

THE MONTANA UNIVERSITY SYSTEM

Montana State University Billings

Inventory and Validation of Fees -- Fiscal Years 2022 and 2023

ITEM 194-104-R0521

Tuition Rates per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Tuition	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	2,242.44	2,242.44	-	0.0%	2,310.00	67.56	3.0%
Resident Grad	2,799.00	2,938.92	139.92	5.0%	3,085.92	147.00	5.0%
WUE	3,364.20	3,364.20	-	0.0%	3,465.00	100.80	3.0%
WICHE/WRGP	4,198.56	4,408.32	209.76	5.0%	4,628.88	220.56	5.0%
Nonresident UG	8,839.08	8,839.08	-	0.0%	9,104.52	265.44	3.0%
Nonresident Grad	9,305.40	9,770.76	465.36	5.0%	10,259.28	488.52	5.0%

Mandatory Fees per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Mandatory Fees	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	777.70	798.45	20.75	2.7%	819.20	20.75	2.6%
Resident Grad	777.70	798.45	20.75	2.7%	819.20	20.75	2.6%
WUE	846.22	866.97	20.75	2.5%	887.72	20.75	2.4%
WICHE/WRGP	846.22	866.97	20.75	2.5%	887.72	20.75	2.4%
Nonresident UG	846.22	866.97	20.75	2.5%	887.72	20.75	2.4%
Nonresident Grad	846.22	866.97	20.75	2.5%	887.72	20.75	2.4%

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Tuition and Mandatory Fees	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	3,020.14	3,040.89	20.75	0.7%	3,129.20	88.31	2.9%
Resident Grad	3,576.70	3,737.37	160.67	4.5%	3,905.12	167.75	4.5%
WUE	4,210.42	4,231.17	20.75	0.5%	4,352.72	121.55	2.9%
WICHE/WRGP	5,044.78	5,275.29	230.51	4.6%	5,516.60	241.31	4.6%
Nonresident UG	9,685.30	9,706.05	20.75	0.2%	9,992.24	286.19	2.9%
Nonresident Grad	10,151.62	10,637.73	486.11	4.8%	11,147.00	509.27	4.8%

THE MONTANA UNIVERSITY SYSTEM

Montana State University Billings, City College

Inventory and Validation of Fees -- Fiscal Years 2022 and 2023

Tuition Rates per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Tuition	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	1,236.00	1,236.00	-	0.0%	1,273.08	37.08	3.0%
WUE	1,854.00	1,854.00	-	0.0%	1,909.68	55.68	3.0%
Nonresident UG	3,687.00	3,687.00	-	0.0%	3,797.64	110.64	3.0%

Mandatory Fees per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Mandatory Fees	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	742.00	762.75	20.75	2.8%	783.50	20.75	2.7%
WUE	810.52	831.27	20.75	2.6%	852.02	20.75	2.5%
Nonresident UG	810.52	831.27	20.75	2.6%	852.02	20.75	2.5%

Tuition and Mandatory Fees per Semester for a Full Time Student

Category	FY 21	FY 22	\$	%	FY 23	\$	%
	Tuition and Mandatory Fees	Proposed	Increase	Increase	Proposed	Increase	Increase
Resident UG	1,978.00	1,998.75	20.75	1.0%	2,056.58	57.83	2.9%
WUE	2,664.52	2,685.27	20.75	0.8%	2,761.70	76.43	2.8%
Nonresident UG	4,497.52	4,518.27	20.75	0.5%	4,649.66	131.39	2.9%

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University Billings**

Course Credit	Reg. Fee	Tuition	Building Fee	Computer Fee	Activity Fee	Rec Activity Fee	Health Fee	Student Union Fee	Acad. Building Fee	Equip. Fee	Acad. Support Center	Tech Replace Fee	Library Fee	Athletic Fee	Total Resident	Nonres. Building Fee	Nonres. Tuition	Total Nonres.
1	30.00	186.87	67.00	3.60	12.00	25.00	-	43.00	15.00	3.50	5.50	41.00	42.80	43.00	518.27	5.71	549.72	1,073.70
2	30.00	373.74	67.00	7.20	12.00	25.00	-	43.00	16.00	7.00	11.00	41.00	42.80	43.00	718.74	11.42	1,099.44	1,829.60
3	30.00	560.61	67.00	10.80	12.00	25.00	-	43.00	17.00	10.50	16.50	41.00	42.80	43.00	919.21	17.13	1,649.16	2,585.50
4	30.00	747.48	84.00	14.40	21.50	25.00	-	56.00	18.00	14.00	22.00	41.00	42.80	43.00	1,159.18	22.84	2,198.88	3,380.90
5	30.00	934.35	84.00	18.00	21.50	25.00	-	56.00	19.00	17.50	27.50	41.00	42.80	43.00	1,359.65	28.55	2,748.60	4,136.80
6	30.00	1,121.22	84.00	21.60	21.50	25.00	-	56.00	20.00	21.00	33.00	41.00	42.80	43.00	1,560.12	34.26	3,298.32	4,892.70
7	30.00	1,308.09	151.00	25.20	42.50	25.00	102.00	56.00	29.00	24.50	38.50	41.00	42.80	43.00	1,958.59	39.97	3,848.04	5,846.60
8	30.00	1,494.96	151.00	28.80	42.50	25.00	102.00	56.00	30.00	28.00	44.00	85.20	42.80	58.00	2,218.26	45.68	4,397.76	6,661.70
9	30.00	1,681.83	151.00	32.40	42.50	25.00	102.00	56.00	31.00	31.50	49.50	85.20	42.80	58.00	2,418.73	51.39	4,947.48	7,417.60
10	30.00	1,868.70	151.00	36.00	42.50	25.00	102.00	56.00	32.00	35.00	55.00	85.20	42.80	58.00	2,619.20	57.10	5,497.20	8,173.50
11	30.00	2,055.57	151.00	39.60	42.50	25.00	102.00	56.00	33.00	38.50	60.50	85.20	42.80	58.00	2,819.67	62.81	6,046.92	8,929.40
12 & Up	30.00	2,242.44	151.00	43.20	42.50	25.00	102.00	56.00	34.00	42.00	66.00	85.20	42.80	58.00	3,020.14	68.52	6,596.64	9,685.30
FY21 FTE Rate	30.00	2,242.44	151.00	43.20	42.50	25.00	102.00	56.00	34.00	42.00	66.00	85.20	42.80	58.00	3,020.14	68.52	6,596.64	9,685.30
FY 22																		
Proposed Increase	-	-	-	-	3.00	4.00	13.75	-	-	-	-	-	-	-	20.75	-	-	20.75
FY 22 FTE Rate	30.00	2,242.44	151.00	43.20	45.50	29.00	115.75	56.00	34.00	42.00	66.00	85.20	42.80	58.00	3,040.89	68.52	6,596.64	9,706.05
Percent Increase	0.0%	0.0%	0.0%	0.0%	7.1%	16.0%	13.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.7%	0.0%	0.0%	0.2%
FY 23																		
Proposed Increase	-	67.56	-	-	3.00	4.00	13.75	-	-	-	-	-	-	-	88.31	-	197.88	286.19
FY 23 FTE Rate	30.00	2,310.00	151.00	43.20	48.50	33.00	129.50	56.00	34.00	42.00	66.00	85.20	42.80	58.00	3,129.20	68.52	6,794.52	9,992.24
Percent Increase	0.0%	3.0%	0.0%	0.0%	6.6%	13.8%	11.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.9%	0.0%	3.0%	2.9%

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
 Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University Billings, City College**

	Reg. Fee	Tuition	Building Fee	Computer Fee	Activity Fee	Rec Activity Fee	Health Fee	Student Union Fee	Acad. Building Fee	Equip. Fee	Acad. Support Center	Tech Replace Fee	Library Fee	Athletic Fee	Total Resident	Nonres. Building Fee	Nonres. Tuition	Total Nonres.
FY 21 FTE Rate	30.00	1,236.00	127.00	43.20	39.50	25.00	102.00	31.50	34.00	57.80	66.00	85.20	42.80	58.00	1,978.00	68.52	2,451.00	4,497.52
FY 22																		
Proposed Increase	-	-	-	-	3.00	4.00	13.75	-	-	-	-	-	-	-	20.75	-	-	20.75
FY 22 FTE Rate	30.00	1,236.00	127.00	43.20	42.50	29.00	115.75	31.50	34.00	57.80	66.00	85.20	42.80	58.00	1,998.75	68.52	2,451.00	4,518.27
Percent Increase	0.0%	0.0%	0.0%	0.0%	7.6%	16.0%	13.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1.0%	0.0%	0.0%	0.5%
FY 23																		
Proposed Increase	-	37.08	-	-	3.00	4.00	13.75	-	-	-	-	-	-	-	57.83	-	73.56	131.39
FY 23 FTE Rate	30.00	1,273.08	127.00	43.20	45.50	33.00	129.50	31.50	34.00	57.80	66.00	85.20	42.80	58.00	2,056.58	68.52	2,524.56	4,649.66
Percent Increase	0.0%	3.0%	0.0%	0.0%	7.1%	13.8%	11.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.9%	0.0%	3.0%	2.9%

THE MONTANA UNIVERSITY SYSTEM
 Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
 Online Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University Billings**

Course Credit	Reg. Fee	Tuition	Building	Computer Fee	Activity Fee	Rec Activity Fee	Health Fee	Student Union Fee	Acad. Building Fee	Equip. Fee	Acad. Support Center	Tech Replace Fee	Library Fee	Athletic Fee	Total Resident	Nonres. Building Fee	Nonres. Tuition	Total Nonres.
1	30.00	186.87	67.00	3.60	-	-	-	43.00	15.00	3.50	5.50	41.00	42.80	-	438.27	5.71	186.87	630.85
2	30.00	373.74	67.00	7.20	-	-	-	43.00	16.00	7.00	11.00	41.00	42.80	-	638.74	11.42	373.74	1,023.90
3	30.00	560.61	67.00	10.80	-	-	-	43.00	17.00	10.50	16.50	41.00	42.80	-	839.21	17.13	560.61	1,416.95
4	30.00	747.48	84.00	14.40	-	-	-	56.00	18.00	14.00	22.00	41.00	42.80	-	1,069.68	22.84	747.48	1,840.00
5	30.00	934.35	84.00	18.00	-	-	-	56.00	19.00	17.50	27.50	41.00	42.80	-	1,270.15	28.55	934.35	2,233.05
6	30.00	1,121.22	84.00	21.60	-	-	-	56.00	20.00	21.00	33.00	41.00	42.80	-	1,470.62	34.26	1,121.22	2,626.10
7	30.00	1,308.09	151.00	25.20	-	-	-	56.00	29.00	24.50	38.50	41.00	42.80	-	1,746.09	39.97	1,308.09	3,094.15
8	30.00	1,494.96	151.00	28.80	-	-	-	56.00	30.00	28.00	44.00	85.20	42.80	-	1,990.76	45.68	1,494.96	3,531.40
9	30.00	1,681.83	151.00	32.40	-	-	-	56.00	31.00	31.50	49.50	85.20	42.80	-	2,191.23	51.39	1,681.83	3,924.45
10	30.00	1,868.70	151.00	36.00	-	-	-	56.00	32.00	35.00	55.00	85.20	42.80	-	2,391.70	57.10	1,868.70	4,317.50
11	30.00	2,055.57	151.00	39.60	-	-	-	56.00	33.00	38.50	60.50	85.20	42.80	-	2,592.17	62.81	2,055.57	4,710.55
12 & Up	30.00	2,242.44	151.00	43.20	-	-	-	56.00	34.00	42.00	66.00	85.20	42.80	-	2,792.64	68.52	2,242.44	5,103.60
FY21 FTE Rate	30.00	2,242.44	151.00	43.20	0.00	0.00	0.00	56.00	34.00	42.00	66.00	85.20	42.80	0.00	2,792.64	68.52	2,242.44	5,103.60
FY 22																		
Proposed Increase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FY 22 FTE Rate	30.00	2,242.44	151.00	43.20	-	-	-	56.00	34.00	42.00	66.00	85.20	42.80	-	2,792.64	68.52	2,242.44	5,103.60
Percent Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
FY 23																		
Proposed Increase	-	67.56	-	-	-	-	-	-	-	-	-	-	-	-	67.56	-	67.56	135.12
FY 23 FTE Rate	30.00	2,310.00	151.00	43.20	-	-	-	56.00	34.00	42.00	66.00	85.20	42.80	-	2,860.20	68.52	2,310.00	5,238.72
Percent Increase	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.4%	0.0%	3.0%	2.6%

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
Online Undergraduate Mandatory Fees -- Rates per Semester

Unit Name: **Montana State University Billings, City College**

	Reg. Fee	Tuition	Building Fee	Computer Fee	Activity Fee	Rec Activity Fee	Health Fee	Student Union Fee	Acad. Building Fee	Equip. Fee	Acad. Support Center	Tech Replace Fee	Library Fee	Athletic Fee	Total Resident	Nonres. Building Fee	Nonres. Tuition	Total Nonres.
FY 21 FTE Rate	30.00	1,236.00	127.00	43.20	-	-	-	31.50	34.00	57.80	66.00	85.20	42.80	-	1,753.50	68.52	1,236.00	3,058.02
FY 22																		
Proposed Increase	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FY 22 FTE Rate	30.00	1,236.00	127.00	43.20	-	-	-	31.50	34.00	57.80	66.00	85.20	42.80	-	1,753.50	68.52	1,236.00	3,058.02
Percent Increase	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
FY 23																		
Proposed Increase	-	37.08	-	-	-	-	-	-	-	-	-	-	-	-	37.08	-	37.08	74.16
FY 23 FTE Rate	30.00	1,273.08	127.00	43.20	-	-	-	31.50	34.00	57.80	66.00	85.20	42.80	-	1,790.58	68.52	1,273.08	3,132.18
Percent Increase	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.1%	0.0%	3.0%	2.4%

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2020 and 2021
Mandatory Fees -- Authorization, Fund, and Description

Unit Name: Montana State University - Billings

DESCRIPTION	BOR AUTHORIZATION	DESCRIPTION
Mandatory Fees Assessed All Students		
Registration	123-101-R0504	The Registration Fee is deposited into the General Fund. This fee is charged primarily to support the operations of the Office of the Registrar to cover the cost of personnel that provide services related to processing of applications for admissions, course registration, maintaining student transcripts and processing applications
Building and Facilities Fee	183-101-R0519	Building and Facilities Fees support the repayment of debt that financed the construction and/or remodeling of buildings and parking facilities, as well as for operations and maintenance costs.
Utility Surcharge	127-101-R0505	Charge to students to offset the increase in utility rates. Currently not assessed at MSU Billings.
Computer Fee	940.23	Old: The Computer Fee is dedicated to the purchase, replacement, and maintenance of most student use computers, software, servers, and network. Emphasis is placed upon expending these funds to maximize usage by all students in all programs. The approval process involves the Academic Information Technology Committee, which requires a 50% student voting membership. The fee supports the student computing environment in multi-use classrooms, multi-media classrooms, and open computing areas such as the Information Commons in the Library, College of Education, and College of Technology. Proposed: The Computer Fee is dedicated to the purchase, replacement, and maintenance of student use computers, software, servers, and networking equipment. The fee also supports the student computer labs, multi-use classrooms, multi-media classrooms, and open computer areas. Emphasis is placed upon expending these funds to maximize usage by all students in all programs. The purchasing processes involve the Student Computer Fee Committee, which requires a minimum 50%
Activity Fee	175-103-R0517	The Student Activity Fee funds the operations and programs sponsored by the ASMSU-Billings Student Senate. This includes, but is not limited to providing funding for the Retort, Legal Services, Student Activities Board, ASMSU-Billings Senate Operations, Child Care Assistance Scholarships, Graduate Student Association, Undergraduate Student Research, and financial support for activities and events sponsored by student organizations.
Health Fee	183-101-R0519	The Health Services Fee provides operating costs for the Student Health Center and covers the costs of the staff, nurses, contract for visiting physicians, sexual assault advocates, mental health counselors, student health educator, medications and medical supplies, equipment, and publications. The Student Health Center maintains all immunization records and provides the local administrative support for the Student Health Insurance program.
SU Fee	183-101-R0519	The Student Union Use Fee funds the personnel, programs, staff, maintenance, equipment, utilities and deferred maintenance projects in the Student Union Building. The SUB was remodeled in 1986. The SUB serves as the host location for many public events, and funding is needed to maintain the facility in a manner that meets the expectations of students and guests.
Equipment Fee	175-103-R0517	The Equipment Fee provides funds to purchase new equipment and for the replacement of used or out-of-date equipment utilized in academic buildings and classrooms. This may include furniture, lab equipment, audio-visual equipment, etc.
Athletic Fee	175-103-R0517	The Athletic Fee funds a portion of the expenses associated with the operation of the athletic program. Additional fund raising efforts by the Athletic Department provide approximately 40% of the operating costs of the program.
Library Fee	123-101-R0504	The Library Fee provides funding to support the purchase of library acquisitions, books, manuscripts, monographs, electronic resources, and other materials for the Library. This fee was instituted in FY '01 at the request of students. In FY '08 this fee was increased to fund assessment and accreditation expenses.
Recreational Activity Fees	183-101-R0519	The Recreational Activities Fee provides funds for the operations of the Recreational Activities Program to include the intramural sports and leisure recreation programs. This fee is the primary source of funding for the entire program to include staffing, referees for intramural sports, lifeguards, partial support for fitness center, check-in staff at the desk, equipment, and other operating expenses.
Technology Replacement Fee	123-101-R0504	The Technology Replacement Fee is designed to fund the Administrative Information System (AIS), campus infrastructure, and supporting computing environment. This fee provides the comprehensive technology platform upon which all students, faculty, and staff conduct the business of the university.
Academic Support Center Fee	183-101-R0519	This fee funds the operations of the Academic Support Centers on the University and City College campuses. Expenses covered by the fee include ASC personnel, tutors, supplies, and space rental. The expenses relate to student retention and success.
Academic Building Fee	183-101-R0519	The PE Building was built with student fees, but it is used for many academic purposes. Unfortunately, minimal funding is available through the State of Montana to fund the ongoing and deferred maintenance issues in this facility. The Academic Building Fee is utilized primarily to address deferred maintenance projects in the PE Building. This fee also provides partial funding for operation and maintenance costs for the College of Education building.
Additional Mandatory Fees Assessed Non-Resident Students		
Non-Resident Building Fee	183-101-R0219	Building and Facilities Fees support the repayment of debt that financed the construction and/or remodeling of buildings and parking facilities, as well as for operations and maintenance costs.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
Non-Mandatory Fees -- Rates per Semester

Unit Name: Montana State University - Billings											
NAME OF FEE	RUBRIC	BOR Authorization	Current FY 21 Fee	Proposed FY 22 Fee	% CHANGE	Proposed FY 23 Fee	% CHANGE	Fund	Description	Justification	
Current Unrestricted											
Application Fee		80-001-R0793	30.00	30.00	0%	30.00	0%	611000/31300	Charged to all first-time enrolling undergraduate nonresident students.		
Supplemental Application Fee		135-107-R0507	8.00	8.00	0%	8.00	0%	611000/31300	Charged each time a student transfers within the MUS.		
Audit (Listeners)		22-001-R0978	5.00	30.00	500%	35.00	17%	611000/31300	Per credit hour, for classes in which the available student is a passive listener-not for matriculating students.		
Late Registration Fee		5-002-R0990	40.00	40.00	0%	40.00	0%	611000/31300	Charge to students paying fees after the established period.		
Student Fee Deferment		3-004-R0591	30.00	30.00	0%	30.00	0%	611000/31300	Administrative charge for paying fees in installments during a semester.		
Duplicate Receipt		57-001-R098	2.00	2.00	0%	2.00	0%	611000/31300	Charge for providing a copy of previously issued receipt.		
Reading Clinic		22-001-R0978	Varies	Varies		Varies		611000/31300	Per class. Includes testing, instruction, 6 week individualized tutoring. No credits		
Program Fees											
Athletic Training Program:											
Athletic Training	HHP	154-1001-R0312	925.00	925.00	0%	925.00	0%	611000/31300	Materials for the program, software, personnel, medical and teaching supplies, etc.		
Sustainable Energy Program: CC											
Sustainable Energy	SET	146-2854-R0310	250.00	-	-100%	-	0%	633000/33300	Materials for the program, software, equipment and teaching supplies, etc.	Program has been eliminated	
Welding Program: CC											
Welding Program Fee	CC	167-102-R0515	225.00	225.00	0%	225.00	0%	633000/33300	Materials for the program, equipment and teaching supplies, etc.		
Health Administration Program:											
Master of Health Administration Program Fee	CAHP	175-103-R0517	800.00	800.00	0%	800.00	0%	611000/31300	Materials for the program, software, personnel, medical equipment and teaching supplies, etc.		
RN to BSN Program:											
RN to BSN Program Fee		171-2702-R0516	800.00	800.00	0%	800.00	0%	611000/31300	Materials for the program, software, personnel, medical equipment and teaching supplies, etc.		
Adventure Leadership Program:											
MS Adventure Leadership in Health and Recreation		180-2721-R0918	500.00	500.00	0%	500.00	0%	611000/31300	Materials for the program, equipment and teaching supplies, etc.		
Designated Course Fees											
Art Classes:											
Art Fundamentals for Elem. Teachers	ARTZ	102	71-001-R0691	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Dimensional Design	ARTZ	106, 108	143-102-R0509	55.00	55.00	0%	55.00	0%	633000/33300	Materials that become student property.	
Ceramics	ARTZ	131,231,331,430	143-102-R0509	75.00	75.00	0%	75.00	0%	633000/33300	Materials that become student property.	
Ceramics	ARTH	492	143-101-R0510	75.00	75.00	0%	75.00	0%	633000/33301	Materials that become student property.	
Computer Graphics	ARTZ	255, 256, 257,	151-104-R0511	90.00	90.00	0%	90.00	0%	633000/33300	Materials that become student property.	
Computer Graphics	ARTZ	358, 458, 493,494	151-104-R0511	90.00	90.00	0%	90.00	0%	633000/33300	Materials that become student property.	
Drawing	ARTZ	105,211,311,410,494	71-001-R0691	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Elem. Paint	ARTZ	221,321, 420	143-102-R0509	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Lithography	ARTZ	273, 372, 474,494	143-102-R0509	Varies	Varies		Varies	633000/33300	Materials that become student property. Based on number of plates used.		
Photography	ARTZ	284,384,486,494	151-104-R0511	100.00	100.00	0%	100.00	0%	633000/33300	Materials that become student property.	
Printmaking	ARTZ	271,371,470	143-102-R0509	75.00	75.00	0%	75.00	0%	633000/33300	Materials that become student property.	
Sculpture	ARTZ	251, 351, 451, 494	175-103-R0517	100.00	100.00	0%	100.00	0%	633000/33300	Materials that become student property. Based on weight of art work.	Include Maintenance on equipment used by students in labs.
Studio Essentials	ARTZ	101	175-103-R0517	40.00	40.00	0%	40.00	0%	633000/33300	Materials that become student property.	
Auto Classes: CC											
Auto Body	ABDY	111, 112 (now 110)	119-115-R0503	20.00	22.00	10%	22.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Auto Body Collision and Repair	ABDY	121, 122 (now 220/240)	119-115-R0503	20.00	22.00	10%	22.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Auto Body Refinishing and Undercoat	ABDY	131, 132 (now 160/170)	119-115-R0503	20.00	22.00	10%	22.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Auto Body	ABDY	141, 142 (now 275/280)	119-115-R0503	20.00	22.00	10%	22.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Auto Technician	AST	285	175-103-R0517	184.00	214.00	16%	214.00	0%	633000/33300	Pass through fee for testing.	
Auto Technician	AST	175		-	20.00	New Fee	20.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	
Auto Technician	AST	271		-	20.00	New Fee	20.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	
Biology and Physical Sciences Classes:											
Biochemistry	BCH	381, 481	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology General	BIOB	102, 161, 171	151-104-R0511	25.00	35.00	40%	35.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology General	BIOB	261	151-104-R0511	35.00	50.00	43%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology General	BIOB	376, 426, 490, 491	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology Ecological	BIOE	371	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology Human Anatomy, Physiology	BIOH	202,212	151-104-R0511	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology Human Anatomy, Physiology	BIOH	302,312, 406	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology Micro	BIOM	251	151-104-R0511	35.00	50.00	43%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology Micro	BIOM	361, 401, 427	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Biology	BIOO	434,436	151-104-R0511	40.00	50.00	25%	50.00	0%	633000/33301	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
General Botany Lab	BIOO	321		-	40.00	New Fee	40.00	0%	633000/33301	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry General and Organic	CHMY	122	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry General and Organic	CHMY	212	151-104-R0511	35.00	40.00	14%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry General II	CHMY	142,144	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry	CHMY	312	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry Organic and Inorganic	CHMY	322, 324, 402	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Chemistry Advanced	CHMY	412	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Elements of Phys Chem Lab	CHMY	362		-	40.00	New Fee	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Physical Chemistry Lab I & II	CHMY	372, 374	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Advanced Instrument Analysis Lab	CHMY	422	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Undergraduate Research Lab	CHMY	490	159-101-R0513	25.00	40.00	60%	40.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Geography	GEO	309	151-104-R0511	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Preengineering/Physics	EEL, EG	201,105	151-104-R0511	50.00	50.00	0%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Physical World Lab	PHSX	104		-	15.00	New Fee	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Physics Labs	PHSX	206,208,233,221		-	15.00	New Fee	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Undergrad research	PHSX	490		-	15.00	New Fee	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Special Topics	PHSX	391		-	15.00	New Fee	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Diesel Repair Classes:											
Diesel Repair	DST	117,155,250,260	159-101-R0513	10.00	10.00	0%	10.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Diesel Repair	DST	141	159-101-R0513	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Diesel Repair	DST	132,256,257	159-101-R0513	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Education Classes:											
Teaching Elementary Art	EDU	397E	43-006-R0684	10.00	10.00	0%	10.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Teaching K-12 Art	EDU	397H	75-001-R0692	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Teacher Reading K-3	EDU	430	159-101-R0513	20.00	20.00	0%	20.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Fire Science Classes:											
Fire Science Classes:	FIRE	115	127-101-R0505	25.00	25.00	0%	25.00	0%	633000/33300	Pass through testing fee.	

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 21 Fee	Proposed FY 22 Fee	% CHANGE	Proposed FY 23 Fee	% CHANGE	Fund	Description	Justification	
Health and Human Education Classes:											
Exercise Science	KIN	106	151-104-R0511	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Golf	ACT	146	127-101-R0505						633000/33300	Actual amount to be determined by provider contract. Approx. \$40.	
Athletic Training	KIN	462	114-107-R0302	33.00	33.00	0%	33.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
First Aid/Responder	ECP	100,120	123-101-R0504	Variable	Variable		Variable		633000/33300	Pass through certificate fee & Defray cost of consumable supplies & equipment maintenance	Include Maintenance on equipment used by students in labs.
Rappelling	HHP		123-101-R0504	15.00	15.00	0%	15.00	0%	633000/33300	Pass through fee for equipment rental	
Bowling	HHP		123-101-R0504	35.00	35.00	0%	35.00	0%	633000/33300	Pass through fee for equipment rental	
Health and Human Performance	KIN	321,328,331	135-107-R0507	35.00	35.00	0%	35.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Prevention & Care of AT Injuries	AHAT	210		-	35.00	New Fee	35.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Health Occupation Classes (City College):											
Health Occupation - Paramedic	ECP	233	127-101-R0505	125.00	125.00	0%	125.00	0%	633000/33000	Pass through fee for testing. Defray Cost of Consumables & Equipment Maintenance	Include Maintenance on equipment used by students in labs.
Health Occupation - Paramedic	ECP	208	159-101-R0513	260.00	260.00	0%	260.00	0%	633000/33300	Pass through fee for testing. Defray Cost of Consumables & Equipment Maintenance	Include Maintenance on equipment used by students in labs.
Health Occupation - Paramedic	ECP	222	159-101-R0513	480.00	480.00	0%	480.00	0%	633000/33300	Pass through fee for testing. Defray Cost of Consumables & Equipment Maintenance	Include Maintenance on equipment used by students in labs.
Health Occupation - Nursing	NRSRG	260 (formerly 265)	143-102-R0509	125.00	125.00	0%	125.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Health Occupation - Nursing	NRSRG	130	143-102-R0509	100.00	100.00	0%	100.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Health Occupation - Nursing	NRSRG	136, 231, 233	175-103-R0517	50.00	50.00	0%	50.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Health Occupation - Radiology Tech	AHXR	151,161,181	175-103-R0517	20.00	22.00	10%	22.00	0%	633000/33000	Defray cost of consumable lab supplies & equipment maintenance.	
Health Occupation - Rad Tech	AHXR 195B		175-103-R0517	225.00	225.00	0%	225.00	0%	633000/33000	Pass through for Testing and Defray cost of Consumables & Equipment Maintenance	
Health Occupation - Pharmacy Tech Lab	PHAR 104		175-103-R0517	100.00	100.00	0%	100.00	0%	633000/33000	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Health Occupation - PTCE F	PHAR 121		175-103-R0517	129.00	129.00	0%	129.00	0%	633000/33000	Pass through testing fee.	
Health Occupation - Ultrasound	AHUS	100, 101, 102, 103, 104,		-	20.00	New	20.00	0%	633000/33000	Defray cost of consumable lab supplies & equipment maintenance.	
Health Occupation - Ultrasound	AHUS	105, 106, 107, 108		-	20.00	New	20.00	0%	633000/33000	Defray cost of consumable lab supplies & equipment maintenance.	
Music:											
Music Courses	All Courses			-	10.00	New	10.00	0%	634132/33300	Defray cost of consumable lab supplies & equipment maintenance.	
Networking Technology Systems:											
Intro to Networking	NTS	104	175-103-R0517	10.00	10.00	0%	10.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Computer Systems Technology	ITS	166,212,224,226,246, 256		-		New Fee	10.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Computer Systems Technology	NTS	105		-	10.00	New Fee	10.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Psychology and Sociology Classes:											
Psychology	PSYX	224,321,351,355	90-001-R0369	7.50	7.50	0%	7.50	0%	633000/33300	Lab specimens	
Psychology	PSYX	371,381,	90-001-R0369	7.50	7.50	0%	7.50	0%	633000/33300	Lab specimens	
Psychology Clinical Assessment	PSYC	525, 592	135-107-R0507	15.00	15.00	0%	15.00	0%	633000/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Sociology and Political Science Classes:											
Sociology	SOCI	201	75-001-R0692	25.00	25.00	0%	25.00	0%	634128/33300	To help recover telephone charges.	
Trade and Industry Classes:											
Trade and Industry	TRID	140	134-107-R0507	55.00	55.00	0%	55.00	0%	634128/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Trade and Industry	TRID	151	143-102-R0509	30.00	30.00	0%	30.00	0%	634128/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Trade and Industry	TRID	152	119-115-R0503	20.00	20.00	0%	20.00	0%	634128/33300	Defray cost of consumable lab supplies & equipment maintenance.	Include Maintenance on equipment used by students in labs.
Trade and Industry	TRID	160	127-101-R0505	25.00	25.00	0%	25.00	0%	634128/33300	Pass through fee for testing.	
Trade and Industry	TRID	180	143-102-R0509	30.00	30.00	0%	30.00	0%	634128/33300	Defray cost of consumables, equipment maintenance and tools that become student property.	Include Maintenance on equipment used by students in labs.
Trade and Industry	TRID	186	167-102-R0515	30.00	30.00	0%	30.00	0%	634128/33300	Defray cost of consumables, equipment maintenance and tools that become student property.	Include Maintenance on equipment used by students in labs.
Electronic Delivered Classes:											
Internet			103-001-R0599	40.00	40.00	0%	40.00	0%	632104/33300	Defray the cost of electronic class delivery which includes computers, software, and related equipment which supports online learning. Per credit charge.	Updated from "Defray the cost of electronic class delivery"
Interactive Video			103-001-R0599	50.00	50.00	0%	50.00	0%	632104/33300	Defray the cost of electronic class delivery which includes computers, software, and related equipment which supports online learning. Per credit charge.	Updated from "Defray the cost of electronic class delivery"
Other Designated Fees											
Athletic Primary Insurance			183-101-R0519	Varies	Varies		Varies			Pass through primary insurance fee	
Continuing Education Fee/Credit (Sponsored)			2-007-R0973						632220/33300	Per course. Administrative fee assessed where an outside organization defrays all direct costs of operating the class. Minimum \$70.00.	
Continuing Education Fee/Credit (Not Sponsored)			71-001-R0691						632220/33300	Per semester credit hour for continuing education courses where the college pays cost of the program. Minimum \$70.00.	
Continuing Education Fee/(Noncredit)			22-001-R0978						632220/33300	Per course. Charge to defray costs of offering noncredit continuing education	
Drop Processing Fee			98-001-R0398	5.00	5.00	0%	5.00	0%	635114/33300	Cover costs related to the processing of the drops which occur after fee payment. Per course.	
Enhanced Co-Requisite Fee			175-103-R0517						611100/31300	Per Credit fee, no more than \$350 per course	
Field Experience			107-101-R0500	Varies	Varies		Varies		635900/33300	Defray costs of learning in a work environment.	
Field Trips			22-001-R0978						632202/33300	Costs are negotiated on the basis of what will be involved in the field trip. Field trips are educationally oriented and participants are usually regularly enrolled students. The trip costs are calculated on a "break-even" basis.	
Fundeo			65-001-R0989						634142/33300	No credit. Community service program offered on weekends in swimming and gymnastics.	
Graduation Fees			111-101-R0501	50.00	50.00	0%	50.00	0%	633503/33300	To defray commencement costs and maintain quality program. Per degree.	
Graduate Application Fee			107-101-R0500	40.00	40.00	0%	40.00	0%		Funding for graduate academic advising.	
Late Graduation Application Fee				-	25.00	New	25.00	0%		Charge to students paying fees after the established period.	
ID Card - First Time			119-115-R0503	15.00	15.00	0%	15.00	0%	634118/33300	Per ID card.	
ID Card - Replacement			22-001-R0978	15.00	15.00	0%	15.00	0%	634118/33300	Per ID card. Charged to those students, faculty and staff who lose and request new ID cards.	
International Student Services Fee			143-102-R0509	100.00	100.00	0%	100.00	0%	632102/33300	To provide student services for students in program.	
International Student Deferral Fee			159-101-R0513	Varies	Varies		Varies		632102/33300	To recoup costs related to IS students that defer their I20.	
Intramural & Rec. Pass for Non-MSUB			71-001-R0691	30.00	30.00	0%	30.00	0%	638018/33300	Per semester. Fee assessed to non-college persons who live in the residence allow participation in the campus intramural and PE recreation program.	
Library Fines			127-101-R0505						635141/33500	Fines assessed for late returns and lost library materials.	
New Student Services			175-103-R0517	82.00	91.00	11%	100.00	10%	633501/33300	Assessed to 1 st time students with seven or more semester hours.	
SCR Re-Process Fee				-	Varies	New	Varies		633000/33300	Assessed fee for cancel/reissue refunds prior to expiration.	
Returned Payment Fee				15.00	25.00	67%	25.00	0%	633000/33300	NSF or Returned Payment Fee	
Orientation Guest Fee			143-102-R0509	25.00	25.00	0%	25.00	0%	633501/33300	Materials and meals for guests at orientation.	
Outdoor Recreation Trips			48-001-R0785						638018/33300	Fee assessed for use of recreational equipment.	
Established Credentials			98-001-R0398	30.00	30.00	0%	30.00	0%	633502/33300	For establishing placement credentials.	
Additional Sets of Credentials			80-001-R0793	25.00	25.00	0%	25.00	0%	633502/33300	For additional placement credentials.	
Credential File Updated			98-001-R0398	20.00	20.00	0%	20.00	0%	633502/33300	To Update name, address, etc. on placement credentials.	
Program Completion Fee			127-101-R0505							Pass through fee, assessment based on participating institutions tuition.	
PE Building Locker Use Fee - Small			151-104-R0511	5.00	5.00	0%	5.00	0%	638018/33300	Charged for use of a small locker.	
PE Building Locker Use Fee - Large			151-104-R0511	10.00	10.00	0%	10.00	0%	638018/33300	Charged for use of a large locker.	
Racquet Rental Fee Students/Employees			151-104-R0511	0.50	0.50	0%	0.50	0%	638018/33300	Usage fee per day. Racquets, goggles, balls.	
Recreational Pass			71-001-R0691						638018/33300	Fee charged to general public and MSU dependents for participation in leisure recreation program.	
Intramural Pass			175-103-R0517	5.00	5.00	0%	5.00	0%	638018/33300	Participation Fee for Intramural Sports Teams	
Self Support Program Fee			90-001-R0396	100.00	100.00	0%	100.00	0%	632220/33300	Per credit hour. Fee for self support classes.	
SOS/TRIO Fines			143-102-R0509						638034/33300	Damage, Loss and non-return of equipment.	
Special Summer Recreation Fee			151-104-R0511	40.00	40.00	0%	40.00	0%	638014/33300	Assessed students not enrolled during summer semester	
Study Abroad/Exchange Program Fee			127-101-R0505						632102/33300	Pass through fees to pay participating institutions for study abroad.	

NAME OF FEE	RUBRIC	BOR Authorization	Current FY 21 Fee	Proposed FY 22 Fee	% CHANGE	Proposed FY 23 Fee	% CHANGE	Fund	Description	Justification
Study Abroad Program Application Fee		111-101-R0501	150.00	150.00	0%	150.00	0%	632102/33300	Charged to students enrolling in study abroad program.	
Student Fee Deferment/Late Install Penalty		3-004-R0591	15.00	15.00	0%	15.00	0%	633000/33300	Fee for not making timely installment payment.	
Tennis Facility Fee		119-115-R0503						637000/33300	Usage fee for tennis center operations.	
TESTING FEES:										
Prior Learning Assessment (PLA)									Defray cost of exams and/or materials etc	
CLEP, DSST, UEXCEL										
Challenge Exams										
AP, IB										
ACE, NCCRS										
Special Student/Community Testing Fee (replaces the above separately listed fees)		183-101-R0519	Varies	Varies		Varies		634111/33300	Cover costs related to administering tests.	
Thesis Binding Fee		83-001-R0594	24.00	24.00	0%	24.00	0%	634114/33300		
Transcript Fee & Degree verification		80-001-R0793	3.00	Variable	0%	Variable	0%	633504/33300	1) Each student may receive one (1) free official transcript. 2) For every transcript request thereafter, charged per copy. Cost will include transcript fee, processing, printing, & mailing Per credit hour. Fee is negotiated on the basis of what the participants to the workshop or conference wish to include. Individual contracts are negotiable. Charge will include regular student fee plus a workshop.	Between \$10-\$50, for example: Transcripts: In person/Fax \$10, Standard Mail/Apostille \$15, Fed Ex \$35 Verification: Standard \$3, Pre-1990 \$5, Record Audit \$15
Workshops and Conferences		22-001-R0978						632220/33300		
Auxiliary										
Residence Hall Security Deposit (previously Room Damage Deposit)		167-102-R0515	125.00	125.00	0%	125.00	0%	644407/34301	Deposit for room reservation	
Emergency Loan Origination Fee		127-101-R0505	15.00	15.00	0%	15.00	0%	644407/34301	Fee to defray the cost of establishing and collecting emergency loans.	
Handicapped Parking Fine		69-003-R0990	100.00	100.00	0%	100.00	0%	643000/34301	Fine for parking in handicapped zone.	
Immunization		114-107-R0302						645001/34301	To defray the costs of supplies and administering immunization. Variable depending on cost of serum	
Medical Testing Fees		175-103-R0517						645001/34301	To defray the costs of supplies and administering tests. Variable depending on cost of testing.	
Insight Fee		167-102-R0515	90.00	90.00	0%	90.00	0%	644407/34301	To defray cost of materials for residence hall alcohol policy violation.	
Lock Change/Lost Key Fee		22-001-R0686	45.00	45.00	0%	45.00	0%	644407/34301	Charged to residence hall, lost key or lock change.	
Motor Vehicle Registration Fee										
Annual Permit		175-103-R0517	115.00	125.00	9%	125.00	0%	643000/34301	Fall/Spring/Summer fee for parking on both campus'.	
Academic Permit		175-103-R0517	90.00	100.00	11%	100.00	0%	643000/34301	Fall/Spring fee for parking on both campus'.	
Semester Permit		175-103-R0517	55.00	60.00	9%	60.00	0%	643000/34301	Per Semester fee for parking on both campus'.	
Semester Evening permit		175-103-R0517	45.00	45.00	0%	45.00	0%	643000/34301	Per Semester Evening fee for parking on both campus'.	
Summer Permit		175-103-R0517	40.00	45.00	13%	45.00	0%	643000/34301	Summer fee for parking on both campus'.	
Motorcycle Permit		175-103-R0517	20.00	20.00	0%	20.00	0%	643000/34301	Per Semester fee for parking on both campus'.	
ATV Permit		175-103-R0517	20.00	20.00	0%	20.00	0%	643000/34301	Per Semester fee for parking on both campus'.	
Hourly Pay'n'Display Permit		167-102-R0515	1.00	1.00	0%	1.00	0%	643000/34301	Hourly fee for parking on both campus'.	
Daily Temporary Permit		-	-	2.00	New	2.00	0%	643000/34301	Daily fee for parking on both campus'.	
Weekly Temporary Permit		175-103-R0517	10.00	10.00	0%	10.00	0%	643000/34301	Weekly fee for parking on both campus'.	
Reserved Annual Permit		175-103-R0517	225.00	225.00	0%	225.00	0%	643000/34301	Fall/Spring/Summer reserved space fee for parking on campus.	
Non-Transferable VIP Permit		175-103-R0517	15.00	15.00	0%	15.00	0%	643000/34301	Fall/Spring/Summer fee for parking on both campus'.	
Parking Fines-General		80-001-R0793	25.00	35.00	40%	35.00	0%	643000/34301	Maximum fine for each violation of motor vehicle parking regulations. Schedule on file in Commissioner's	
Parking Fines-Handicap		69-003-R0990	100.00	100.00	0%	100.00	0%	643000/34301		
Parking Fines-False Use		175-103-R0517	40.00	40.00	0%	40.00	0%	643000/34301		
Parking Fines-Late Fee		175-103-R0517	8.00	10.00	25%	10.00	0%	643000/34301		
Parking Towing Fee		151-104-R0511						643000/34301	Cost related to towing of a vehicle.	
Residence Network Fee		143-102-R0509	75.00	75.00	0%	75.00	0%	644407/34301	The Residence Network Fee is dedicated to providing network and internet access, building access and security, and any related software to the operations of the residential halls.	Updated from "Provide internet access to residence halls."
Residence VOIP Phone Fee		143-102-R0509	100.00	100.00	0%	100.00	0%	644407/34301	Provide phone service to residence halls.	
Residence Guest Fee - Single		175-103-R0517	35.00	35.00	0%	35.00	0%	644407/34302	Guest Service for Room Rent	
Residence Guest Fee - Double		175-103-R0517	30.00	30.00	0%	30.00	0%	644407/34303	Guest Service for Room Rent	
Social Fee		167-102-R0515	15.00	15.00	0%	15.00	0%	644407/34302	Social Networking Fee	
Double Room		182-2701-C0119	1,780.00	1,958.00	10%	2,154.00	10%	644407/34301	Residence Hall Rent	
Single Room		182-2701-C0119	2,172.00	2,389.00	10%	2,628.00	10%	644407/34301	Residence Hall Rent	
Extended Stay Daily		182-2701-C0119	34.00	34.00	0%	34.00	0%	644407/34301	Residence Hall Rent	
Extended Stay Weekly		182-2701-C0119	200.00	200.00	0%	200.00	0%	644407/34301	Residence Hall Rent	
Extended Stay Monthly		182-2701-C0119	600.00	600.00	0%	600.00	0%	644407/34301	Residence Hall Rent	
Residence Hall Variable Room Damages		167-102-R0515	Varies	Varies		Varies		644407/34302	To defray the cost of room damage replacement, etc	
Family Housing - 2 bedroom		159-101-R0513	600.00	625.00	4%	650.00	4%	644407/34301	Family Apartment Rent - Monthly	
Family Housing - 3 bedroom		159-101-R0513	650.00	675.00	4%	700.00	4%	644407/34301	Family Apartment Rent - Monthly	
Stinger (19 meals/wk + \$50 flex)		182-2701-C0119	1,930.00	1,930.00	0%	1,930.00	0%	644403/34301	Meal Plan - residence hall students are required to select one plan	
Buzz (3 meals/wk M-F + \$275 flex)		182-2701-C0119	1,930.00	1,930.00	0%	1,930.00	0%	644403/34301	Meal Plan - residence hall students are required to select one plan	
Hive (160 meals/semester + \$300 flex)		182-2701-C0119	1,800.00	1,800.00	0%	1,800.00	0%	644403/34301	Meal Plan - residence hall students are required to select one plan	
Nest (125 meals/semester + \$400 flex)		182-2701-C0119	1,750.00	1,750.00	0%	1,750.00	0%	644403/34301	Meal Plan - residence hall students are required to select one plan	
Commuter Block 100 meals + \$400 flex		182-2701-C0119	1,325.00	1,325.00	0%	1,325.00	0%	644403/34301	Voluntary Meal Plan	
Commuter Block 72 meals + \$100 flex		182-2701-C0119	770.00	770.00	0%	770.00	0%	644403/34301	Voluntary Meal Plan	
Commuter Block 45 meals + \$50 flex		182-2701-C0119	475.00	475.00	0%	475.00	0%	644403/34301	Voluntary Meal Plan	
Faculty/Staff Plan Block 25 meals + \$25 flex		182-2701-C0119	185.00	185.00	0%	185.00	0%	644403/34301	Voluntary Meal Plan	
Agency										
Liability Insurance		48-001-R0785						604000/80350	Student liability insurance for clinical courses.	
Student Health Insurance		103-001-R0599						604000/80350	Optional student health insurance per semester. MUS Student Health Insurance Consortium. Negotiated Ann	
Student Accident Insurance		103-001-R0599	8.00	8.00	0%	8.00	0%	604000/80350	Accident student insurance for high risk program students per semester. Negotiated annually.	

THE MONTANA UNIVERSITY SYSTEM

Inventory and Validation of Fees -- Fiscal Years 2022 and 2023

New or > 2% Increase --**Mandatory Fees Only**-- Rates per Semester

Unit Name: Montana State University at BILLINGS

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY 21 FEE	FY 22 FEE	Dollar CHANGE	% CHANGE	FY 22 FEE	Dollar CHANGE	% CHANGE	Banner FUND
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Mandatory Fees

Recreational Activity Fee - University & City College		183-101-R0519	25.00	29.00	4.00	14%	33.00	4.00	12%	
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Recreational Activities continues to provide tremendous value for MSUB students. The Recreation fee is used to operate the Recreation Center, Swimming Pool, and intramural program for University Campus and City College students. Going forward, the fee increase will also allow Recreational Activities to bring back all team intramurals, offer fitness programs and invest in new opportunities like eSports and participation software that will help with student wellness and MSUB's recruitment and retention goals.

Student Activity Fee - University		175-103-R0517	42.50	45.50	3.00	7%	48.50	3.00	7%	
Student Activity Fee - City College		175-103-R0517	39.40	42.50	3.00	7%	45.50	3.00	7%	

To maintain our current services, support clubs and organizations, and maintain a reasonable reserve, a fee increase is needed. Without it we will not be able to operate with the same standards, which will have a negative effect on student life and services at MSUB. The fee increase is not for growth, but to retain current services and programs including salary and benefits, scholarships, research projects, travel, the student newspaper, health and sexual violence education, art displays, student legal services, student services and activities, summer orientation events, campus and community events, the annual Pow Wow event, and sustainability projects.

Student Health Service Fee		183-101-R0519	102.00	115.75	13.75	12%	129.50	13.75	11%	
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The Student Health Service provides high-quality, cost effective medical care, mental health care, and violence prevention and advocacy services with an emphasis on wellness to help students thrive and succeed. All students taking seven (7) or more credits pay the Health Service fee, which is currently \$102.00 per semester. It is an optional fee for those taking less than seven (7) credits. The fee increase will help prevent the elimination or reduction of services at Student Health Services (includes mental health counseling services), permit maintaining current operations (physical & mental health services, sexual assault prevention & response, and wellness/health promotion) and help address the new COVID landscape in regards to testing and treatment

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
New or Changing **Non-Mandatory Fees Only**-- Rates per Semester

Unit Name: Montana State University at BILLINGS											
NAME OF FEE	RUBRIC Course #	BOR AUTHORIZATIO	CURRENT FY 21 FEE	FY 22 FEE	Dollar CHANGE	% CHANGE	FY 23 FEE	Dollar CHANGE	% CHANGE	Banner FUND	
Pass Through Fees											
ASE Test Fee	AST 285	175-103-R0517	184.00	214.00	30.00	16%	214.00	-	0%	633000/33300	
The fee associated with the AST 285 course is to pay for the testing fee for the students to take 4 ASE (Automotive Service Excellence) exams. The company has increased the fee for the exams and therefore the student fee needs to be increased to cover the cost of the exams. The fee was increased by ASE \$30, from \$184 to \$214. It had been requested by the automotive advisory board for the students to take these exams prior to graduation. The course is required both in the Automotive and Auto Body Associates of Applied Science Degree. 100% of the student's fee goes directly to the cost for the student to take four exams.											
Updates to Existing Course Fees											
Biochemistry	BCH	381, 481	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Biology General	BIOB	102, 161, 171	151-104-R0511	25.00	35.00	10.00	40%	35.00	-	0%	633000/33300
Biology General	BIOB	261	151-104-R0511	35.00	50.00	15.00	43%	50.00	-	0%	633000/33300
Biology General	BIOB	376, 426, 490, 491	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Biology Ecological	BIOE	371	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Biology Human Anatomy, Physiology	BIOH	302,312, 406	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Biology Micro	BIOM	251	151-104-R0511	35.00	50.00	15.00	43%	50.00	-	0%	633000/33300
Biology Micro	BIOM	361, 401, 427	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Biology	BIOO	434,436	151-104-R0511	40.00	50.00	10.00	25%	50.00	-	0%	633000/33300
Chemistry General and Organic	CHMY	122	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Chemistry General and Organic	CHMY	212	151-104-R0511	35.00	40.00	5.00	14%	40.00	-	0%	633000/33300
Chemistry General II	CHMY	142,144	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Chemistry	CHMY	312	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Chemistry Organic and Inorganic	CHMY	322, 324, 402	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Chemistry Advanced	CHMY	412	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Physical Chemistry Lab I & II	CHMY	372, 374	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Advanced Instrument Analysis Lab	CHMY	422	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Undergraduate Research Lab	CHMY	490	159-101-R0513	25.00	40.00	15.00	60%	40.00	-	0%	633000/33300
Existing lab fees have not been changed for ten years. In this same time period, lab consumables and shipping costs have increased significantly, with recent COVID-related price increases exacerbating these rising costs. Equipment for student use in the department requires consumable supplies. Instruments such as a new Nuclear Magnetic Resonance Spectrometer (NMR), Gas chromatograph-Mass Spectrometer, Scanning electron microscope and High performance liquid chromatograph require costly consumable materials. Current regulations necessitating additional fees being added for transport/shipping of hazardous chemicals have contributed to lab costs. Upper division and 200 level labs are generally more expensive to operate, and they cannot continue to be operated with the current level of funding. Many of the cutting-edge instruments used during the instruction of lab courses have continuing costs related to routine maintenance and/or certification. In some cases, these are annual expenses. For example, microscopes, balances, and autoclaves must be serviced every year. In the case of the autoclaves, routine maintenance is an absolute requirement in order to guarantee safe operation. Glass breakage creates significant replacement costs each year. The department is no longer charging a separate glass breakage fee for all chemistry labs. The upgraded facilities in Yellowstone Science and Health Building will provide new capabilities for student laboratory experiences. This will include opportunities for students to have access to a functional cadaver lab and a state-of-the-art greenhouse. However, with additional capabilities come additional operating costs.											
Auto Body Course Fees	ABDY	110, 220/240,160/170, 275/280	119-115-R0503	20.00	22.00	2.00	10%	22.00	-	0%	633000/33300
The request to increase the course fee is in order to help offset the ever growing costs of consumable materials needed for us to properly train new technicians. The fee would be used strictly for consumables for the auto body repair and refinishing students. It would be used to purchase paint, sand paper, masking paper, body filler, and other items that cannot be reused once they have been applied to a vehicle. The current course fees are to offset the cost of consumables but do not begin to come close to paying for the consumables needed.											

Radiology Technology Course Fees	AHXR	151, 161, 181	175-103-R0517	20.00	22.00	2.00	10%	22.00	-	0%	633000/33300
<p>The Radiology Technology Program has a multitude of different supplies, certificates, & testing fees some of which are listed below. Mirion Radiation Dosimeter - Required by JRCERT Accreditation organization to monitor student radiation exposure. Left and Right lead Markers with Student Initials Required by Student Clinical Sites. (students will keep at the end of the program) TRAJECSYS - Tracks students' clinical hours, competencies, and clinical evaluations. American Heart Association Healthcare Provider CPR - Required by the Clinical Sites. (2) Radiography Program Uniform Patches - Used to differentiate students from professional staff in that respective modality. Required by Student Clinical Sites. Kettering Seminar (Preparation for ARRT (R) Registry Examination). Pass Through Test Fee.</p>											
New Course Fees											
Prevention & Care of AT Injuries	AHAT	210		-	35.00	35.00	New	35.00	-	0%	633000/33300
<p>As part of this course, students are taught how to apply first aid and prophylactic treatments (taping, wrapping, bandaging, splinting) to aid in the prevention and treatment of athletic injuries. As such supplies are needed to demonstrate and practice those skills. The course fees will be used to purchase consumable supplies. Example of supplies include: athletic tape, pre-wrap, elastic wraps, bandages, gauze, SAM splints and tourniquets.</p>											
Computer Sys Tech.	ITS	166,212,224,226,246,256 & NTS 105		-	10.00	10.00	New	10.00	-	0%	633000/33300
<p>The ongoing costs of students using and maintaining our remote lab system (NETLAB) are beyond our department budget. There has been an increase in the number and cost of some consumables in our courses. Again, our department budget can not continue to absorb these needs. We are proposing a \$10 course fee for the courses that use our remote lab (NETLAB) system. This fee should also partially cover additional costs in consumables and supplies for the courses. While the generated course fees will not cover all of the expenses, it will help offset some of the increased costs to the department budget.</p>											
General Botany Lab	BIOO	321		-	40.00	40.00	New	40.00	-	0%	633000/33300
Elements of Phys Chem Lab	CHMY	362		-	40.00	40.00	New	40.00	-	0%	633000/33300
Physical World Lab	PHSX	104		-	15.00	15.00	New	15.00	-	0%	633000/33300
Physics Labs	PHSX	206,208,233,221		-	15.00	15.00	New	15.00	-	0%	633000/33300
Undergraduate Research	PHSX	490		-	15.00	15.00	New	15.00	-	0%	633000/33300
Special Topics	PHSX	391		-	15.00	15.00	New	15.00	-	0%	633000/33300
<p>Existing lab fees have not been changed for ten years. In this same time period, lab consumables and shipping costs have increased significantly, with recent COVID-related price increases exacerbating these rising costs. Equipment for student use in the department requires consumable supplies. Instruments such as a new Nuclear Magnetic Resonance Spectrometer (NMR), Gas chromatograph-Mass Spectrometer, Scanning electron microscope and High performance liquid chromatograph require costly consumable materials. Current regulations necessitating additional fees being added for transport/shipping of hazardous chemicals have contributed to lab costs. Upper division and 200 level labs are generally more expensive to operate, and they cannot continue to be operated with the current level of funding. Many of the cutting-edge instruments used during the instruction of lab courses have continuing costs related to routine maintenance and/or certification. In some cases, these are annual expenses. For example, microscopes, balances, and autoclaves must be serviced every year. In the case of the autoclaves, routine maintenance is an absolute requirement in order to guarantee safe operation. Glass breakage creates significant replacement costs each year. The department is no longer charging a separate glass breakage fee for all chemistry labs. The upgraded facilities in Yellowstone Science and Health Building will provide new capabilities for student laboratory experiences. This will include opportunities for students to have access to a functional cadaver lab and a state-of-the-art greenhouse. However, with additional capabilities come additional operating costs.</p>											
Auto Transmissns/Transxls Lab	AST	271		-	20.00	20.00	New	20.00	-	0%	633000/33300
<p>This course requires students to disassemble, measure, assemble, and run 2-3 automatic transmissions. Each transmission requires gasket, bushing, bearings, and oil to run. These parts break down with continued student use and need to be replaced. The course fee will help to cover the costs associated with continued rebuilding of the transmissions. Students typically take this course during his/her fourth semester of school.</p>											
Engine Rebuild Lab	AST	175		-	20.00	20.00	New	20.00	-	0%	633000/33300
<p>This course requires engines to be disassembled, measured, reassembled and ran. This process requires new gasket sets, oil, and other consumables to be purchased to run the engine. The automotive students take this course in his/her second semester of study.</p>											
Ultrasound Technology Course Fees	AHUS	100, 101, 102, 103, 104, 105, 106, 107, 108		-	20.00	20.00	New	20.00	-	0%	633000/33300
<p>The Ultrasound Technology Program has a multitude of different supplies, certificates, & testing fees some of which are listed below. TRAJECSYS - Tracks students' clinical hours, competencies, and clinical evaluations. American Heart Association Healthcare Provider CPR - Required by the Clinical Sites. (2) Ultrasound Program Uniform Patches - Used to differentiate students from professional staff in that respective modality. Required by Student Clinical Sites. Edelman SPI Course Prep Seminar - Preparation for SPI Examination through the ARDMS. Pass Through Test Fee.</p>											
Music Course Fee	All Music Courses			-	10.00	10.00	New	10.00	-	0%	634132/33300

Technology upgrades

- Recording software for music dept. computers
- Updating of music software programs on dept. computers (currently, we have many outdated programs which become unusable when the computers are updated)

- Add new software to the departmental computers directly related to the Commercial Music Degree we are proposing

- Professional music notation software for music dept. computers
- Microphones and webcams for online learners, or in the case that online classes are made mandatory

Instrument Repairs

- Piano tuning and repairs, Currently, we only have 4/20 pianos in tune because of budget. Many others are falling into disrepair, and they only get worse as they are ignored. We have some very high-end pianos (\$50,000+) that need some repair or they will lose value and playability. Clinics by professionals from major markets (New York, LA, London, Etc.) to present workshops throughout the year via skype/internet

Clinics by local professionals

Guest Artists for concerts

Accompanist Fees

Updates to Other Existing Designated/Auxiliary Fees

Designated Fees

Annual Parking Permit			175-103-R0517	115.00	125.00	10.00	9%	125.00	-	0%	643000/34301
Academic Parking Permit			175-103-R0517	90.00	100.00	10.00	11%	100.00	-	0%	643000/34301
Semester Parking Permit			175-103-R0517	55.00	60.00	5.00	9%	60.00	-	0%	643000/34301
Summer Parking Permit			175-103-R0517	40.00	45.00	5.00	13%	45.00	-	0%	643000/34301
Daily Parking Permit				-	2.00	2.00	NEW	2.00	-	0%	643000/34301
Parking Fines - General			80-001-R0793	25.00	35.00	10.00	40%	35.00	-	0%	643000/34301
Late Fees			175-103-R0517	8.00	10.00	2.00	25%	10.00	-	0%	643000/34301

Parking Services is an auxiliary fund and all revenue is used to sustain minimal staffing levels and parking lot maintenance costs for all University and City College lots. The parking budget covers: T2 parking system software, parking garage utilities, permits, snow removal, sweeping and striping, and other general operational costs. Our current budget does not allow for parking lot major repair projects. We have identified several parking lots on the University and City College campuses that are in dire need of major repair. Increases in parking permit fees/fines will allow us to sustain current staffing levels as well as help us keep up with increased service and product costs associated with our Parking Services Program.

Audit (Listener) Fee			22-001-R0978	5.00	30.00	25.00	500%	35.00	5.00	17%	611000/31300
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Most institutions charge full tuition/fees for non-students who want to audit a course. Prior to adoption of current technologies, this process required the Registrar's Office to collect a form on which the instructor agreed to permit the non-student to attend the course. Currently, the process requires collecting the form, researching criminal background, creating a (non)-student ID number and NetID, working with IT to create a profile, working with eLearning to provide special access to D2L, and conveying all the particulars to the non-student to provide course access. While not widely-used, MSU Billings would like to continue to maintain reduced cost access to non-student learners, but the current \$5/credit fee is too nominal for the amount of resources that are expended to assist with providing this access. This fee request will help offset some of the costs associated with providing this opportunity.

Transcript/Degree Verification			80-001-R0793	3.00	Varies	Varies	Varies	Varies	Varies	Varies	633504/33300
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Requesting the opportunity to have a variable fee for transcript processing which will permit us to charge the costs most appropriate for processing methods and mailing costs. This is a fee that the requestor (usually the student and/or alumnus) would pay. Minimum \$10 - Maximum \$50 (likely used in rare cases such as international Federal Express) For Example:

- In person/Hold for Pick up/Fax \$10
- Electronic \$12.50
- Standard Mail/Apostille \$15
- Rush Electronic \$17.50
- FedX US \$35
- FedX International Varies

Degree Verifications, especially if prior to 1990 or for the previous Billings Vo Tech, require a physical records search of our hard-copy of microfilm records currently in archives. We are requesting approval to charge a fee to the background check company requesting the records search. This is not a fee that students or alumnus pay. Requesting to add this variable fee to our National Student Clearinghouse requests for processing. Fees would be transmitted in the same manner as the transcript fees are currently.

- Standard Request \$3
- Pre-1990 Verification \$5
- Billings Vo Tech \$10
- Records need auditing \$15

New Student Services Fee			175-103-R0517	82.00	91.00	9.00	11%	100.00	9.00	10%	633501/33300
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This is a fee that all new students registered for over 7 credits are charged to support their orientation and the first-year programming. We have purchased new technology platforms to provide virtual options and to enhance the students' experience. For example: Conduit to create virtual orientation experiences, virtual campus visits, & online chat. Covideo for recruiting and to create application welcome videos. Full Measure to process and send mobile acceptance letters and orientation information.

Each year costs are rising for food and supplies used to provide students a great orientation and first year programming. The increased fee will allow us to continue a modern orientation experience and provide enough staffing for the first-year programming and continue to provide an overnight orientation experience for students.

New Other, Designated or Auxiliary Fees

Late Graduation Fee				-	25.00	25.00	New	25.00	-	0%
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In an effort to facilitate processing; catching graduation errors in a timely manner (when they can still potentially be remedied); and ensuring students are appropriately communicated with and recognized (ie.included in the program and ceremony and able to order regalia) – MSU Billings has a graduation application due date of either November (for spring/summer graduates) or March (for December graduates). Every effort is made to manually review each application and degree audit prior to classes starting for the student's final term of attendance in order to facilitate the above. Therefore, receipt of the graduation application materials in a timely manner is critical. Unfortunately, we are currently receiving 90+ plus late applications, over half of which arrive during the term of graduation when it is too late to facilitate any proactive solutions. The processing burden this places on the Registrar's Office is significant. The late fee is in an effort to incent students and their advisors to be more cognizant of the importance of the timelines; and provide some additional resources for the personnel time it takes to go back and start the process over each time there is a new late application (audit, include in emails, include in program, include in regalia information etc). Applications will be considered late if they are receipted by the Registrar's Office after the 15th day of the term in which the student intends to finish. Proposed fee is \$25.00 (in addition to the required \$50 graduation application fee) to offset some of the costs associated with the additional time required to process late applications.

THE MONTANA UNIVERSITY SYSTEM
Inventory and Validation of Fees -- Fiscal Years 2022 and 2023
Room & Board

Unit Name: Montana State University at BILLINGS										
NAME OF FEE	RUBRIC Course #	BOR AUTHORIZATION	CURRENT FY 21 FEE	FY 22 FEE	Dollar CHANGE	% CHANGE	FY 23 FEE	Dollar CHANGE	% CHANGE	Banner FUND
Updates to Other Existing Auxiliary Fees										
Auxiliary Fees										
RESIDENCE HALL ROOMS:										
Double Room per semester		182-2701-C0119	1,780.00	1,958.00	178.00	10%	2,154.00	196.00	10%	644407
Single Room per semester		182-2701-C0119	2,172.00	2,389.00	217.00	10%	2,628.00	239.00	10%	644407
The room rates for FY 19/20 were reduced by 20%. MSUB plans to bring the room rates back up to the original rates prior to this reduction over the two years of the biennium. At the end of FY23 MSUB rates will be back to the FY18 rates. The primary reasons for the requested increase is to budget for inflationary costs associated with increases in utilities, repairs and maintenance, and staffing related to operating the residence halls.										
FAMILY HOUSING:										
2 Bedroom		159-101-R0513	600.00	625.00	25.00	4%	650.00	25.00	4%	644407
3 Bedroom		159-101-R0513	650.00	675.00	25.00	4%	700.00	25.00	4%	644408
MSUB continues to maintain the family housing units which have a number of maintenance requirements such as replacing carpet, washers and dryers, and kitchen appliances. This will bring the rental rates closer to the local rental market.										

THE MONTANA UNIVERSITY SYSTEM

Total Average Annual Cost of Attendance -- Fiscal Years 2021, 2022 and 2023
For An Undergraduate Full Time Student (12 credits per semester)

Montana State University Billings	2020-21		2021-22		2022-23	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$ 4,485	\$ 17,678	\$ 4,485	\$ 17,678	\$ 4,620	\$ 18,209
Annual Mandatory Fees	\$ 1,555	\$ 1,692	\$ 1,597	\$ 1,734	\$ 1,638	\$ 1,775
Average annual room and board	\$ 7,600	\$ 7,600	\$ 7,956	\$ 7,956	\$ 8,348	\$ 8,348
Average annual cost for books/supplies	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Average cost of course fees	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Total Average Cost of Attendance	\$ 15,240	\$ 28,571	\$ 15,638	\$ 28,968	\$ 16,206	\$ 29,932
Annual Dollar Increase			\$ 397.50	\$ 397.50	\$ 568.62	\$ 964.38
Annual Percent Increase			2.6%	1.4%	3.6%	3.3%

Montana State University Billings, City College	2020-21		2021-22		2022-23	
	Resident	Nonresident	Resident	Nonresident	Resident	Nonresident
Annual Tuition	\$ 2,472	\$ 7,374	\$ 2,472	\$ 7,374	\$ 2,546	\$ 7,595
Annual Mandatory Fees	\$ 1,484	\$ 1,621	\$ 1,526	\$ 1,663	\$ 1,567	\$ 1,704
Average annual room and board	\$ 7,600	\$ 7,600	\$ 7,956	\$ 7,956	\$ 8,348	\$ 8,348
Average annual cost for books/supplies	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Average cost of course fees	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Total Average Cost of Attendance	\$ 13,156	\$ 18,195	\$ 13,554	\$ 18,593	\$ 14,061	\$ 19,247
Annual Dollar Increase			\$ 397.50	\$ 397.50	\$ 507.66	\$ 654.78
Annual Percent Increase			3.0%	2.2%	3.7%	3.5%

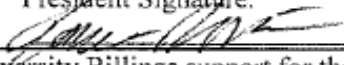
Student Senate of the Associated Students of Montana State University Billings
2021-R-04

[Resolution to Support Fee Recommendations for Mandatory/Non-Mandatory Fees]

Sponsors: Senator Combs

Yes 6 No 0 Abs

Co-Sponsors:

Date: 4/6/2021
President Signature: 

Vote Necessary: Majority

Intent: To express the Associated Students of Montana State University Billings support for the Vice Chancellors recommendations for mandatory and non-mandatory fees for the 2021/2022 and the 2022/2023 fiscal years.

Whereas, The Office of Administration and Finance presented a list of academic, non-academic, and mandatory fee increases at the Senate meeting on March 23, 2021; and

Whereas, The fee increases represent adjustments for inflation, the rising cost of healthcare, and the expansion of Recreation Center services; and

Whereas, The Room increase of 10% per year and Board increase of 4% in year one and 3% in year two for fiscal years 2021-2023 is to cover wages, benefits, supplies, cost of food, utilities, repairs, and maintenance; and,

Whereas, The Associated Students of Montana State University Billings are growingly dissatisfied with the quality of food and the Services provided by Sodexo; and,

Whereas, The academic fee increases reflect the funds necessary for the continual function of their associated courses; and,

Whereas, The non-academic fees are presented to the Vice Chancellors after having solicited student feedback where possible and preliminary requests for both mandatory and non-mandatory fees were reviewed by the Provost, Vice Chancellor for Administration and Finance, and Vice Chancellor for Student Access and Success prior to submission to the Chancellor; and,

Whereas, The academic fees were prepared in each department and have been approved by the Deans, the Provost, and the Vice Chancellors prior to submission to the Chancellor; and,

Whereas, ASMSUB values the essential services that fees provide for student academic and co-curricular success; now, therefore, be it

Resolved, That the Associated Students of Montana State University Billings support and endorse the fee increases as presented to Senate by Dr. Stefani Hicswa, Chancellor, and Susan Simmers, Vice Chancellor for Administration and Finance excluding: the increases in the board costs (meal plan costs) and the increase in parking fees and fines.