MONTANA BOARD OF REGENTS OF HIGHER EDUCATION Policy and Procedures Manual

SUBJECT: INTRODUCTION Policy 103 – Procedures for Maintenance of Policies *Revised: May 29, 2009; Issued: June 2, 2009; <u>Revised January 14, 2020</u>*

A. The chief legal counsel has been assigned the responsibility <u>OCHE is responsible</u> for coordinating the development, issuance, and maintenance of board of regents' <u>Board of Regents' (BOR)</u>policies.

B. The policies will be sent out as links to the beard of regents' Montana University System website. These and will be distributed as needed after each BOR meeting.

C. The chief legal counsel will maintain a master list of all offices requesting policy updates.

D. Policies will be issued to offices on each campus designated by the campus CEO, to members of the board of regents <u>Board of Regents</u>, and to others, as appropriate.

E. The legal counsel <u>OCHE</u> is responsible for insuring <u>ensuring</u> that <u>policy statements disseminated</u> through this policy and procedures manual are not in conflict with other policies of the board. <u>BOR policies</u> do not conflict with one another.

History:

Original policy adopted December 13, 1976. ITEM 143-101-R0509, to update language, was adopted by BOR May 29, 2009. <u>Revised</u> January 14, 2020 per ITEM 186-101-C0120.