

May 15-16, 2024

**ITEM 212-105-R0524**

**Request for Authorization to Revise Policy 301.12 – Undergraduate Degree Requirements: Associate Degrees and Certificates of Applied Science**

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**THAT**

The Board of Regents adopts the proposed BOR Policy 301.12 - Undergraduate Degree Requirements: Associate Degrees and Certificates of Applied Science

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**EXPLANATION**

The proposed revisions to policy 301.12 make several changes to the definitions of undergraduate credentials typically delivered by two-year institutions. These changes aim to better align policy with definitions used for reporting, to clarify the requirements and purpose of certain certificates, and to amend when transfer associate degree may carry a title designating a disciplinary focus. Key changes include:

1. Establishing in “career certificates”, which range from 9-15 credits. These certificates are valuable as a means to communicate students’ completion of an industry-recognized credential or short course of study but are not envisioned in current policy.
  2. Establishing the certificate of general studies. This certificate, which recognizes students’ completion of a campus general education curriculum, is valuable as a marker for students who intend to transfer and wish to have their general education requirements fulfilled. Several campuses currently offer such a certificate, but without a standard title or reference in policy.
  3. Designating limited cases when an Associate of Arts or Associate of Science degree, which are designed to facilitate transfer to a four-year institution may carry in their title a designated disciplinary focus.
  4. Reorganizing the flow of the policy language to improve clarity.
  5. Retitling the policy to reflect the additional certificates discussed.
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**ATTACHMENTS**

Attachment 1: Proposed revisions to BOR Policy 301.12