

MINUTES OF THE BOARD OF REGENTS  
OF HIGHER EDUCATION  
MONTANA UNIVERSITY SYSTEM

DATE: October 25-26, 1990

LOCATION: University Center  
University of Montana  
Missoula, Montana

REGENTS Mathers, Redlin, Schwanke, Topel, Kaze,  
PRESENT: Musgrove, Johnson  
Acting Commissioner of Higher Education John M.  
Hutchinson

REGENTS None  
ABSENT:

PRESIDENTS Dennison, Carpenter, Norman, Tietz, Daehling  
PRESENT: Provost Easton

PRESIDENTS None  
ABSENT:

Minutes of Thursday, October 25, 1990

The Board of Regents met in executive session at 9:00 a.m. At 10:30 a.m. the Regents, Commissioner and other interested persons participated in a campus tour.

Board of Regents Administrative, Budget, and Academic Affairs Committees met concurrently from 1:00 p.m. to 3:00 p.m.

From 3:30 to 4:30 p.m. the Regents held an Open Forum attended by faculty, students, staff, and interested persons.

October 25-26, 1990

Minutes of Friday, October 26, 1990

Chairman Mathers called the regular meeting of the Board of Regents to order at 8:35 a.m. Roll call was taken and it was determined a quorum was present.

Chairman Mathers called for additions or corrections to the minutes of the August 27, 1990 Conference Call Meeting. None were stated and the minutes were ordered approved as mailed.

Next Chairman Mathers called for additions or corrections to the minutes of the September 13-14, 1990 meeting. Regent Topel requested a correction to page 14, Item 69-001-R0990, Inventory and Validation of Fees; Montana University System. The seventh line up from the bottom of the page should be amended to read: "After discussion with the Committee, the student representative from the University of Montana stated that although she was not authorized to speak for the student government board, she was satisfied with the explanation given in discussion of the fee increases." With that amendment, the minutes of the September 13-14, 1990 were ordered approved.

Budget Committee

Regent Topel, Chairman of the Budget Committee, reported on the committee's actions on the agenda items. Each of the next four items were placed on the submission agenda at the September 1990 meeting to provide opportunity for comment from students and the administration of the units.

Item 69-003-R0990, Handicap Parking Fine; Montana University System, provides a \$50 fine for parking illegally in a designated handicap parking zone at all institutions that comprise the Montana University System, effective January 1, 1991. Students are supportive of the increase. The committee recommended the item be approved. Regent Topel so moved. The motion carried.

October 25-26, 1990

Item 25-003-R0979, Non-resident summer session fee; Montana University System (Revised) uniformly raises the summer session fee charged to non-resident students from \$10 to \$30 per quarter credit hour (from \$15 to \$45 per semester credit hour). This is the first increase in this fee in ten years; no objections were received. The committee recommended approval. Regent Topel so moved. The motion carried.

Item 25-003-R0979, Returned check fee; Montana University System (Revised) authorizes an increase from \$8.00 to \$15.00 for each check returned by a bank for insufficient funds. The increase brings the charge in line with that charged by downtown merchants; no opposition to the increase was received. The committee recommended approval. Regent Topel so moved. The motion carried.

Item 5-002-R0774, Late registration fee; Montana University System (Revised) raises the uniform late registration fee for units of the Montana University System from \$15.00 to \$40.00. Regent Topel reported this item generated some discussion. The fee had not been increased since 1974, and is proposed to provide incentive for students to register in a timely fashion. Students' failure to do so creates scheduling and staffing problems at all of the units. The increase is also intended to allow units to recoup some of the additional costs incurred because of late registrations. Regent Topel noted that while no objections to the increase were received during the period the item was on the submission agenda, it was questioned by a student representative during the committee's discussion. Following the meeting, the student withdrew his objection to the increase. The committee recommended approval. Regent Topel so moved. The motion carried.

October 25-26, 1990

Regent Topel explained that Item 69-001-R1090, Renewal and/or Replacement of Equipment in Recharge Centers: Montana University System provides a procedure for units to establish a cash reserve through "Renewal and Replacement" accounts which can be carried over and used for repair or replacement of capital equipment. The item requires that each request for such an R & R account must be accompanied by a "life cycle plan" outlining the procedures to be followed in accumulating the funds which must be approved by the Commissioner of Higher Education, and sets out the procedures to be followed to obtain approval of establishment of such accounts. Regent Topel noted one result may be an increase in the recharge fees being charged to departments utilizing the services on campuses. While there is no uniform System policy on utilization of recharge centers, the belief is that the recharge fees will be moderate and reasonable and no request was received to implement such a policy. Regent Topel noted annual reports will provide information to the individual units, the Commissioner's office and the Legislative Auditors on the status of the accounts. The reports will provide documentation of the cash reserves and the specific purpose for which it will be used. The amount reserved is prohibited through the established procedures from exceeding the amount of the cost of the equipment less anticipated salvage value.

After brief discussion, on motion of Regent Topel, Item 69-001-R1090 was approved.

Regent Topel explained that Item 69-7001-R1090, Renewal and/or Replacement of Equipment in Recharge Centers: Montana Vocational-Technical System provides identical authorization to that provided the units in the item just discussed to the vo-tech centers for establishment of recharge centers. Regent Topel moved the item be approved. The motion carried.

October 25-26, 1990

Item 69-4001-R1090, Request for Authorization to Retain and Expend Student Tuition and Fee Revenues in the amount of \$49,237, FY 1990-91; Miles Community College provides authorization for retention and expenditure of tuition and fee revenues which exceed budget projections in accordance with Section 20-15-312(1)(c) MCA as amended under HB 518. Regent Topel noted approval was given previously for retention of all but \$10,292. The committee recommends approval of the item.

Chairman Mathers asked if these funds would reduce the voted levy. President Flower explained the last legislature amended the statute to allow the community colleges to carry over tuition and fee revenues rather than have it be an offset. He noted clarification will be sought from the legislature to establish the base year for future actions under this statutory change. The statute makes no reference to the period in which such approved dollars must be expended, causing no perceived legal obstruction to such a carryover.

Regent Topel moved Item 69-4001-R190 be approved. The motion carried.

#### Report on Tuition Survey

Regent Topel reviewed the memorandum dated October 15, 1990 "Update - Tuition Survey 1991" (on file), which provided the most recent survey data for tuition costs of peer institutions. Schedules attached to the memorandum reflect the relationship of the average mandatory fees for MSU/UM with peers for the ten year period beginning with 1981-82 and the comparison of annual percentage increase in Montana with national average percentage increases for public universities. Regent Topel noted Montana was at 114.6% of resident peer average in 1986-87, and has steadily declined to 92.0% for the current year. Non-resident comparisons also show a steady decline to 73.4% (from 101.0% in 1986-87) in Montana's

October 25-26, 1990

relationship to peer institutions. The report was informational only, with no action required.

FY 1991 Supplementals

Regent Topel explained three campuses will be seeking FY91 supplemental appropriations for liability insurance (UM; EMC; NMC) totalling \$333,091. Detail of the requests was set out in Mr. Noble's memorandum to Rod Sundsted, Budget Director, Office of Budget and Program Planning dated October 17, 1990 (on file). Additionally, the Butte Vocational Technical Center estimates it will experience \$116,449 in termination sick and vacation payout during FY 91. Sufficient funds were not appropriated to the Center to pay this unforeseen liability. A supplemental request may have to be submitted for this amount also.

Regent Topel noted the committee recommended approval of the FY91 Supplementals request. Further justification and appropriate documents will be submitted to the Governor's Budget Office by the November 2, 1990 deadline.

After brief discussion, Regent Topel moved the supplemental appropriation for unanticipated insurance liability at UM, EMC, and NMC in the total amount of \$330,091 be approved. The motion carried.

Regent Topel then moved the estimated supplemental appropriation request for the Butte Vocational-Technical Center in the amount of \$116,499 for termination sick and vacation payout in FY 91 be approved with the understanding that amount may vary somewhat when final documentation is received from the Center. The motion carried.

At the Chairman's request, Director Freebourne explained that under the old governance system, local school districts paid severance costs. No dollars were appropriated by the legislature for these costs when the Centers were placed under the aegis of the Board of Regents.

October 25-26, 1990

Budget Update Discussion

Regent Topel reported the budget update discussion centered around recommendations made in the Final Report of the Education Commission of the Nineties and Beyond. Deputy Commissioner Noble reported to the Budget Committee that at the Regents' November 1990 Workshop various funding alternatives for the community colleges, vocational-technical centers, and units of the University System will be presented for discussion and action. Chairman Mathers asked if the Governor's Budget Office recommendations will be known at that time, and was told they probably would not be. The budget recommendations anticipated to come out of the workshop will be the Regents' budget recommendations.

Credit Card Proposal

(Addition to Agenda)

Regent Topel noted the Montana Associated Students have submitted a proposal to use credit cards for payment of fees and services. The Budget Committee believes the proposal has considerable merit, and requests approval from the full Board to establish a committee to pursue such a proposal.

Kirk Lacy, President, Montana Associated Students, distributed a memorandum to the Board (on file) demonstrating student support for implementation of credit card payment for all fees and services by Spring 1991, and requesting formation of the committee. Mr. Lacy urged student representation on such a committee if the Board approves such action.

Regent Topel noted the Board of Regents would not be responsible for issuing credit cards, but payment of student costs by credit card would be broadened from its present limited use and would be acceptable for tuition, fees, books, athletic and cultural events, etc. The first step would be to issue requests for proposals; if there is interest in providing

October 25-26, 1990

the service a committee would be formed to develop procedures for implementation, and in Regent Topel's opinion, should certainly include a student member.

Chairman Mathers asked for comments from the presidents. The general consensus was that the idea was certainly worth investigating and could be very beneficial to both students and campus administration.

Regent Topel then moved that Commissioner's staff develop a request for proposals for systemwide implementation of payment of student costs by credit card to be available by Spring 1991. A report should be brought to the Board indicating whether credit card companies are interested in such a proposal as soon as responses to the RFP's are received. If such a proposal is deemed feasible, a committee will be formed to develop procedures for implementation and the committee membership will include a student representative. The motion carried.

#### Administrative Committee

##### Capital Construction Matters

Regent Redlin reported the following discussion and recommendations on the items on the capital construction agenda:

Item 69-101-R1090, Expansion of Authority for Parking Lot Improvements, University of Montana, authorizes increasing the expenditure authority approved on January 25, 1990 from \$250,000 to \$260,000 for parking lot improvements. The increase is necessitated because of inflated project costs and will be funded from existing reserves in Vehicle Fees and Fines Accounts available for that purpose. Regent Redlin moved the item be approved. The motion carried.

Item 69-201-R1090, Approval for Translators to Extend Broadcast Signal of KGLT to Livingston, Helena and Ennis; Montana State University authorizes the erection of



October 25-26, 1990

satellite dish translators on the same site as KUSM. This will double the listening audience and provide KGLT (student radio station - self-supporting - at MSU) with the potential to secure more contributed funds making it less dependent on ASMSU for a part of its operating budget. A matching grant of \$7,000 from the Mericos Foundation has been secured and the remaining funds will be raised by the communities involved. The Committee recommended approval. Regent Redlin so moved. The motion carried.

Item 69-202-R1090, Authorization to grant right-of-way easement to the Montana Power Company for an overhead electric transmission line in Madison County, Montana' Montana State University provides authorization for an overhead electric transmission line on Red Bluff Research Ranch, Madison County, Montana. In lieu of cash payment, Montana Power Company will construct a three-phase distribution line to an irrigation pumping site for use of MSU. The terms of this agreement are contained in the Letter of Agreement attached to the item and with the deletion of the phrase "and a Release of Damages" are considered favorable to Montana State University. The Committee recommended approval. Regent Redlin so moved. The motion carried.

Item 69-701-R1090, Purchase of Real Property; Eastern Montana College provides authorization for EMC to purchase the property at 349 North Rim Road for a purchase price of \$28,000. The property is within EMC's authorized purchase zone, and is recommended by the Committee for approval. Regent Redlin so moved. The motion carried.

Item 69-801-R1090, Authorization to Plan for Physical Education Facility; Northern Montana College requests preliminary planning funds in the amount of \$50,000. The current facility has reached a severe state of structural

October 25-26, 1990

deterioration detailed in the explanation contained in the item. The Committee recommended approval. Regent Redlin so moved. The motion carried.

Item 69-802-R1090, Authorization to Complete Emergency Repairs to Gymnasium; Northern Montana College, an addition to the agenda, was presented by President Daehling. He explained that on October 24, 1990 the College was notified the arch supports of the gymnasium were deemed unsafe and the engineers inspecting the building recommended that it not be occupied until certain repairs are completed. The cost of the project is estimated to be less than \$50,000 to be funded from the building use fee account.

Regent Redlin stated the Committee recommended the addition to the agenda be approved. She so moved. The motion carried.

Item 69-103-R1090, Lease Property on South Campus; University of Montana provides authorization for the University of Montana to negotiate and enter into a long-term lease, not longer than 20 years, with Mountain Water Company for the purposes of installing a municipal water well. The exhibit attached to the item identifies the general location of the property on the South Campus. Regent Redlin stated this item is recommended for approval by the Committee with the stipulation that the water rights be reserved to the University. She so moved. The motion carried.

Policy Submission Agenda:

Item 3-008-R1273, Property Management; Montana University System (Revised) was received for consideration at the December 1990 meeting.

Policy Action Agenda:

Item 69-501-R1090, Holiday Exchanges; Montana College of Mineral Science and Technology was recommended by the Committee for approval. Regent Redlin so moved. The item carried.

October 25-26, 1990

Regent Redlin noted Item 21-003-R0778 Appeals; Montana University System (Revised) revises the appeals procedure to recognize that appeals come to the Board, not only from the University System units, but also from the Vocational Technical Centers. Also, some non-campus decisions that originate in the Commissioner's Office are appealable to the Board but not addressed in present policy. Specific criteria for submission to the Board are also inserted in Procedure 6. The Committee recommended the revised item be approved. Regent Redlin so moved. The motion carried.

Other Committee Matters:

Discussion of Formation of Joint Regent/Legislative Committee

Regent Redlin reported the Committee discussed the recommendation of the Education Commission for the Nineties and Beyond that a joint Regent/Legislative Committee be formed to review funding issues and other mutual concerns. Prior to that recommendation, the Regents had also discussed formation of such a committee. It is the recommendation of the Administrative Committee that this proposal be taken to the legislature as soon after the election and the appointment of the legislative leadership as possible. The joint committee should consist of four Regent members (appointed by the Chairman of the Board of Regents) and four Legislators (two from the House and two from the Senate with equal representation from both parties) appointed by the legislative leadership.

The Board concurred with the Committee's recommendations on formation of the joint committee. Chairman Mathers ascertained that there were no Regents who would decline to serve if appointed. He will make the Regent appointments to the Committee in the near future, and set a meeting with appropriate legislators in November.

October 25-26, 1990

Report on Carl D. Perkins Act Reauthorization

Regent Redlin briefly reviewed the one-page document distributed to the Board titled "Major Emphases of the Reauthorized Carl D. Perkins Vocational Education Act Through the Vocational and Applied Technology Education Amendments of 1990" (on file). While there are several changes to the Act that will have far-reaching implications to Montana, the anti-supplanting language remains intact and the 1990 Amendments contain a new restriction that has direct impact on the legislative practice of appropriating Perkins funds into the base operating budgets of the vocational-technical centers as stated in Section 516(2). The Board of Regents must provide assurances to the federal government that Perkins allocations will not be considered when determining state support of the VTC's. If the legislature continues its past practice, the Board will be placed in an extremely awkward position. This language has been brought to the attention of the Office of the Legislative Fiscal Analyst, and will be similarly made known to the Office of Budget and Program Planning.

At the Chairman's request, Ms. Sib Clack repeated the highlights of her report given to the Administrative Committee at yesterday's meeting and contained in the document distributed to the Board. The focus of the new reauthorization is clear that Congress wants the federal dollars to create a level playing field in vocational education at both the secondary and post secondary level. It is also clear that the eligible recipients who are school districts with approved vocational educational programs and postsecondary educational institutions with vocational-technical education at less than the baccalaureate degree level, have to target those funds to improve the programs serving the highest concentrations of disadvantaged, handicapped, LEP, single parent, and programs

October 25-26, 1990

addressing gender bias.

The minimum grant that can be awarded to postsecondary institutions is \$50,000, and is formula allocated. This is new language, and is rigidly restrictive. The focus of the new ACT suggests that in Montana we must insure that the seven tribal colleges participate and have access to these funds because they serve the largest concentrations of disadvantaged.

Regents discussed the federal language for Montana that will will prohibit appropriating Perkins funds into the base budgets of the vocational technical centers. The legislature has been told in the past that this is inappropriate, but has continued to appropriate \$807,000, or about 8% of the centers' base budgets, from Perkins funds, and this will no longer be legal under the new reauthorization language. The Regents will be unable to make the required certifications on use of the funds if this practice is continued. The \$807,000 will have to be replaced with state dollars, or the centers will experience an 8% cut across the board.

#### Discussion of Internal Audit Reports

Regent Redlin reported the Administrative Committee discussed the proposed policy on internal audit reports, and has requested certain language be redrafted and the policy be placed on the submission agenda at the December 1990 meeting. Regent Redlin noted for the record that she believed the intent of the Chair and the Board was somewhat skewed by the press. The intent in proposing such a policy originally was to make the audit process more open; the reception seemed to be that it was to make it more closed, which was never the intent.

October 25-26, 1990

Discussion of Tenure for Administrators

At the Chairman's request, Commissioner Hutchinson reported on the discussion of tenure for administration. He stated his suggestion in bringing this forward to the Board was to see where the System is now on this issue, and to learn if the Board is receptive to some change in policy language on granting of tenure for administrators. Rather than continue the debate, he asked for a reading from the Board as to whether policy language should be drafted that would tolerate such granting of tenure. The full discussion would be held when the language was drafted. He suggested first discussion be held in a joint meeting of the Administrative and Academic Affairs Committees.

Dr. Hutchinson said if the Board is generally reticent to move ahead on this, the discussion would be terminated at this point.

President Tietz referenced Regents' policy now in effect relating to granting tenure for administrators. In the spirit of equity, he suggested that policy, and exceptions to that policy, be extended to individuals most recently hired on an equitable basis.

Chairman Mathers asked the pleasure of the Board. After discussion, the Board requested Commissioner's staff to prepare a discussion paper setting out what has occurred in the past, an examination of present policy, and proposed language or parameters for change. That discussion should be placed on the agenda of a joint meeting of the Administrative and Academic Affairs Committees at the December 1990 meeting.

Proposed Consent Calendar

Regent Topel suggested thought be given to devising a "consent agenda" delegating responsibility to the Commissioner to determine items that could be acted on by the

October 25-26, 1990

individual committees and requiring no further report or discussion by the full Board. Commissioner Hutchinson was instructed to prepare such an agenda for a future meeting.

#### Academic Affairs Committee Report

Regent Topel, Chairman of the Academic Affairs Committee reported the meeting opened with announcements. Deputy Commissioner Toppen reported on differences in terminology used to identify options, tracks, minors, majors, etc. Dr. Toppen reported that within the next several months he will meet with the Chief Academic Officers to develop a dictionary of those terms which could be shared among all campuses.

Deputy Commissioner Vardmann reported the vocational-technical transferability report should be brought to the Committee at the January 1991 meeting.

#### Notice of Intent Procedure

At Regent Kaze's request, Dr. Toppen reported on the discussion on the proposed Notice of Intent Procedure.

Dr. Toppen reviewed the activities over the last months to attempt to devise a procedure to notice campuses, the Board of Regents, and Commissioner's office prior to a proposal being brought forward for some change in the academic arena. The first procedure was deemed unworkable. A two-phase process consisting of a notice of intent procedure and a calendar sequencing the submission of items through the approval process is now suggested. Nearly all of the academic affairs issues that appear before the Regents fall into one of three categories. These are categorized in increasing order of complexity (and expense) as Level I, II, and III proposals. These are explained in detail on the document before the Regents (on file), and were explained by Dr. Toppen. The second page of the document establishes procedures for submission of the three levels of academic and research submissions.

October 25-26, 1990

The checks and balances of the procedures were elaborated on by Regent Kaze, who concluded by stating the recommendation of the Committee is that this procedure (page 2) be adopted at this meeting, and the first page modified to include definitions of each of the three levels, and also adopted. Regents Musgrove and Johnson concurred with this recommendation.

Regent Redlin noted she had no objection to the notice of intent procedure, with the stipulation that Level III submissions, section (iv) expansions or extensions of approved role and scope was clarified to assure the Board was not open to wholesale exchanges in role and scope missions.

Regent Kaze concurred with that statement. Under this procedure the campuses are required to always identify the connection to the campus role and scope document in any program offering or change. That issue will receive a fair and complete scrutiny. The intent is to establish at what level that issue should be reviewed.

Hearing no further discussion, Regent Kaze moved adoption of the Notice of Intent Procedure, noting it is the intent of the Committee that this action be taken in tandem with adoption of the Master Calendar to be discussed later in the meeting. The motion carried.

For clarification, it was noted the community colleges and vocational-technical centers are not expected to operate under this procedure. Deputy Commissioner Vardemann is working on a similar procedure for the vo-tech centers that will also fit their need for immediate response for new programs. That will be brought forward at a future meeting.

#### Submission Agenda

Item 69-9501-R1090, Approval of Proposal to Change the Approved Two-Year Certification in Electronics Technology



October 25-26, 1990

to an Associate of Applied Science Degree in Electronics Technology; Missoula Vocational-Technical Center, was received for action at the January 1991 meeting.

Action Agenda

Regent Kaze reported Item 68-207-R0790, Authorization to Change the Name of the Bachelor of Science in Mechanized Agriculture to the Bachelor of Science in Agricultural Operations Technology; Montana State University, which under the new notice of intent procedure would have been designated a Level I item, was reviewed by the Committee and is recommended for approval. Regent Kaze so moved. The motion carried.

Item 68-208-R0790, Authorization to Discontinue the Communication Disorders/Hearing Impairment Option of the Degree of Bachelor of Arts in Speech Communication; Montana State University, an example of a Level II submission, was reviewed in some depth by the Committee. The item is the last option within a degree program. Elimination of the option is requested in part because of lack of student interest in the option. Special efforts have been made to allow students in the option to transfer to other schools that offer the option, or to assimilate the students out of the option and back into the Bachelor of Arts in Speech Communication without a loss of time. Elimination of the option will have no adverse impact on licensure or certification, or employment opportunities. The Committee recommends approval of the item. Regent Kaze so moved. The motion carried.

Item 68-209-R0790, Authorization to offer an undergraduate minor in Women's Studies; Montana State University (a Level II submission) provides authorization to initiate a minor in Women's Studies effective Fall Semester 1991. Ten to twenty students per year are expected to take

October 25-26, 1990

this minor. Complete documentation including funding resources were submitted when the item was placed on the submission agenda. It was pointed out to the Committee that Montana has been shown to have a less than exemplary record in creating a post-secondary environment that is attractive to and supportive of women. It is hoped that a heightened consciousness of feminist and women's issues on all campuses will aid the state in improving in this area. Regent Kaze noted the Deputy Commissioner's recommendation that the item be approved with the caveat that the funding aspects of the program be closely monitored with the goal of eliminating its reliance upon discretionary support. The Committee concurs with that recommendation, as does the Academic Vice President at MSU. Regent Kaze moved the item be approved. The motion carried.

Regent Kaze noted a wealth of background information on Item 68-701-R0790, Authorization to Reorganize the School of Education; Eastern Montana College was provided by the College. Through internal reallocation of resources, the EMC faculty and administration have proposed a major reconfiguration of the School of Education. The fiscal and human resources summary of the reorganization should prove a useful model for such proposals emerging from other units in the future. Regent Kaze noted that the differential in FTE faculty under the reorganization is 0.25, and the budgetary estimation of the reorganization came within \$34 of the actual budget. The Committee recommends approval. Regent Kaze so moved. The motion carried.

Regent Kaze reported Item 68-802-R0790, Approval of Proposed Minor in Applied Agriculture (Non-Teaching); Northern Montana College provides authorization to create a non-teaching minor in Applied Agriculture that will support the College's existing bachelor's level program in Business Technology. NMC

October 25-26, 1990

faculty and administration consulted extensively with Montana State University and their appropriate advisory groups, all of whom are supportive. No additional faculty are required; program costs are minimal; library holdings are adequate. The Committee recommends approval. Regent Kaze so moved. The motion carried.

Item 68-9001-R0790, Approval for Conversion of Two-Year Certificate Program in Industrial Electronics to an Associate of Applied Science Degree in Industrial Electronics; Helena Vocational- Technical Center was reviewed by Regent Kaze. The conversion reflects national trends toward Associate of Applied Science degree designations for programs of this level. He noted there are three electronics programs among the vo-tech centers in Montana, but all have difference emphases and they are not overlapping or unnecessarily duplicative. The change makes graduates of the program more marketable on a national basis. The Committee recommends approval.

After brief discussion on the other similar programs in the state, Regent Kaze moved the item be approved. The motion carried.

Item 68-8001-R0790, Approval to Convert a Two Year Certificate to an Associate of Applied Science Degree in Civil Engineering Technology with an Option in Civil Engineering Design and Drafting Technology; Butte Vocational-Technical Center was explained as another proposal to make graduates of the program more marketable. Regent Kaze noted the Butte Vo-Tech Center has discussed an ABET accreditation process which would help identify certain courses within this group for transfer to the four year institutions. The transferability issue relates only to individual courses, not to the AAS degree.

Regent Kaze noted the Committee discussed this proposal at some length. It did not have unanimous support

October 25-26, 1990

from other units. However, the change requested seeks only conversion to an AAS degree and does not address the transferability issue, name of the course, or other issues raised in Committee. Based on that request, with the proviso that students clearly understand it is not a degree in civil engineering, nor does it transfer into a civil engineering program at MSU or elsewhere, the Committee recommends approval. Regent Kaze so moved.

President Tietz spoke to the frequency in the Committee's discussion with which the terms "technology" and "engineering" have been used. There are also options at Montana State University using the same terminology. He requested that the Regents conduct discussions relative to the terminology and the position of the System as it relates to engineering technology and technology components in general. He predicted the increased use of these terms will lead to an ever-increasing problem in articulation among the various institutions, and he believed recognition of what these terms stand for is serious enough to warrant a serious study.

Regent Kaze stated the Academic Affairs Committee shares that concern, and is planning a broad based discussion of that issue. Of particular concern is the information supplied to the student - and even if that information is correct, the students' perception is not always correct. The issue is a matter of title, not substance of programs.

Center Directors also supported the need for clarity in terminology, and the need for absolute accuracy in catalog descriptions.

The question was called on Regent Kaze's motion to approve Item 68-8001-R0790. The motion carried with Regent Schwanke voting no.

October 25-26, 1990

Notice of Intent - University of Montana: Women's Studies Option

Regent Kaze referenced the earlier submission of the notice of intent document submitted to the Committee on the Women's Studies Option. The Committee briefly discussed aspects of the submission including what level it should be assigned under the now-adopted notice of intent policy. Dr. Toppen and the Academic Affairs officers will review the submission and bring forward a recommendation.

Appointment of Commissioner of Higher Education

Chairman Mathers stated it is the intention of the Board to appoint Acting Commissioner John M. Hutchinson to the position of the Commissioner of Higher Education. He called for a motion. Regent Redlin moved that John Hutchinson be appointed Commissioner of Higher Education at a salary to be established at a later date. The motion carried unanimously.

New Business (Revision of Order of Business)

C. Report on Tutu Scholarship

At the Chairman's request, Commissioner Hutchinson provided a brief explanation of the agenda item. He stated the University System had been approached in anticipation of Archbishop Desmond Tutu's visit to the United States. Helena is his only North American stop, scheduled on December 8, 1990. When Bishop Tutu received the Nobel Peace Prize he turned that money over to a foundation for administration of a Southern African Refugee Scholarship Fund. A number of public and private institutions in the United States have become partners in that fund. In essence, the fund provides scholarships and tuition waivers to South African refugees who have taken a stand in opposition to apartheid. Bishop Tutu is coming to the United States because of his affiliation with Montana's own Montana Logging and Ballet Company, and Mr. Bob

October 25-26, 1990

Fitzgerald, is at this meeting to make a presentation on the scholarship fund.

Mr. Fitzgerald stated Archbishop Tutu's visit to Helena, Montana as his only stop in the United States is an extraordinary event, stemming from a song written by Montana Logging and Ballet Company performed three years ago for the Archbishop. A three tiered financial event to raise money for the Tutu scholars is planned for his visit on December 8. Tickets for all events are now on sale. Mr. Fitzgerald explained his appearance before the Board today is to request a specific number of tuition waivers from the Montana University System, which would, among other things, move attention for this endeavor from the east coast, where many institutions are participating, to the west, where at present there is no support for this effort. Mr. Fitzgerald concluded his presentation noting the positive impact on the students in the program will continue long after those involved today are gone.

Chairman Mathers thanked Mr. Fitzgerald for his moving presentation. He explained the Board needs time to have the request for tuition waivers examined by legal counsel. Every effort will be made to reach closure on this request before Dr. Tutu's visit. If necessary, a special meeting will be called.

#### Old Business

#### Presentation of Annual Goals - President Daehling; Northern Montana College

Dr. Daehling briefly reviewed the seventeen goals submitted to the Regents with the agenda material (on file). During the review he noted the goals are intended to provide the Board and the Commissioner with a guide for evaluation during the first year of his tenure at NMC. They are not all inclusive, nor is it expected all will be accomplished in one

October 25-26, 1990

year. It is also reasonable to expect other achievements will be attained in addition to those listed.

The Board thanked Dr. Daehling for his presentation, noting it will look forward to checking with him a year from now on realization of this well thought out plan to lead Northern Montana College into the future.

Presentation of Annual Goals - President Dennison; University of Montana

Dr. Dennison explained the goals presented (on file) are long-term aspirations. The objectives provided are the means to relate short-term and tactical activities to the long-term goals. Fundamental to the process is to initiate a planning process on the campus. In that context, then, Dr. Dennison stated in planning the campus will look at budget, programs, and diversity, working as closely as possible within the existing structure of governance rather than creating yet another layer by which the issues are studied.

A President's Council has been organized, and has held its first meeting. Membership on that Council consists of twenty-five people from across the state who will provide advice and counsel about the way the University's research and instructional programs interact or meet the needs of communities across the state. Regent Schwanke and members of the Local Executive Board are members of that distinguished group, and all members are enthusiastic about the contributions they can make to meet the goal of taking the University's resources to meet the state's needs.

Thirdly, President Dennison explained an on-going effort will be made working with the Foundation to assure that the "fourth leg of the stool" is well developed - state appropriations, tuition, contracts and grants, and the continuation of a successful program of private giving for support of the University.

President Dennison concluded those will be the main

October 25-26, 1990

areas he will emphasize over the coming year, in addition to working cooperatively with the Commissioner and the Regents on legislative strategy.

Proposed Board of Regents Master Calendar

At the Commissioner's request, Deputy Commissioner Toppen explained the slight refinements made to the proposed calendar presented to the Regents at the last meeting. The academic program notice submission and action sequence will occur twice a year, as discussed by the Academic Affairs Committee. In fiscal affairs, the sequence was established by Deputy Commissioner Noble. The document is indeed "infantile" at its present stage, but serves the purpose of establishing meeting dates and locations over the next two years, with appropriate areas of focus of certain meetings established well in advance. It should be considered as a two-year nucleus for planning, and will be fleshed out as need arises. Dr. Toppen recommended the calendar be approved.

President Tietz noted the fee validation on the calendar set in September should be moved to an earlier meeting with the conversion to the semester system. Dr. Toppen concurred that change should be made.

Hearing no further discussion, the master calendar was adopted.

New Business

Presentation by Museum of the Rockies

Chairman Mathers stated Mr. Philip R. Sandquist requested his presentation be moved to the December 1990 meeting. Hearing no objection, staff was instructed to reset the presentation on the Museum of the Rockies as requested.

Department of Administration/Legislative Fiscal Analyst  
Presentation on Regents Employee Reporting System (RERS)

Mr. Jim Sheehy, Information Service Division,



October 25-26, 1990

Department of Administration, explained his role in the RERS project has been that of project technical manager whose role is to meet with all parties involved and work towards solution of the problems. He and members of the project team believe that has been successful.

Mr. Sheehy briefly reviewed the system's history and requirements, and the anticipated impact of the system on the campuses. House Bill 26, passed in the last legislative session, mandated that all University System units be placed on the state's central payroll system. This was found to be unworkable. Then Budget Director Darby determined that the focus should be to develop accountability for personal service expenditures. That became the objective of RERS - to improve the understanding and accountability of the campuses' budgets and expenditures by implementing a system that meets the needs of the Governor's Budget Office, the Legislative Fiscal Analyst, and the Commissioner's office. Of primary importance was the need to meet the legislature's need to have a common data base of information. The system's focus has nothing to do with payroll.

Mr. Sheehy stated the system's requirements can be summarized in five categories. The RERS system must have the ability to: (1) capture current unrestricted budgets by position based on the operational plan approved by the Board of Regents at each unit; (2) capture permanent adjustments made to those budgets; (3) capture all personal service expenditure information; (4) capture employee profile information; and (5) select and summarize current University System position budget information by employee or school or department within the school.

Mr. Sheehy outlined the technical aspects of how the system has been developed to provide this information, and

October 25-26, 1990

responded to Regents' questions. He stated it has been an on-going goal to minimize increased workload as much as possible. However, all campuses will face a considerable workload increase in the next eight to nine months as the system is implemented. The Governor's office has the recommendation on cost of implementation, and it is the committee's understanding some funds will be provided the campuses to cover additional costs.

Next Ms. Pam Joehler, Office of the Legislative Fiscal Analyst, spoke to the anticipated use of the information generated by the RERS. The LFA contemplates using the information gathered by RERS as another analytical tool to help evaluate the use of state resources in the University System. That generally means measuring the extent of vacancy savings and budget allocations and reallocations. Ms. Joehler stated the legislature is attempting to recognize the impact of automatically taking vacancy savings from state agency operations on their ability to deliver services. She did not believe those would be taken automatically, nor would she as a staff member recommend such action. The identification of vacancy savings will prompt questions from the LFA office and from legislators. That will create questions from the Analyst's office to the campuses requesting clarifications. The data provided by RERS will also be utilized in analyzing budget requests - not just how funds are used, but the anticipation of how those funds will be used.

Ms. Joehler stated this is her best perception of how the data will be used at this point in time. It is not possible to state she represents the legislature as a whole, or individual legislators. Finally, Ms. Joehler reconfirmed what Mr. Sheehy reported on the need for a common body of knowledge that provides a method to examine use of resources.

October 25-26, 1990

Inconsistency in information supplied has been one of the major causes of the frustration the legislature has felt with the University System. It is hoped development of RERS will bridge some of the misunderstandings that have existed in the past, and some of the mistrust that has resulted.

President Tietz questioned if the people who will be sent to the campuses to implement the system will be well trained so they can provide real assistance, or will they require orientation on campus. Mr. Sheehy responded there will be need for some training. If it proves too time consuming to train on the campus's computer systems, thought will be given to using campus people to implement the RERS.

Next President Tietz questioned Ms. Joehler's statement regarding legislative involvement in allocation/reallocation on the campuses. Ms. Joehler responded that impression was not the one she intended to convey. The information is intended to indicate only how the resources are used. The presidents have the prerogative to reallocate resources as they see fit based on local needs.

President Tietz referenced previous actions on his campus in particular where resources were reallocated, and were later deemed to be program modifications by the LFA and the legislature. The question is then, will decisions to close programs be viewed as program modifications as a result of this audit. Ms. Joehler discussed the differing ways the legislature views reallocations in instructional programs from those in an incrementally driven program. To the best of her knowledge, program modifications result in the incremental areas. Instructional modifications are more equipment oriented, not normally program oriented. To the best of her knowledge, the legislature does not want to become involved in program development or other program decisions; that is the job of the Board of Regents.

October 25-26, 1990

Chairman Mathers reiterated his understanding that conversion to the RERS will involve considerable costs and the Governor's office has agreed it will see that the appropriation process includes amounts necessary to accomplish this. He asked if the System has assurance that implementation of RERS will not be taken out of its regular operating budgets. Mr. Sheehy responded it is hoped that is the intention of the Governor's Budget Office.

Hearing no further questions or discussion, Chairman Mathers thanked Ms. Joehler and Mr. Sheehy for their presentations and assurances. The Board looks forward to working with both Mr. Sheehy and Ms. Joehler in the coming legislative session, and will call on them again if questions arise.

Addition to Agenda

Request for Redefinition of Educational Centers

President Kettner, Dawson Community College, referenced the recommendations made in the Education Commission for the Nineties and Beyond Final Report regarding off campus instruction. He asked the minutes reflect his formal request that the System reconsider the definition of instructional sites. Particularly in rural Montana, the current methodology of counting FTE's for funding purposes only on designated instructional sites works a particular hardship. Under this methodology, the community colleges can not count FTE for funding purposes at many of the local locations where they are requested to provide educational services. He asked for a redefinition to allow those FTE to be counted for funding in the colleges service areas, rather than limit it to those taught in an educational center. If the community colleges are to meet the mission statements of their institutions they must provide educational opportunities in these remote locations in

October 25-26, 1990

their service areas, and the FTE taught there should be counted in the funding mechanism.

President Kettner was asked if this change could be accomplished by change of Regents policy, and responded he understood that it could. President Daehling asked that the same consideration be given to the four-year institutions to allow them to meet their outreach responsibilities.

Chief Counsel Schramm was asked to research the matter, and bring a recommendation to the December 1990 meeting for discussion.

Appointment to Committee of Practitioners in Accordance with Perkins Amendments of 1990

Ms. Sib Clack explained one of the Regents' responsibilities as sole state agency for distribution of Perkins funds is to appoint a Committee of Practitioners to provide advice in the development of the new State Plan that must be submitted to the federal government. The Committee must be composed of representatives from school boards, parents of vocational students, vocational students, school administrators, and teachers. The 13 names on the list distributed to the Regents (on file) are the staff recommendations for the committee's membership, and meet the criteria established by the act. Nominations were solicited from 54 appropriate organizations around the state. Regental approval of the committee membership is recommended.

Hearing no discussion, Regent Kaze moved approval of the slate of members to serve on the Committee of Practitioners required under Section 115 of the Vocational and Applied Technology Education Amendments of 1990. The motion carried.

Commissioner's Report

Commissioner Hutchinson began his report by

October 25-26, 1990

introducing the newest member of his staff, Ms. JoAnne Sherwood. Ms. Sherwood is working in the personnel office, and has successfully completed several conflict resolutions and negotiations. Dr. Hutchinson stated it is good to have Ms. Sherwood on staff, and a pleasure to introduce her to the Board of Regents.

Dr. Hutchinson reported on the status of the merger of Western Montana College with the University of Montana. Just prior to President Koch's departure from the University he presented a report to the Board identifying several options as to how the merger process might unfold from this point. President Dennison is now examining those options, working with appropriate persons on both campuses, and will provide a recommendation to the Board on which of those options they believe is the best. That recommendation will be brought to the Board as soon as those decisions have been made on the campuses.

Commissioner Hutchinson further reported the Regents Fall Workshop has been set on November 8-9, 1990 at the Park Inn in Lewistown. A list of suggested agenda items has been circulated. If there are other issues Regents feel should be discussed there is ample time to place those on the agenda.

Dr. Hutchinson reported on a recent meeting of the Indian Affairs Committee. That Committee has drafted and plans to introduce legislation to provide funding for the Director of American Indian Minority Achievement, and went on record unanimously in support of that bill. Chairman Mathers asked that the presidents of the tribally controlled community colleges be notified specifically of these activities.

Dr. Hutchinson also reported on recommendations of the Post Secondary Education Study Committee to the Legislative Finance Committee, including support of lump sum funding for

October 25-26, 1990

the University System and removal of the Carl Perkins monies from the unrestricted budgets of the vo-tech centers. Positive recommendations were also made by the Study Committee regarding funding of the vo-tech centers. The Legislative Finance Committee took no action on the recommendations, but appeared to be receptive to the recommendations.

Dr. Hutchinson stated he believed it important to take a moment to clarify the situation with respect to the Montana State University accreditation report by the Northwest Association of Schools and Colleges. There was an unfortunate press release which indicated MSU's accreditation was in jeopardy. There have been follow-up articles attempting to repair that situation. At the Commissioner's request, President Tietz spoke further to the matter.

President Tietz spoke briefly to the usual procedure followed in accreditation visits, including the exit interview conducted by the accreditation team. The usual purpose of that exist interview is to explain to the participants in the process the nature of the concerns and commendations in a general sense that the Committee has observed while on campus. Because of a variety of factors, MSU chose to have that interview in a public meeting. Both commendations and concerns were expressed in the exit interview, and those were explained by President Tietz. The reports on that interview written by members of the press were picked up by a wire service and written up in a manner that attributed statements to the accreditation team that were simply fabricated. The wire service has apologized to MSU, agreeing they went well beyond the usual bounds in creating that report. The accreditation status will be determined by MSU's self study report, the report of the site visit team at the annual meeting in Las Vegas, and MSU will be notified of

October 25-26, 1990

the agencies' official concerns and commendations approximately the first week in December.

Chairman Mathers asked if the members of the accreditation team have been reassured that the Board of Regents realize the statements attributed to them were not made, and was told they have been. Dr. Prinz responded that he understood how this happened, but expressed concern that those kinds of meetings being conducted as open meetings without adequate background on the part of the media can certainly be misinterpreted. When you are dealing with something as complex as an accreditation visit for an entire institution it is incumbent on those conducting the meetings, and those listening and reporting on the meetings, to get a full background of what is actually occurring. The type of creative reporting that occurred - attributing statements to Dr. Prinz that he simply did not make - is more difficult to stop.

At the Commissioner's request, Deputy Commissioner Toppen provided a brief update on the status of the establishment of the Montana Science Board. On Monday of this week Governor Stephens signed the Executive Order creating the Montana Science Advisory Council, and named the individuals to that Council. It is a high caliber group, and it is rewarding to note that six members of the eleven person Board are representatives of the University System.

Commissioner Hutchinson distributed copies and briefly reviewed a proposal to provide a voluntary accidental death and dismemberment policy for employees of the University System. The item was brought forward from this morning's meeting of the Presidents' Council. Bids were submitted to provide the coverage; the bid submitted by CNA was selected. No action of the Board is required.



October 25-26, 1990

Dave Evenson, Director of Benefits, outlined details of the plan, which provides very limited coverage and is strictly voluntary. A clarifying letter will be sent by the company which details coverage and those eligible to purchase the coverage. Mr. Evenson was requested to ascertain if Regents were eligible to be participants.

Commissioner Hutchinson next reported on a telephone and mail wellness survey to be conducted of University System employees to identify their knowledge and attitudes about wellness programs and the System's benefits program. Economics Consultants Northwest has been selected to conduct the survey. Funding will be provided by the wellness program. It is believed to be important to obtain this type of information on employees' understanding and attitudes towards the benefits program.

Concluding his report, Commissioner Hutchinson stated he wished to publicly express his appreciation to staff in his office. Long range planning and other activities presently underway in the Commissioner's office have required yeomen's efforts on the part of the staff, and he believed the Regents should be apprised of the outstanding efforts put forth by their staff. It is truly appreciated.

#### Campus Reports

President Tietz reported that the year-long study on extended activities at Montana State University has culminated in the development of a report which entails the consolidation of most of the external efforts of institution. It also involves an evaluation of service as a function of faculty and staff productivity. MSU will be circulating that report to the Regents and throughout the state as soon as it is printed. A report of the structural changes proposed to follow those functional recommendations will be brought to the December 1990 meeting.

October 25-26, 1990

President Dennison distributed an up-dated enrollment report for the University of Montana, noting enrollments are at an all time high this fall. The challenging part of those numbers is that the freshman class is down by about 140 students. This follows a national trend, and will have to continue to be addressed over the next few years. Non-residents and graduate students increased; that trend is anticipated to continue.

At Western Montana College of the University of Montana, enrollments were up 2%. Most interesting there is the 27% increase in the new freshmen class. That is an extraordinary development in light of what is happening with new freshmen classes elsewhere in the state.

Dr. Dennison reported also on a meeting of the newly formed Presidents' Council which met on October 19, and will continue to provide counsel to the University. UM has also received notice from Senator Baucus that there will be legislation for a \$100,000 grant to study the feasibility of a value added center for forest products at the University.

President Dennison reported on developments on the campus on the continued success of the faculty at UM, particularly in the area of research. He commended the contributions of Steve Running, who continues to do outstanding work in remote sensing and the use of satellite imagery, and Thomas North's work in biological sciences. Both are making outstanding contributions, and every effort will be made to provide the kinds of support needed to retain these outstanding faculty members within the University.

Reporting from the Western Montana College, Provost Easton just returned from China where he spent time with eight AASCU institutions participating in a joint seminar on the role of higher education in regional economic development. Provost Easton will now provide assistance here in that process.

October 25-26, 1990

Concluding, President Dennison reported on a conference held on the University's campus under the sponsorship of the Governor's office, Montana State University, UM and the Mansfield Foundation, the Prefecture of Kumamoto, and several other organizations. The conference was a festival focused on the sister-state relationships between the state of Montana and Kumamoto. It was a fine occasion, and the precursor of more such activities in the future.

President Kettner, Dawson Community College, reported on on-going activities in Glendive to celebrate the kick-off of DCC's 50th Anniversary Year. He also reported DCC again received a \$150,000 Title III grant, as did Miles Community College, to upgrade computer capabilities. Dawson is continuing to experience increased enrollments. The trend of out-migration of students to North Dakota institutions is reversing, which President Kettner felt to be at least partially attributable to efforts to promote Montana's educational institutions in a positive manner.

Director Capdeville, Helena, Vo-Tech Center, reported a steering committee has been appointed at the Center to begin the process of the Center's self-study for accreditation by Northwest Association of Schools and Colleges. The team will be on site in Spring 1992. The Board will be kept apprised. Also, on November 5, a consultant from Purdue University will begin work with the Center to develop a program to provide part time training for the FAA. This is a unique program, not offered anywhere else in the United States. The Center is looking forward to this expansion of the it's aeronautics program.

Director Freebourne, Butte Vo-Tech Center, reported the Center received its interim visit from the Northwest Association of Schools and Colleges. Three areas of deficiency

October 25-26, 1990

reported by that Association during its site visit last fall have been corrected. The interim visit went very well, and the Center is in compliance with the Association's standards.

President Dennison expressed the University of Montana's enjoyment in hosting the Board of Regents and the meeting participants. He noted a particular vote of appreciation is due staff in his office who handled all the arrangements, and he wished publicly add his own personal note of thanks to his assistant, Pat Metz, for her superb handling of a multiplicity of extra duties.

On behalf of the Board of Regents and all the meeting attendees, Chairman Mathers thanked all those involved in making the meeting arrangements. It is a great deal of extra work to hold these meetings on the campuses, but it is extremely valuable to the Regents to have this opportunity to visit the campuses. A sincere thanks is extended particularly to Pat Metz, and to all those who assisted her in the many activities, and to those who were temporarily displaced by all the extra activities on this beautiful campus.

On motion of Regent Musgrove, the following items were approved:

Item 69-100-R1090,	<u>Staff; University of Montana</u>
Item 69-100-R1090,	<u>Resolution Concerning the Retirement of</u>
	<u>Donald O. Johnston, Professor of Music,</u>
	<u>School of Fine Arts; University of Montana</u>
Item 69-200-R1090,	<u>Staff; Montana State University</u>
Item 69-300-R1090,	<u>Staff; Agricultural Experiment Station</u>
Item 69-400-R1090,	<u>Staff; Cooperative Extension Service</u>
Item 69-500-R1090,	<u>Staff, Montana College of Mineral Science</u>
	<u>and Technology</u>
Item 69-600-R1090,	<u>Faculty Roster FY 91; Western Montana</u>
	<u>College of the University of Montana</u>
Item 69-700-R1090,	<u>Staff; Eastern Montana College</u>
	With Addendum
	(Includes one post-retirement contract)
Item 69-800-R1090,	<u>Staff; Northern Montana College</u>
Item 69-900-R1090,	<u>Staff; Office of Commissioner of Higher</u>
	<u>Education</u>

October 25-26, 1990

Item 69-8500-R1090, Staff; Great Falls Vocational-Technical Center

Item 69-9500-R1090, Staff; Missoula Vocational-Technical Center

Addition to Agenda

Item 69-7500-R1090, Staff; Billings Vocational-Technical Center

The meeting adjourned at 1:55 p.m. The next regularly scheduled meeting of the Board of Regents will be held on December 13-14, 1990, in Helena, Montana.

