

Date: October 2020

To: Board of Regents

From: Sandra J. Bauman, Ed.D.
Acting Dean/CEO, Helena College University of Montana

Subject: Campus Report for November, Board of Regents Meeting

Art Department

Helena College Presents Dr. Richard S. Buswell's Photography of Western Montana.

- Dr. Buswell has been photographing Montana and its hidden history for over 40 years. His works take you on a timeless adventure through abandoned homesteads and secluded ranches telling stories through the objects that were left behind. Each work is a visual poem or metaphor for something beyond the objects being represented. Born and raised in Helena, Montana, Buswell shows his passion for the area he loves in the works that have now been collected and exhibited all over the nation.
- Watch Dr. Buswell speak on these works and his process here:
https://www.youtube.com/watch?v=UqIM_n2dTnc

Ten images are on display at Helena College:

- Location: 1115 N. Roberts Street in Helena, Montana
- Dates: October 5 to November 23, 2020
- Time: 9 a.m. to 6 p.m. M-F.

eLearning and Faculty Development

- eLearning Department offered a "GoBoard" (an online tutoring platform) training to our tutors, as they are an important part of student success.
- New Faculty (including new adjunct instructors) are meeting monthly to learn about different areas and topics about the College (e.g. The role of faculty on campus, teaching resources, OPI teaching licenses and dual credit courses, Business Office highlights, "Course Learning Outcomes and Assessment" program, designing courses with equity in mind, professional development opportunities, etc.)
- Faculty Development department is working with Professional Advancement Committee (PAC) to provide individual assistance and mentoring to new faculty. PAC is meeting with the mentors and the new faculty monthly.
- Faculty Development department is working with the Director of Institutional Research to get a platform (named TeachPoint) to track faculty's professional development activities and training requirements. TeachPoint will allow us to collect data from all types of professional development activities – funded by PD Committee, funded by department, funded externally, sponsored by HR, or free activities – in one platform. We would like to use the data collected to make sure that faculty are all properly trained and gain the knowledge that is required to support the mission of the College.

K-12 Partnerships

- Fall concurrent enrollment students are registered and numbers are very similar to last fall. We were anticipating a decline in fall enrollment due to COVID-19 and were happy to see that students are still electing to enroll in courses for dual credit.
- Helena College and America's Jobs for America's Youth Summer Jobs Program were the recipients of a City of Helena grant which will allow Helena College to promote the Summer Jobs program with incoming HC students. Students will be matched with a paid summer job, participate in a pre-summer work skills training, and be paired with an employee and Helena College mentor. They will also take the ACT WorkKeys assessment.
- East Helena High and Helena College were the recipients of one of the GEER grants and have received \$145,000 to build remote learning classrooms on each campus. This will aid in our ability to deliver college classes to students, particularly Computer Technology classes so that East Helena students can complete their first year of CT curriculum while still in high school.

Financial Aid

- FISAP completed and submitted 10.5.2020 (deadline extended to November 13th)
- CARES Act 18004(a)(3) Budget and Expenditure Reporting extended to October 30th
- Approximately \$99,000 HEERF Grant (29%) remaining to award to students as of 10.19.2020
- Moving a portion of Federal Work Study to SEOG for emergency funding prior to the end of December. Utilization of work-study is down due to few students seeking the opportunities.
- 2122 AY built in Banner
- Receiving 2122 FAFSAs on a daily basis
- Created and pushed a FAFSA Update and FAFSA Night video in coordination with Carroll to all surrounding high school counselors, including Townsend, Boulder and Lincoln. Held a Q&A call-in for families and students on October 8, 2020.
- Moving forward with AccessGov through Montana Interactive for online forms for students in all departments

Clery, Title IX, Student Conduct

- Selected SafeColleges training software and will move forward with the contract for 1 year only.
- Title IX policy and Student Code of Conduct are being revised to better align with UM.
- Seeking MOU with UM for Title IX investigation procedures.
- In order to focus on student (and employee) mental health, the Wellness Director will increase the information going out to campus starting next week.

VA Certification

- Now have three School Certifying Officials (SCO) on campus for back up if needed. Two of the three are specifically for non-credit hour learning. There is still a lot of training necessary in order to become proficient in the materials and effectively assist students.
- Meeting with VA advisor weekly to ensure students are certified accurately in order to receive the correct amount of funding

Workforce Development and Community Engagement

- The Continuing Education and Community Engagement Division has been working with the Department of Justice and the Motor Vehicle Division to begin implementing the strategy for providing Commercial Driver's License Testing on the Helena College Campus. Through the GEER grant, the opportunity to bring testing in partnership with the MVD became a possibility and the collaborative efforts to move forward are underway.
- The Division also is continuing to collaborate with Fort Harrison to have core licensing and certified programs accepted for the new Military COOL (Credentialing Opportunities On-Line). The Division has also working as part of the JCF Network (Joining Community Forces) in Helena and Montana as part of the Employer Support Project to assist businesses in selecting service members for employment in a continued effort to enhance workforce development in the Helena Community and Montana.
- The Continuing Education and Community Engagement Division is actively engaging with local area business and community members to increase and provide a robust program of enrichment courses for the spring semester. The Division has created an internal marketing plan to promote non-credit online classes and certifications each month to increase educational offerings to Helena College staff, faculty and students as well as the community and the greater Helena Area.

Nursing

- The Helena College Nursing program has 67 nursing students enrolled in fall 2020 semester. Fourteen out of fourteen spring 2020 nursing graduates have passed the NCLEX to receive a nursing license.

Enrollment

- Admissions completed work on the Apply Montana portal. College Application Week applications are up at least 20%. Some applications are still being processed.
- Registrar's Office is working on creating online forms for students through AccessGov.
- Advising and Registrar's Office kicked off registration for the Winter and Spring term on October 16.