

WORKFORCE DEVELOPMENT COMMITTEE MEETING

(Committee Members: Chair Regent Mike Foster, Regent Kala French, Regent Lynn Morrison-Hamilton, and Regent Lila Taylor)

**Ballroom D — Strand Union Bldg.
Thursday, November 17, 2005
8:15 – 9:45 a.m.**

Note: *The Board of Regents may take action on any item on the committee agendas.*
(Public Comment is welcome during all meetings)

- a. Information Item: Establishing speech pathologist undergraduate and advanced degree programs.
- b. ITEM 128-106-R0905 – Charter to formalize the Two Year Council (pg. 283)
- c. Information Item: Establish committee priorities for workforce development based on BBER (Dr. Polzin) research
- d. Review options and establish priorities for physician training and rural location incentives/education.
- e. Public Comment

ITEM 128-106-R0905

Make the Two-Year Education Council a formal and permanent body within the Montana University System and approve the Charter for the Council

THAT:

The Board of Regents recognizes the Two-Year Education Council as a formal and permanent body within the Montana University System and approves the Charter for the Council

EXPLANATION:

This request is supported by the following:

Historically, this Council was known as the Two-Year Education Committee. This committee was ad hoc in nature, facilitated by OCHE, and performed a valuable service to the Montana University System such as revising the two-year degree taxonomy in 1998 and making policy recommendations related to fee structure and tuition, application of credits to degree programs, subsidized credit hours and other critical issues. In 2004, the committee convened to develop a mission statement and goals to guide their work. At that time, the term council was adopted to reflect the function of the council—a partnership of two-year college leaders dedicated to a single purpose—ensuring that two-year colleges in Montana succeed in developing more prosperous and productive individuals, businesses, communities, and economies throughout the state.

In January 2005, the Shared Leadership Steering Committee on Workforce Development concluded that Montana's complex organizational and reporting structure makes it difficult to communicate, as a system, the importance of two-year colleges to the State. The structure also hinders statewide coordination. The Steering Committee concluded that the widely varying "lines of authority" of our two-year programs, either directly or indirectly:

- a. Create confusion regarding the function of the stand-alone Colleges of Technology, the merged COTs and the community colleges
- b. Impede collaboration and coordination of services and programs, particularly life-long learning and customized training and limit the ability of institutions to be responsive to business needs
- c. Impede the ability at the state level to coordinate two-year specific policies and system-wide improvements

To address these concerns, the Shared Leadership Workforce Development Steering Committee recommends that:

- a. Request the Board of Regents institutionalize the Two-Year Education Council as a formal and permanent body within the University structure; and
- b. Board of Regents review and approve a charter for the Two-Year Education Council

ITEM 128-106-R0905

Charter Montana Two-Year Education Council

Mission

The Montana Two-Year Education Council has been chartered by the Montana Board of Regents to provide a representative perspective from the two-year education sector on issues related to two-year education.

Purpose

To achieve its mission, the Montana Two-Year Education Council concentrates its efforts on:

1. Engendering a statewide understanding of the value of two-year colleges and a statewide commitment to promoting and increasing the value of two-year education in Montana.
2. Serving as the primary resource in Montana for information and consultation about two-year education-related issues, whether in Montana or throughout the world;
3. Using common language and similar approaches to ensure that two-year pathways to four-year degrees or to high-demand jobs are frequently and easily traveled;
4. Sharing resources to ensure that the needs of Montana's students, communities, and economies are met in responsive, flexible, affordable ways;
5. Creating peer networks and dialogue across disciplines, positions, communities, and cultures within the two-year college sector.
6. Taking a leadership role in the development, implementation, and assessment of programs and services related to the best practices of two-year colleges adopted by the Board of Regents in 2003;
7. Fostering effective partnerships with high schools, tribal colleges, four-year institutions, government and government agencies, community groups, and business and industry to address emerging needs in education, the Montana economy, our communities, and society.

Role and Responsibility

- Advise and assist the Board of Regents and its committees on issues, opportunities or challenges related to two-year education from a statewide, systemic focus.
- Provide a comprehensive annual report to the Board of Regents on the status of two-year education and workforce development in Montana.

Membership

*Deans of Colleges of Technology or the Dean's Designee
Academic/Student Affairs Professional Representative from Colleges of Technology
Faculty Representative from Each College of Technology
Student from Each College of Technology

*Chancellors of Colleges with Two-Year Programs or the Chancellor's Designee
Academic/Student Affairs Professional Representative from Colleges with Two-Year Programs
Faculty Representative from Each College with Two-Year Programs
Student from Each College with Two-Year Programs

*Presidents of Community Colleges or the President's Designee
Academic/Student Affairs Professional Staff Representative of each Community College
Faculty Representative from each Community College
Student from Each Community College

*Presidents of Tribal Colleges or the President's Designee
Academic/Student Affairs Professional Staff Representative from Tribal Colleges
Faculty Representative from each Tribal College
Student from Each Tribal College

*Director of Two-Year Education and Workforce Development

Business and Industry Representatives will be included in appropriate subcommittees.

*Indicates a voting member

Governance

Leadership

The Chair of the Council is appointed by the Commissioner of Higher Education and shall preside at all meetings of the Council. The Chair shall determine the agenda for each Council meeting in consultation with the council. The Chair will participate in the consensus decision-making process as well as vote during the Council meetings.

Decision-making Process

A consensus process will be used for any agenda item requiring action. If consensus cannot be achieved, a majority vote will be required. Each institution or organization has one vote.

Meetings

Meetings shall be held a minimum of two times per year.

The agenda will be disseminated to the members in advance of each meeting. Minutes will be taken and distributed to members. The minutes will record the actions taken at a meeting and summarize the discussions.

Committees

The Council may appoint ad hoc committees as necessary. Members of such ad hoc committees do not need to be members of the Council.