		167-102-R0515	\$ 16.00	\$ 16.50	3.1%	\$ 17.00	3.0%	33040	H60280	182.52	6,664.19	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Elementary Physical Education													
HEE 202 Instructional Strategies for Elementary Physical Education			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	NA	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
HEE 233 Health Issues of Child & Adolescents			\$ -	\$ 20.00	#DIV/0!	\$ 20.00	0.0%	33040	NA	-	-	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Fire & Rescue													
ECP 130 - Emergency Medical Technician		167-102-R0515	\$ 31.50	\$ 31.50	0.0%	\$ 31.50	0.0%	33040	H60380	80.00	10,007.96	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
ECP 133 - Advanced Emergency Medical Technician		167-102-R0515	\$ 60.00	\$ 60.00	0.0%	\$ 60.00	0.0%	33040	H60380	80.00	10,007.96	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 101 - Introduction to Fire Service		167-102-R0515	\$ 50.00	\$ 55.00	10.0%	\$ 55.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
FIRE 102 - Fire Service 2		167-102-R0515	\$ 125.00	\$ 180.00	44.0%	\$ 180.00	0.0%	33040	H60050	8,432.61	12,886.41	Class fee charged to students to cover the cost of the certification test supplies and materials.	Increasing the fee by \$55.00 to cover the cost of materials needed in addition to the \$125.00 for the cost of the certification test.
FIRE 107 - Personal Physical Fitness I		167-102-R0515	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 108 - Personal Physical Fitness II		167-102-R0515	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 125 - Emergency Equipment Maintenance		167-102-R0515	\$ 20.00	\$ 22.00	10.0%	\$ 22.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
FIRE 140 - Fire Fighting Tactics and Strategies			\$ -	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
FIRE 210 - Aircraft Rescue and Fire Fighting Basic Training (ARFF)		167-102-R0515	\$ 400.00	\$ 400.00	0.0%	\$ 400.00	0.0%	33040	H60420	5,855.19	16.75	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
FIRE 242 - Rescue			\$ -	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	H60050	8,432.61	12,886.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
FIRE 250 - Fire Ground Operations		167-102-R0515	\$ 125.00	\$ 125.00	0.0%	\$ 125.00	0.0%	33040	H60050	8,432.61	12,886.41	Class fee charged to students to cover the cost of the certification test and supplies.	No Change
Machine Tool													
MACH 130 - Machine Shop		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.

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MACH 132 - Engine Lathes		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH134 - Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 139 - Grinding Applications		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 136- Advanced Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 137 - Advanced Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 240 - Metallurgy		167-102-R0515	\$ 11.00	\$ 12.00	9.1%	\$ 13.00	8.3%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 232 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 233 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 235 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 236 - Programming CNC's		167-102-R0515	\$ 37.00	\$ 38.00	2.7%	\$ 39.00	2.6%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 237 - CAD/CAM Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 238- CAD/CAM Lathes & Mills		167-102-R0515	\$ 26.00	\$ 27.00	3.8%	\$ 28.00	3.7%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 245 - Shop Practices		167-102-R0515	\$ 21.00	\$ 22.00	4.8%	\$ 23.00	4.5%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
MACH 260 - Project Management		167-102-R0515	\$ 21.00	\$ 22.00	4.8%	\$ 23.00	4.5%	33040	H60530	-	14,231.43	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
Nursing													
NRSRG 130 - Nursing Test - PN		167-102-R0515	\$ 537.00	\$ 650.00	21.0%	\$ 650.00	0.0%	33040	H60440	2,671.00	509.50	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program.	The increase is to cover the increased cost of the product used by the students.
NRSRG 256 - Nursing Test - RN		167-102-R0515	\$ 375.00	\$ 100.00	-73.3%	\$ 125.00	0.0%	33040	H60450	14,907.25	3,192.75	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to PN students transitioning into the RN program within the allowable time window.	The company agreed to a lower fee for this group of nursing students.
NRSRG 232 - Nursing Test - RN		167-102-R0515	\$ 683.00	\$ 650.00	-4.8%	\$ 675.00	0.0%	33040	H60450	14,907.25	3,192.75	Course fee charged to students one time to cover cost of the nursing test. The fee will be applied to RN students that are new to the Helena College Nursing program.	The company agreed to a lower fee for this group of nursing students.
NRSRG 130 - Nursing Software		167-102-R0515	\$ 109.00	\$ 111.00	1.8%	\$ 111.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses.	The increase is to cover the increased cost of the software product used by the students.
NRSRG 230 - Nursing Software		167-102-R0515	\$ -	\$ 222.00	#DIV/0!	\$ 222.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses. This is a one time charge that gives students access to the software for four semesters.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSRG 256 - Nursing Software		167-102-R0515	\$ -	\$ 222.00	#DIV/0!	\$ 222.00	0.0%	33040	H60451	1,776.00	6,088.00	Course fee charged to RN students to cover cost of documentation software they will use in several courses. This is a one time charge that gives students access to the software for four semesters.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSRG 131- Fundamentals of Nursing		167-102-R0515	\$ 75.00	\$ 50.00	-33.3%	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee was adjusted downward as a result of the course re-alignment of the nursing programs in the MUS.
NRSRG 233 - Fundamentals of Nursing		167-102-R0515	\$ 75.00	\$ 50.00	-33.3%	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee was adjusted downward as a result of the course re-alignment of the nursing programs in the MUS.
NRSRG 136 - Pharmacology Lab		167-102-R0515	\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSRG 231 - Pharmacology Lab		167-102-R0515	\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	New fee for courses created as part of a re-alignment of the nursing programs in the MUS.
NRSRG 260 - Advanced Clinical Skills		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change

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NRSRG 265 - Advanced Clinical Skills		167-102-R0515	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	33040	H60500	7,135.55	2,375.91	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	No Change
Office Technology													
AHMS 218 Complete Medical Coding	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
AHMS 252 Computerized Medical Billing	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
AHMS 255 - Medical Transcriptions	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 153 MS PowerPoint	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 154 MS Word	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 155 MS Publisher	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 156 MS Excel	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 158 Basic MS Access	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
CAPP 254 - Advanced Word Processing Applications	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
OT 221 - Legal Document Processing	Removed	167-102-R0515	\$ -	\$ -	#DIV/0!		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
TASK 113 Keyboarding and Document Processing	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
TASK 201 Production Keyboarding	Removed	167-102-R0515	\$ 5.00	\$ -	-100.0%		#DIV/0!	33040	H60510	-	7,231.67	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being removed because it is no longer needed as part of the curriculum.
Science													
BIOB 102 - Discover Biology Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 160 - Principles of Living Systems		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 170 - Principles of Biological Diversity		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOB 260 - Cellular and Molecular Biology with Lab			\$ -	\$ 60.00	#DIV/0!	\$ 60.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
BIOH 104 - Basic Human Biology			\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.	
BIOH 201 - Anatomy and Physiology I with Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOH 211 - Anatomy and Physiology II with Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 35.00	7.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
BIOM 251 - Microbiology for Health Science Lab		167-102-R0515	\$ 30.00	\$ 36.00	20.0%	\$ 42.00	16.7%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 122 - Introduction to General Chemistry Lab		167-102-R0515	\$ 30.00	\$ 32.50	8.3%	\$ 40.00	23.1%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 124 - Introduction to Organic and Biochemistry Lab		167-102-R0515	\$ 30.00	\$ 35.00	16.7%	\$ 40.00	14.3%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 142 - College Chemistry I Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
CHMY 144 - College Chemistry II Lab		167-102-R0515	\$ 30.00	\$ 35.00	16.7%	\$ 40.00	14.3%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 222 - Organic Chemistry I Lab			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
CHMY 224 - Organic Chemistry II Lab		167-102-R0515	\$ 30.00	\$ 40.00	33.3%	\$ 50.00	25.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
CHMY 290 - Undergraduate Research Lab			\$ -	\$ 50.00	#DIV/0!	\$ 50.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 206 - College Physics I Lab			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 208 - College Physics II Lab			\$ -	\$ 30.00	#DIV/0!	\$ 30.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 221 - Physics I Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2018 and 2019
Non-Mandatory Fees -- Rates per Semester

Unit Name: **Helena College University of Montana**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT					FUND		DESCRIPTION	JUSTIFICATION		
			FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE						
PHSX 223 – Physics II Lab			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
PHSX 227 – General Science Lab: Integrated Science Lab I			\$ -	\$ 40.00	#DIV/0!	\$ 40.00	0.0%	33040	H60400	14,348.34	32,662.66	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
Welding													
WLDG 101 - Welding Fundamentals for Auto/Diesel		167-102-R0515	\$ 30.00	\$ 31.50	5.0%	\$ 33.00	4.8%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 103 - Welding Fundamentals for Construction Trades		167-102-R0515	\$ 30.00	\$ 31.50	5.0%	\$ 33.00	4.8%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 105 - Shop Safety		167-102-R0515	\$ 35.00	\$ 36.50	4.3%	\$ 38.00	4.1%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 112 - Cutting Processes		167-102-R0515	\$ 36.00	\$ 37.50	4.2%	\$ 39.00	4.0%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 117 - Blueprint Reading and Weld Symbols		167-102-R0515	\$ 35.00	\$ 36.50	4.3%	\$ 38.00	4.1%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 131 - Intro to Layout and Pattern Making		167-102-R0515	\$ 40.00	\$ 41.50	3.8%	\$ 43.00	3.6%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 135 - GMAW, FCAW, and GMAW-P		167-102-R0515	\$ 78.00	\$ 79.50	1.9%	\$ 81.00	1.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 141 - Intro GAS Tungsten Arc Welding (GTAW)- Integrated Lab		167-102-R0515	\$ 104.00	\$ 105.50	1.4%	\$ 107.00	1.4%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 151 - Shop Practices		167-102-R0515	\$ 50.00	\$ 51.50	3.0%	\$ 53.00	2.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 155 - Design and Fabrication		167-102-R0515	\$ 50.00	\$ 51.50	3.0%	\$ 53.00	2.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 181 - Shielded Metal Arc Welding		167-102-R0515	\$ 78.00	\$ 79.50	1.9%	\$ 81.00	1.9%	33040	H60520	-	30,139.41	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This proposed increase is to mitigate the rising cost of consumable materials required in this course.
WLDG 213 - Pipe Welding Lab			\$ -	\$ 94.00	#DIV/0!	\$ 94.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 227 - Advanced Joining Theory and practical application			\$ -	\$ 94.00	#DIV/0!	\$ 94.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 244 - Advanced Metal Fabrication II			\$ -	\$ 73.00	#DIV/0!	\$ 73.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 245 - Metal Fabrication Design and Construction		167-102-R0515	\$ 150.00	\$ 49.00	-67.3%	\$ 49.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being reduced due to the fact that aspects of the previous version of this course have been broken out into separate course with their own fees.
WLDG 246 - Advanced Metal Fabrication Design and Construction		167-102-R0515	\$ 150.00	\$ 49.00	-67.3%	\$ 49.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	This fee is being reduced due to the fact that aspects of the previous version of this course have been broken out into separate course with their own fees.
WLDG 257 - Cutting Processes II			\$ -	\$ 73.00	#DIV/0!	\$ 73.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.
WLDG 299 - Industrial Welding Capstone			\$ -	\$ 100.00	#DIV/0!	\$ 100.00	0.0%	33040	H60540	-	3,432.00	Course fee charged to students enrolled in specific classes to partially defray the cost of supplies and materials.	A new course fee charged to students to help cover the cost of materials.

Unit Name: Helena College University of Montana										
NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY17 FEE	FY 18 FEE	% CHANGE	FY 19 FEE	% CHANGE	FUND	DESCRIPTION	JUSTIFICATION
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.
Coverall and Shop Rags - Cleaning (AUTO110 & AUTO225)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee. Students will purchase and launder their own coveralls and rags.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (AVMT140 & AVMT235)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Cleaning (DESL135, DESL235, DESL245)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Removing this fee.
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (MACH132)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Purchase (Ordered through Retail Sales at the Airport campus.)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Fee to cover the cost of two pair of coveralls, ten red rags and cleaning for the first semester of enrollment in designated trades classes.	Remove Fee
Coverall and Shop Rags - Cleaning (WLDG103)		135-107-R0507	\$ -		#DIV/0!		#DIV/0!	33040	Class fee to cover the cost of cleaning coveralls and shop rags for subsequent semester of enrollment in designated trades classes.	Remove Fee
Program Materials - Aviation		167-102-R0515	\$ -		#DIV/0!		#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.
Program Materials - Protective Services		167-102-R0515	\$ -		#DIV/0!		#DIV/0!	33040	Program fee charged once a semester to students to defray materials cost.	Removing the program fee and replacing it with a course fees.