



**MONTANA UNIVERSITY SYSTEM  
Office of the Commissioner of Higher Education**

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**To:** Board of regents  
**From:** Laurie Neils  
**Date:** May 1, 2003  
**Re:** Tuition and Mandatory Fee Proposals – FY2004

**MONTANA UNIVERSITY SYSTEM PROPOSED MANDATORY FEE INCREASES  
FISCAL YEAR 2004**

CAMPUS	Resident Total AY 2003	Resident Total AY 2004	Resident Increase \$	Resident Increase %
MSU Bozeman	\$858.50	\$889.50	\$31.00	3.6%
MSU Billings	\$972.00	\$1,011.80	\$39.80	4.1%
MSU Billings COT	\$935.80	\$1,005.60	\$69.80	7.5%
MSU Northern	\$855.60	\$1,039.52	\$183.20	21.4%
MSU Great Falls COT	\$413.68	\$421.92	\$8.24	2.0%
The UM Missoula	\$1,115.20	\$1,133.20	\$18.00	1.6%
The UM Missoula COT	\$718.00	\$730.00	\$12.00	1.7%
Montana Tech UM	\$1,009.50	\$1,031.90	\$22.40	2.2%
Montana Tech UM COT	\$593.60	\$603.60	\$10.00	1.7%
The UM Western	\$757.70	\$772.50	\$14.80	1.9%
The UM Helena COT	\$546.20	\$560.60	\$14.40	2.6%
Weighted Average MUS	\$923.41	\$957.03	\$33.62	3.6%

For the University System, the weighted average *mandatory fee* increase for a resident student would be under **4%**. Nonresidents pay these same fees plus a nonresident building fee of \$72.00 per academic year at The University of Montana campuses and from \$80 to \$86 per academic year at Montana State University’s campuses.

MSU Northern’s fee proposals are higher than average because of the three new mandatory fees they have proposed. One of the fees is proposed by the student government, but totals only \$20 per year. The other two proposed fees are an Information Technology Infrastructure Fee (\$91.20 per year) and an Academic Facilities Fee (\$72.00 per year.)

Although this memo addresses mandatory fees (fees that are paid along with tuition by all students in order to register) I am also including proposed program or tuition surcharges. These “fees” are truly additional tuition that is paid by all students within a certain program or level of study. Montana State University Bozeman is proposing a new “program fee” for Engineering students and a “program fee” for students enrolled in the school of art. Montana Tech of The University of Montana is proposing a Nursing Fee. I have included their proposals. The University of Montana Missoula is proposing several changes to their “program fees/tuition surcharges.” If the differences between “program fees”, “tuition surcharges” and “tuition” are confusing to you, then you are not

alone. I am enclosing a copy of the Task Force on Fees Report that was heard and approved by the Board of Regents in March 2000. In that report, the following definitions were proposed:

**PROGRAM FEES:**

*Two-year programs may assess the equivalent of course fees as “Program Fees” that are assessed on all students enrolled in a given program.*

**TUITION AND MANDATORY FEES SHOULD INCLUDE:**

- ◆ *Faculty salaries (including teaching assistants);*
- ◆ *All expenditures related to providing instruction, including guest speakers, tutors, and related travel and operating expenses;*
- ◆ *Equipment (including but not limited to computers, scientific equipment, furniture);*
- ◆ *Repair and maintenance of equipment;*
- ◆ *Software including desk top applications (but excluding software students purchase individually and retain);*
- ◆ *General, nonspecialized supplies (including but not limited to paper, pencils, markers);*
- ◆ *General, nonspecialized operating expenses (including but not limited to printing of class syllabi and tests).*

Additionally, the Task Force recommended the following:

***“Continue “Super Tuition” for high cost four-year or graduate programs, such as Law, Physical Therapy, and Pharmacy at UM-Missoula. Review other high cost programs such as Architecture and Nursing at MSU-Bozeman to see if they fit into this category”***

A goal of the Task Force on Fees was to allow students to know ahead of time what they should expect to pay when they register. We were trying to avoid unexpected charges as much as possible by eliminating some course fees and moving toward consolidation of fees with tuition or other established mandatory fees. With the recommendations from the Tuition Committee led by Regent Hamilton it may be that separate tuition and fee schedules will be established for different programs or areas of study. The budgetary aspects of how different charges are classified (as tuition, program fees, course fees, or tuition surcharges) may also be important considerations.

Montana State University has a separate Board item this meeting to make their Information Technology Fee permanent. I have attached the student resolutions relative to this MSU proposal.

I will address the proposed changes in course fees and miscellaneous fees in a separate memo.

Campus Name: **Montana State University-Bozeman**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

Mandatory Fee Name	Current Rate	Proposed Rate	Percentage Change	Justification
Registration	\$ 30.00	\$ 30.00	0.00%	No change proposed.
Building Fee	66.00	67.80	2.73%	Inflationary increases in costs of purchases and contracted services.
Computer Fee	31.80	32.40	1.89%	Inflationary increases in costs of purchases and contracted services
Activity Fee	54.50	54.50	0.00%	No change proposed.
Health Fee	119.00	124.00	4.20%	Increase in operating costs and decrease in revenue from interest earnings
SUB Fee	29.40	29.40	0.00%	No change proposed.
Equipment Fee	31.80	32.40	1.89%	Adjustment to cover the impact of inflation on equipment costs.
Network Services Fee	25.00	25.00	0.00%	No change proposed.
Athletic Fee	41.75	49.25	17.96%	The fee was instituted in 1993 and, except for a \$1.75 adjustment in Fall 2001, was not changed until FY 2002-2003, with an increase of \$10. This plan was approved by the Board of Regents last year.
Total of Fees	\$429.25	\$444.75	3.61%	

# *MSU BOZEMAN*

## *College of Engineering Program Fee*

### **Proposal**

This proposal requests to charge students enrolled within the College of Engineering (COE) at Montana State University in Bozeman a program-wide fee with the primary goals of:

1. Helping ensure that College programs maintain quality instructional laboratories, technical infrastructure within the College, and the ability to conduct staff-intensive program assessment (required for professional accreditation).
2. Helping meet the higher cost of engineering education by augmenting existing state funds set aside for this purpose approximately 10 years ago which has diminished due to interim budget cuts and inflation.
3. Helping to support and increase student access to advanced technology within each of the COE programs.
4. Greatly increase the College's ability to leverage private support for our programs (i.e., matching funds).

Specifically, our proposal is to assess a single, program-wide fee to all students enrolled in any of the degree programs within the College of Engineering. **All other engineering course fees (with exception of CET exam fee) will be eliminated and the expenses formerly covered by these individual course fees will now be recovered by the new program fee.** Thus, the following fee structure is proposed:

- \$70 per semester for Freshmen (flat rate)
- \$100 per semester for Sophomores through graduate level (flat rate)
- \$40 flat rate for summer session collected once (one or more sessions), any level of student.

### **Rationale**

In 1992, the College of Engineering presented a proposal for a “super tuition” for COE students to help defer the much higher than average cost of instructional laboratories, particularly related to the procurement and replacement of expensive lab equipment as well as expendables. In addition, professional accreditation via ABET standards have become more labor-intensive in terms of required self-assessment activities. Maintaining ABET program accreditation is mandatory for our students in order for them to be eligible for licensure.

The Board of Regents at the time did not fully support the concept of a super tuition. The concept of a differential tuition rate between programs on the same campus has not historically been a preferred mechanism in Montana, though it is more common on other campuses outside of Montana. However, the Regents and the MSU administration did support a proposal to the Montana Legislature for a "Program Modification" funding stream to the College of Engineering at Montana State University to help offset the higher costs of engineering education. This program fund was initially authorized at approximately \$500,000 per year. In subsequent years, however, the fund was regrettably the recipient of several budget cuts and this year (FY03), the account received approximately \$255,000.

The College has been very fortunate to have been able to offset losses in the fund with increased research activity (which can justify some equipment for instructional purposes), re-allocation of other instructional dollars, and through increased private support. Research and private support will continue to help offset increasing costs of engineering education. However, we have regrettably reached the conclusion that the Program Modification funds must be supplemented in order to keep pace with our growing enrollments and laboratory needs.

**MSU BOZEMAN**  
**College of Engineering Program Fee (PAGE 2)**

**Details of Fee**

The following represent a proposed annual budget for the program fee with brief statements of justification. These dollars are estimated based upon current enrollments and are to augment the existing Program Modification Account (listed as "Engineering Accreditation" in the MSU-Bozeman budget).

**1. Capital Equipment Expenditures, Upgrades, and Replacement** **\$250,000**

*Justification:* This represents the largest expenditure category and consists of all former course fees which largely covered expendables in teaching laboratories, plus a factor appropriate to allow for leveraging future large equipment purchases/upgrades (approximately \$75,000/year). In addition, computer, networking and printing costs paid by College and/or departmental funds directly related to student access are included (approximately \$155,000). It is noted here that "central" funding for networking costs end at the first internal "switch" within the engineering building complex. All other costs related to networking and wiring within the complex are normally paid by the College/department end-users. Anticipated costs to upgrade the technology in COE controlled instructional spaces (i.e., classrooms) are also included (approximately \$20,000 per year).

**2. Computer Systems Team Support** **\$62,000**

*Justification:* Certain percentages of the College's computer Systems Management Team (SMT) can be assignable to supporting student access. In addition, software licensing/upgrades as well as server replacement and maintenance costs that are assignable to student access are included.

**3. Student shops** **\$30,000**

*Justification:* Similar to the SMT costs above, the various College (design/build) shops have significant expenses assignable to student projects. Access to the student shops had been reduced in recent years due to limited funding. The figure stated represents partial supervision by shop directors, student aides, as well as expendables.

**4. Assistant Department Head support in accreditation activity** **\$50,000**

*Justification:* This figure represents 1 month of summer salary/time for each of the assistant department heads (5 x \$8,000) plus approximately 0.20 FTE of the assistant dean's time (\$10,000). These individuals represent the "front line" of faculty and staff performing critical accreditation activities. The salaries requested through this fee will only augment approximately half of the time involved in reality (the College and departments will continue to provide the balance).

**TOTAL SUPPLEMENTARY NEED** **\$392,000.**

As can be seen below with recent (AY 2002) enrollment figures, it is estimated that the program fee would generate approximately this desired amount annually.

	Freshmen	Sophomores and above	Total Revenue
Fall	625 (\$70)	1525 (\$100)	\$196,250
	\$43,750	\$152,500	
Spring	581 (\$70)	1410 (\$100)	\$181,670
	\$40,670	\$141,000	
Summer	30 (\$40)	320 (\$40)	\$14,000
	\$1200	\$12,800	
<b>TOTAL</b>	<b>\$85,620.</b>	<b>\$306,300</b>	<b>\$391,920.</b>

***MSU BOZEMAN***  
***College of Engineering Program Fee (PAGE 3)***

**Accountability**

All aspects of the proposal and fee implementation are designed to be fully accountable to students, faculty and University administrators. The following are highlights:

- All other course and lab fees within the COE will be eliminated as their associated costs are folded into the new fee. The only exception to this will be the required CET exam fee.
- The COE Web site will contain a link to a page where all projected budget items and expenditures will be summarized on a regular basis. Any interested party may examine this budget and provide comment to College administration at any time.
- No fees collected under this program will be used to enhance (increase) faculty/staff salaries. The proposed fee will only be used to cover limited but directly assignable faculty/staff time associated with accreditation. All other monies collected are used to increase the quality of engineering education facilities that directly benefit students.
- It is anticipated that a review of the budget and expenditures would be made regularly (at least annually). However, it is also anticipated that we would only seek increases in the fee every 4 years (assuming continued increases in costs not covered by increases in enrollment).

**MONTANA STATE UNIVERSITY BOZEMAN**  
**Art Program Fee**

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Art majors currently are assessed a myriad of individual course fees, each associated with individual classes. Based on current fee levels, each student majoring in art pays approximately \$250 in fees per year.

To ensure the continued quality of our art programs, the School of Art is requesting the establishment of a student program fee to replace all individual course fees.

In addition to supplying the studios with equipment and materials which are currently funded with course fees, the program fee would be used to:

- Create a permanent visiting artist fund
- Assist the School of Art in moving into the digital age with teaching equipment for art history and studio areas. Examples would include the digitization of the slide library collection and the creation of a closed web site to share slides for all students taking art history courses.
- Purchase of large format printers, digital cameras, etc. for student use
- Maintenance of the graduate program and facilities
- Field trips for enhancement of curricula
- Allow for upgrades in the Helen Copeland Gallery and increased exhibition opportunities in the graduate studio facility gallery
- Establish a matching fund for grant writing support which might include equipment, travel and new technologies

The proposed fee is \$130 per semester for all students enrolled in the School of Art. Use of funds will be monitored by a committee composed of undergraduate students, graduate students, faculty and the Director.

The program fee has several advantages:

- Students paying the fee are receiving the benefits
- Funds go directly to the point of need
- Underclassmen support the program equally with upperclassmen
- Each studio area will receive the same amount of money as is currently generated from course fees
- Students will know what their course fees will be each semester

This fee was approved by the faculty members of the Student Fee Committee and the Undergraduate Curriculum Committee at a meeting on February 24<sup>th</sup>, 2003. We scheduled an open forum to invite student input, posting signs throughout the building. Attendance was not high, but the students who did attend overwhelmingly supported the proposal and saw it as a way to enhance their education without paying more money.

Campus Name: **Montana State University-Billings**  
**Full Time Mandatory Fees (12-18 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change At 12-18 credits</b>	<b>Justification</b>
Registration Fee	30.00	30.00	0%	
Building Fee	96.00	96.00	0.00%	
Computer Fee	33.80	35.80	5.92%	The reliance on computers and technology in the labs and classrooms continues to increase. This increase in the Computer Fee is needed to keep up with the increasing need for technology. With an increase in use of technology, there are increased operating costs, replacement costs, upgrade costs, and bandwidth costs.
Equipment Fee	35.20	37.20	5.68%	The equipment fee is for instructional equipment. There are significant needs in this area. The most apparent need is laboratory equipment in the sciences. There are other needs in all other areas for lab equipment, classroom equipment, new desks, tables, etc.
Athletic Fee	24.00	28.00	16.67%	Additional scholarship dollars are needed for Men and Women's golf.
Student Activity Fee	33.50	33.50		
Recreational Fee	11.00	13.00	18.18%	This proposal will increase the Recreational Activities Fee by \$2 per semester. A specific Recreational Activities Fee account was established in FY 2001 with a plan to increase the fee over the next several years until this program can become self-sufficient. The goal is to increase the fee by an additional \$1 in FY'05 and \$1 in FY'06 for a total fee of \$15 per semester.
Academic Building Fee	28.00	28.00	0.00%	
Technology Replacement Fee	6.50	12.50	92.30%	There is a significant amount of technology on this campus that will eventually have to be replaced. The Board of Regents approved a student fee and bonding for the initial equipment required for the implementation of the Banner Administrative and Student system. They took out all of the funds that would have replaced this equipment. The replacement of this equipment is essential and an ongoing requirement.
Student Union Fee	34.50	34.50	0.00%	



Campus Name: Montana State University-Billings  
Full Time Mandatory Fees (12-18 credits) Per Semester  
FY 2003-2004

Health Fee	44.50	46.00	3.37%	This is a proposal to increase the Health Services Fee by \$1.50. This fee has not been increased since 1994. The increase in health care costs necessitate an increase in the Health Services Fee. Although this budget had a surplus for a number of years, that surplus has been depleted, and an increase is needed to balance this budget.
Network Service Fee	65.40	65.40	0%	
Academic Support Center Fee	33.60	36.00	7.14%	This is a proposal to increase the Academic Support Center fee by \$.20 per credit or \$2.4 for a full time student. This would enable the Academic Support Center to increase tutoring hours and add tutors for additional subject areas. In addition, it will provide revenue to provide more extensive Academic Support Center services at the College of Technology. Evening and weekend tutoring hours were added during FY'03 and additional subject area tutors have been added each year.
Library Fee	10.00	10.00		
<b>RECOMMENDED MANDATORY FEES</b>	<b>\$486.00</b>	<b>\$505.90</b>	<b>4.09%</b>	

<b>Differences at COT:</b>				
Building Fee	77.00	96.00	24.67 %	This is needed to help fund repair of the current parking lots and future parking. The COT is expanding rapidly. With the expansion, current parking lots need repairing and additional parking lots will be needed for the additional students.
Student Activity Fee	23.50	23.50	0.00%	
Recreational Fee	6.00	6.00	0.00%	
Equipment Fee	85.60	85.60	0.00%	
Student Union Fee				Not Assessed at COT
<b>TOTAL MANDATORY FEES COT</b>	<b>\$467.90</b>	<b>\$502.80</b>	<b>7.46%</b>	

**MSU Billings**  
**MANDATORY FEES:**

**COT Building Fee**      *Current Fee @ 12-18 credits      \$77*  
   *FY '04 Proposed increase of \$19 would generate \$25,000 annually*  
*FY '04 Proposed fee @ 12-18 credits \$96*  
*FY'05 Proposed increase \$0*

**Computer Fee**              *Current Fee @ 12-18 credits \$33.80*  
   *FY'04 Proposed increase of \$2 would generate \$17,000 annually*  
*FY '04 Proposed fee \$35.80*  
*FY'05 Proposed increase of \$2 would generate \$17,000 annually*  
*FY'05 Proposed fee \$37.80*

**Equipment Fee**      *Current Fee @ 12-18 credits \$35.20*  
   *FY'04 Proposed increase of \$2 would generate \$17,000 annually*  
*FY'04 Proposed fee \$ 37.20*  
*FY'05 Proposed increase of \$2 would generate \$17,000 annually*  
*FY'05 Proposed fee of \$39.20*

**Athletic Fee**              *Current Fee @ 12-18 credits \$24*  
   *FY'04 Proposed increase of \$4 would generate \$28,700 annually*  
*FY'04 Proposed fee \$ 28*  
*FY'05 Proposed increase of \$4 would generate \$28,700 annually*  
*FY'05 Proposed fee of \$32*

**Recreational Activities**      *Current Fee @ 12-18 credits \$11*  
   *FY'04 Proposed increase of \$2 would generate \$20,200 annually*  
*FY'04 Proposed fee \$ 13*  
*FY'05 Proposed increase of \$1 would generate \$10,100 annually*  
*FY'05 Proposed fee of \$14*

**Tech Replacement Fee**      *Current Fee @ 12-18 credits \$6.50*  
   *FY'04 Proposed increase of \$6 would generate \$50,500 annually*  
*FY'04 Proposed fee \$ 12.50*  
*FY'05 Proposed increase, \$10.8 would generate \$90,900 annually*  
*FY'05 Proposed fee of \$23.30*

**Academic Support Center Fee**      *Current Fee @ 12-18 credits \$33.60*  
   *FY'04 Proposed increase of \$2.4 would generate \$20,200 annually*  
*FY'04 Proposed fee \$ 36*  
*FY'05 Proposed increase \$0*

**Health Services Fee**      *Current Fee @ 12-18 credits \$44.50*  
   *FY'04 Proposed increase of \$1.5 would generate \$11,700 annually*  
*FY'04 Proposed fee \$ 46*  
*FY'05 Proposed increase, \$1.5 would generate \$11,700 annually*  
*FY'05 Proposed fee of \$47.50*

Campus Name - Montana State University – Northern  
Full Time (12-18 credits) Per Semester  
FY 2003-2004

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	\$30.00	\$30.00	0.00%	
Computer Fee	\$30.00	\$30.00	0.00%	
Activity Fee	\$36.00	\$36.00	0.00%	
Building Fee	\$100.00	\$100.00	0.00%	
Gym Bldg Fee	\$42.00	\$42.00	0.00%	
SUB Use Fee	\$36.00	\$36.00	0.00%	
Athletic Fee	\$20.00	\$20.00	0.00%	
Equipment Fee	\$40.80	\$40.80	0.00%	
Network Fee	\$36.00	\$36.00	0.00%	
Student Health Service Fee	\$20.00	\$20.00		
Radio Fee	\$10.00	\$10.00	0.00%	
Access Parking Fee	\$27.00	\$27.00	0.00%	
Library Fee	\$0.00	\$10.00		Assessed to all students. <b>WILL BE INITIATED BY THE STUDENT GOVERNMENT. See attached supplemental information.</b>
Information Technology Infrastructure Fee	\$0.00	\$45.60		This fee will establish a stable, long term source of revenue that is dedicated for life-cycle maintenance/replacement of the campus's central and instructional computing and networking systems. See attached supplemental information.
Academic Facilities Fee	\$0.00	\$36.00		Fee used to renovate classrooms and labs. See attached supplemental information.
<b>TOTAL MANDATORY FEES</b>	<b>\$427.80</b>	<b>\$519.40</b>	<b>21.40%</b>	

**MSU Northern - Supplemental Information  
Information Technology Infrastructure and Academic Facilities Fees**

Both of these proposed fees had student participation in both the discussion and formation of the fees and the design of the concepts and policies which will govern the use of the revenue generated.

**Purpose of the Fees**

The proposed fees will provide funding to enhance the learning environments for students and ensure students, faculty and staff have access to advanced technology in classrooms, laboratories and throughout campus.

**Accountability**

Each fee will have an oversight committee which will have 50% student membership. The Campus Technology Council will have oversight of the Information Technology Infrastructure Fee and the Campus Facilities Committee will have oversight of the Academic Facilities Fee.

**Information Technology Infrastructure Fee**

- \$45.60 per semester for a full time student.
- Fee will generate approximately \$126,000 per year.

This fee will establish a stable, long-term source of revenue that is dedicated for life-cycle maintenance/replacement of the campus's central and instructional computing and networking systems.

Revenue generated by this fee will provide funding for the following:

- A life-cycle maintenance/replacement plan that would allow for replacement of hardware, desktop and infrastructure electronic components on a 3-5 year cycle.
- Replacement and enhancement of servers used to manage, secure and provide access to services such as electronic e-mail, Internet access and connectivity, administrative systems, World Wide Web services and website hosting.
- Network access storage capabilities of which the campus currently does not have.
- Enhancements to student classrooms and computer labs with such things as Smart Boards, audio-visual components, document cameras and scanners.
- Wireless access points for the library, student union and classrooms.
- Replacement and enhancement of routers and switches located throughout the campus.
- Electronic equipment that enables remote dial-up capabilities for students, faculty and staff, equipment that manages bandwidth, enables firewall Internet protection and secure web transactions.
- Maintain and upgrade campus and building wiring
- Provide students with personal copies of the same Microsoft software used on campus.

**Academic Facilities Fee**

- \$36 per semester for a full time student.
- Fee will generate approximately \$100,000 per year.

This fee will establish a stable, long-term source of revenue that is dedicated for ongoing/yearly renovation of classrooms and laboratories. Depending on the scope of renovation, 1-3 classrooms/laboratories could be renovated each year.

All renovation work will be to existing facilities. Renovation work may include structural changes as well as movable or fixed furnishings relative to classroom or laboratory functions.

No office or administrative space will be renovated with this funding.

**MSU Northern - Supplemental Information  
Student Government Initiated Library Fee**

The MSU-Northern Library fee is solely a student driven initiative.

The Associated Students of MSU-Northern recognize that due to economic factors and the decline in state support that resources available at the Vande Bogart Library have stagnated.

The Associated Students of MSU-Northern included this item on the Spring General Election ballot with 72.91% of the students voting in favor of establishing this fee. 20.16% of the student population participated in the election, this is above the average participation level of 12% indicating very strong student support.

The MSU-Northern Library fee will generate approximately \$24,000 each year.

Funds generated from the MSU-Northern Library fee will be used 100% for the purposes of enhancing library resources available to students both on the MSU-Northern campus and at distance sites (Books, Journals, Online Databases and other electronic resources).

No funds generated from this fee will be utilized for personnel services or building operation and maintenance or equipment.

MSU-Northern administration has given ASMSUN assurances that as a result of implementation of this fee the present state budget allocation to Vande Bogart Library will not be affected adversely.

Currently MSU-Billings is assessing a similar Library Fee.

Because this fee is a student initiative, ASMSUN requests no future library fee increases without ASMSUN endorsement.

Campus Name: **Montana State University-Great Falls COT**  
**Full Time Mandatory Fees (12-25 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	30.00	30.00	0%	
Building/Maintenance Fee	56.28	57.96	3%	Inflationary increase costs and contracted services
Computer Fee	39.12	40.32	3%	Inflationary increase equipment and maintenance
Equipment Fee	28.24	29.04	3%	Inflationary increase great needs to upgrade classrooms
Network Services Fee	30.04	30.04	0%	
Library Fee	15.16	15.60	3%	Inflationary increase average increase for journals and books is nationally 8%
Student Government	8.00	8.00	0%	
<b>TOTAL MANDATORY FEES</b>	<b>\$206.84</b>	<b>210.96</b>	<b>5.22%</b>	

Campus Name: **The University of Montana Missoula**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	\$30.00	\$30.00	0%	
Building Fee	\$2.55 pch Capped at \$30.60	\$2.55 pch Capped at \$30.60	0%	
Health Service Fee	\$138.00 Flat Amount Starting at 7 Credits	\$142.00 Flat Amount Starting at 7 Credits	3%	Increased personnel costs and increased contracted medical services (i.e., lab work, etc.)
Athletic Fee	\$30.00 Flat Amount Starting at 7 Credits	\$30.00 Flat Amount Starting at 7 Credits	0%	
Activity Fee	\$30.00 Flat Amount Starting at 7 Credits	\$30.00 Flat Amount Starting at 7 Credits	0%	
Kaimin Fee	\$2.00 Flat Amount Starting at 7 Credits	\$2.00 Flat Amount Starting at 7 Credits	0%	
Academic Facility Fee	\$2.05 pch Capped at \$24.60	\$2.05 pch Capped at \$24.60	0%	
University Center Operating Fee	\$9.30 pch Capped at \$65.00	\$9.30 pch Capped at \$65.00	0%	
University Center Renovation Fee	\$2.20 pch Capped at \$22.00	\$3.75 pch Capped at \$26.00	13.6%	Move full amount from 10 to 7 credits; capped at \$24 for Fall '03 and \$ 26 for Spring '04
Radio Fee	\$5.00 Flat Amount Starting at 7 Credits	\$5.00 Flat Amount Starting at 7 Credits	0%	
Technology Fee	\$2.95 pch Capped at \$35.00	\$2.95 pch Capped at \$35.00	0%	

Campus Name: **The University of Montana Missoula**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

Computer Fee	\$3.05 pch Capped at \$36.60	\$3.05 pch Capped at \$36.60	0%	
Equipment Fee	\$1.65 pch Capped at \$19.80	\$1.65 pch Capped at \$19.80	0%	
Campus Recreation Fee	\$81.00 Flat Amount Starting at 7 Credits	\$81.00 Flat Amount Starting at 7 Credits	0%	
Recycling Fee	\$2.00 Flat Amount Starting at 7 Credits	\$2.00 Flat Amount Starting at 7 Credits	0%	
Transportation Fee	\$6.00 Flat Amount Starting at 7 Credits	\$8.00 Flat Amount Starting at 7 Credits	33.3%	Per referendum passed by students on April 23 <sup>rd</sup> election. Approved increase of \$2.00 per semester/maximum of \$4.00 per year.
<b>TOTAL MANDATORY FEES</b>	<b>\$557.60</b>	<b>\$567.60</b>	<b>1.79%</b>	

<b>DIFFERENCE FOR COT</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Building Fee	\$2.50 pch Capped at \$30.00	\$2.50 pch Capped at \$30.00	0%	
No Campus Rec, Athletic, UC Ren, or UC Op Fees				
<b>TOTAL MANDATORY FEES</b>	<b>\$359.00</b>	<b>\$365.00</b>	<b>1.67%</b>	



Campus Name: **The University of Montana Missoula**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

**Program Fees/Tuition Surcharges**

**Forestry Tuition Surcharge**                      **\$200.00 Max. Per Semester**

**Change Method of assessment:** \$100.00 assessed to students enrolled in 6 credits or less; \$200 assessed to students enrolled in 7 credits or more. Previous fee applied across the board for upper division students no matter how many credits they took.

*Change delineates between part-time (6CR) and full-time (7+CR) students thus reflecting differentiation in tuition levels. Surcharge remains applicable to upper division only.*

**Liability Insurance Fee**                      **\$10.00 Max. Per Semester**

**Delete emphasis and two courses; add major codes:** No longer assessed to those in Medical Assisting emphasis in Business Technology or MED 202 and 204. Majors assessed \$10.00 per semester includes: MED, NUR, PHA, RAD, RES and SUR.

*Change here due primarily to the re-assignment of courses within certain programs. Any student enrolled in a health related, clinical course is required to have liability insurance to conduct their clinical assignments.*

**School of Law Professional Program Fee**                      **\$1,888.00 Max/ Per Semester**

**Increased fee and change method of assessment:**

Increased credit hour charge from \$121 to \$126 for those Enrolled in less than 15 credits. Maximum amount of \$1,000 per semester charged for students enrolled in 15 credits or more.

*4% increase will be used to improve the library collection, special instruction, and additional specialized course offering. Per credit assessment acts as a disincentive for anyone to take more than 15 credits. Flat fee for 15 credits and above will encourage further course study.*

Campus Name: **Montana Tech of The University of Montana**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	\$30.00	\$30.00	0%	
Building Fee	\$3.75 pch Capped at \$45.00	\$3.75 pch Capped at \$45.00	0%	
Health Service Fee	\$25.00 Flat Amount Starting at 7 Credits	\$25.00 Flat Amount Starting at 7 Credits	0%	
Athletic Fee	\$7.50 pch @ 1-6 Credits; Capped at \$20.00 @7	\$11.25 pch @ 1-6 Credits; Capped at \$30.00 @7	50%	To cover increased cost of athletic programs across all sports
Activity Fee	\$20.00 from 4-6 Credits; \$40 Flat After 6 Credits	\$20.00 from 4-6 Credits; \$40 Flat After 6 Credits	0%	
HPER Expansion Fee	\$2.10 pch Capped at \$25.20	\$2.20 pch Capped at \$26.40	4.8%	Increase of \$0 .10 pch part of initial proposal
Academic Facility Fee	\$2.10 pch Capped at \$25.20	\$2.10 pch Capped at \$25.20	0%	
SUB Operating Fee	\$4.25 pch \$63.75 @ 15 Credits Not Capped	\$4.25 pch \$63.75 @ 15 Credits Not Capped	0%	
SUB Ren Fee	\$1.80 pch \$27.00 at 15 credits. Not capped	\$1.80 pch \$27.00 at 15 credits. Not capped	0%	
Tech Learning Center Fee	\$5.00 per Semester	\$5.00 per Semester	0%	
Computer Fee	\$6.00 pch Capped at \$72.00	\$6.00 pch Capped at \$72.00	0%	
Technology Fee	\$4.40 pch Capped at \$52.80	\$4.40 pch Capped at \$52.80	0%	
Equipment Fee	\$6.15 pch Capped at \$73.80	\$6.15 pch Capped at \$73.80	0%	
<b>TOTAL MANDATORY FEES</b>	<b>\$504.75</b>	<b>\$515.95</b>	<b>2.20%</b>	

Campus Name: **Montana Tech of The University of Montana Missoula**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

<b>DIFFERENCE FOR COT</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Building Fee	\$2.50 pch Capped at \$30.00	\$2.50 pch Capped at \$30.00	0%	
Activity Fee	\$3.00 Flat at All Credits	\$3.00 Flat at All Credits	0%	
SUB Operating Fee	\$10.00 Flat at All Credits	\$10.00 Flat at All Credits	0%	
No Health Service Fee, Athletic, or SUB Ren Fees				
Tech Learning Center Fee	0.00	5.00 Flat	New	To help fund the Learning Center at the COT
<b>TOTAL MANDATORY FEES</b>	<b>\$296.80</b>	<b>301.80</b>	<b>1.7%</b>	

Campus Name: Montana Tech of The University of Montana Missoula  
Full Time Mandatory Fees (12 credits) Per Semester  
FY 2003-2004

Nursing Fee

**PROPOSED PROGRAM FEE (Super Tuition) PER STUDENT IN THE CLINICAL PORTION OF THE ASN. EACH SEMESTER FOR 3 SEMESTERS.**

Accreditation requires a ratio of 10:1 in clinical settings. Typical laboratories at Montana Tech are at least 20:1. The nursing class is 40 students. For 40 students, each of the clinicals will have to be taught 4 times.

**Course            Ratio   Credits   Teaching load   50% increase in teaching load caused by external agency**

<b>NURS 2336</b>	10:1	6	24	12
<b>NURS 2236</b>	10:1	8	32	16
<b>NURS 2936</b>	10:1	4	16	8
<b>NURS 2736</b>	10:1	3	12	6

42 Credits of teaching required

28 Lab credits count 2/3 for load

2 Additional FTE required at 18 credits per year.

\$ 87,500 Anticipated cost of 2 faculty members at 45,000 per year and 25% benefits.

\$ 1,500 Travel cost for faculty to attend clinical sites

\$ 742 Cost per student per semester, 3 semesters, 40 students

**\$ 371 Requested program fee per student (50% of cost)**

**The University of Montana Western**  
**Full Time Mandatory Fees (12 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	\$30.00	\$30.00	0%	
Building Fee	\$22.50 @ 1-6 Credits;\$80.50 Flat Starting @ 7 Credits	\$22.50 @ 1-6 Credits;\$80.50 Flat Starting @ 7 Credits	0%	
Computer Fee	\$3.00 pch Capped at \$36.00	\$3.00 pch Capped at \$36.00	0%	
Health Fee	\$28.00 Flat Starting @7Credits	\$30.00 Flat Starting @ 7 Credits	7%	UM Western has discontinued their health service reimbursements and is now contracting with a health service provider.
Athletic Fee	\$27.25 Flat Starting @ 7 Credits	\$28.25 Flat Starting@ 7 Credits	4%	Increased travel costs.
Activity Fee	\$50.00 Flat from 7 Credits	\$50.00 Flat from 7 Credits	0%	
Academic Facility Fee	\$1.95pch Capped at \$23.40	\$1.95pch Capped at \$23.40	0%	
SUB Fee	\$12.75 @ 1-6 Credits;\$25,50 Flat From7Credits	\$12.75@ 1-6 Credits;\$25.50 Flat From 7Credits	0%	
Wescolite Fee	\$3.00 Flat for All Credits	\$3.00 Flat for All Credits	0%	
Radio Station Fee	\$20.00 Flat for All Credits	\$20.00 Flat for All Credits	0%	
Technology Fee	\$2.50 pch Capped at\$30.00	\$2.70 pch Capped at\$32.40	8%	To meet increased system wide costs and campus initiatives
Equipment Fee	\$2.10 pch Capped at \$25.200	\$2.10 pch Capped at \$25.20	0%	
Recycling Fee	\$0	\$2.00 Flat From 7 Credits	100%	Senate body proposed and voted on this fee.
<b>TOTAL MANDATORY FEES</b>	<b>\$378.85</b>	<b>\$386.25</b>	<b>1.95%</b>	

**Campus Name: The University of Montana- Helena COT**  
**Full Time Mandatory Fees (15 credits) Per Semester**  
**FY 2003-2004**

<b>Mandatory Fee Name</b>	<b>Current Rate</b>	<b>Proposed Rate</b>	<b>Percentage Change</b>	<b>Justification</b>
Registration Fee	\$30.00	\$30.00	0%	No Change
Building Maintenance Fee	\$2.50 pch Capped at \$30.00	\$2.80 pch Capped at \$33.60	12.00%	Provide inflationary increases for repair, maintenance and renovation costs for all facilities.
Computer Fee	\$3.00 pch Capped at \$36.00	\$3.15 pch Capped at \$37.80	5.00%	Maintaining current computer and technological equipment on the campus continues to be a significant challenge and priority. The majority of these fees are used to replace classroom computers annually. To keep an equalization between the computer and equipment fees and commit the same resource availability to both areas, the campus has decided to allocate an equal portion of the 3% average mandatory fee increase to the equipment and computer fees.
Equipment Fee	\$3.00 pch Capped at \$36.00	\$3.15 pch Capped at \$37.80	5.00%	Maintaining current computer and technological equipment on the campus continues to be a significant challenge and priority. The majority of these fees are used to replace classroom computers annually. To keep an equalization between the computer and equipment fees and commit the same resource availability to both areas, the campus has decided to allocate an equal portion of the 3% average mandatory fee increase to the equipment and computer fees.
Academic Facility Fee	\$1.70 pch Capped at \$20.40	\$1.70 pch Capped at \$20.40	0%	No Change
SU Building Fee	\$4.50 pch \$67.50 at 15 Credits; Capped at \$81.00	\$4.50 pch \$67.50 at 15 Credits; Capped at \$81.00	0%	No Change
Student Government Fee	\$10.00	\$10.00	0%	No Change
Technology Fee	\$3.60 pch Capped at \$43.20	\$3.60 pch Capped at \$43.20	0%	No Change
<b>TOTAL MANDATORY FEES</b>	<b>\$273.10</b>	<b>\$280.30</b>	<b>2.6%</b>	

**Appendix:**  
**Student endorsements**

Date: April 14, 2003

Vote: Yes\_9\_ No\_1\_ Abs\_1\_

**Intent:** To express the endorsement of ASMSUN Student Senate regarding implementation of an Academics Facilities Fee of \$3.00 per credit capped at 12 credits for a maximum \$36.00 per semester effective Summer 2003.

Whereas, the MSU-Northern administration presented to this body on March 3, 2003 the formal Academic Facilities fee presentation in accordance with Board of Regent policy 506.1.

Whereas, there was student involvement in the planning committee that initiated this conceptual fee.

Whereas, this body recognizes there is a tremendous deferred maintenance problem on the Northern campus that extends into the classroom environment.

Whereas, this body recognizes that funds generated from this student fee will be used solely for the purposes of renovating existing classrooms and labs and the fixed furnishings within the classrooms and labs.

Whereas, this body has been given assurances by the MSU-Northern administration that with the approval of this Academic Facilities Fee classroom and lab renovations and improvements will begin in summer 2003.

Whereas, this body has been given assurances by the MSU-Northern administration that the stable revenue stream will not be utilized for securing long-term debt incurrence.

Whereas, upon the recommendation of this body, the MSU-Northern administration has committed to maintaining a 50% student participatory population, with at least one student from each of the colleges within the MSU-Northern campus, on the committee having oversight of the use of these student generated funds.

Therefore, Let it be resolved that the ASMSUN Student Senate endorses the Academic Facilities Fee.

Presented April 21, 2003 and adopted by ASMSUN.

Signed and effective April 21, 2003,

Dan Geelan, President  
Associated Students of MSU-Northern



Date: April 14, 2003

Vote: Yes 7 No 2 Abs 2

**Intent: To express the endorsement of ASMSUN Student Senate regarding an implementation of an IT Infrastructure Fee of \$45.60 per semester.**

Whereas, the MSU-Northern administration presented to this body on March 3, 2003 the formal Network/IT/Banner fee presentation in accordance with Board of Regent policy 506.1.

Whereas, the MSU-Northern administration met with this body on March 10, March 24, and April 14 of this year with modified versions of the fee structure to accommodate student concerns.

Whereas, this body recognizes the need to enhance, update, and maintain the information technology infrastructure on the MSU-Northern campus.

Whereas, this body recognizes that all funds generated by this infrastructure fee will support IT infrastructure on both the MSU-Northern campus in Havre and the Lewistown site.

Whereas, this body has been given assurances from the MSU-Northern administration that upon implementation of this fee, the makeup of the Technology Council, which is the campus advisory council that has oversight of the use of this fee designated for campus IT infrastructure will be comprised of 50% students.

Therefore, let it be resolved that ASMSUN endorses the increase of \$45.60 to the IT Infrastructure Fee effective Summer 2003.

Presented April 21, 2003 and adopted by ASMSUN.

Signed and effective April 21, 2003,

Dan Geelan, President  
Associated Students of MSU-Northern



**Montana State University – Great Falls**  
**College of Technology**  
**Associated Students**

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April 18, 2003

To: Mary Ellen Baukol  
Assistant Dean for Administration and Finance

Fr: Sara Anderson /s/ *Sara Anderson*  
ASMSUGF, President

Re: **Proposed Mandatory Fees**

After the senate heard the presentation of mandatory fee increases, they discussed, understood, and voted on them. All of the mandatory fees and increases were approved unanimously.

Thank you.

03-R-06

**Sponsors:** Lindsay Jones  
B.J. Barnett

Yes 12 No 2 Abs 1

**Vote Necessary:** Majority

**Intent:** To express support for the permanent increase in the Information Technology Fee from \$25 to \$35 per semester starting in fiscal year 2007.

**Whereas:** Funds collected for the Information Technology Fee will be utilized directly in capital purchases and support of the servers and infrastructure necessary for the MSU Banner system;

**Whereas:** On the Bozeman campus, the revenue from this fee will be dedicated to funding a sizable portion of the replacement, renewal, and enhancement of the University's shared, multi-campus central computing systems and services infrastructure, as well as the campus's central computing systems and networking services infrastructure;

**Whereas:** ASMSU realizes the necessity to provide the funding that would support the infrastructure necessary for daily critical campus activities;

**Whereas:** ASMSU also realizes that much central computing and network equipment for both the shared systems of this University, as well as for each of the MSU campuses, has reached, or is reaching, the end of its useful lifespan and must be upgraded or replaced before a disastrous failure occurs;

**Therefore let it be resolved:** that the Associated Students of Montana State University express support for creating a permanent Network Fee of \$35 per semester starting in fiscal year 2007.

**Therefore let it be further resolved:** that a copy of this resolution be sent to President Geoff Gamble, Mark Sheehan, Craig Roloff, the Exponent, and the Chronicle.



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April 18, 2003

To: Mary Ellen Baukol  
Assistant Dean for Administration and Finance

Fr: Sara Anderson /s/ *Sara Anderson*  
ASMSUGF, President

Re: **Proposed New IT Fee**

The student senate has continued to support unanimously to remove the sunset and start a new IT fee in FY 07. We understand and support the necessity of the fee to continue the Banner support for which we depend.

Thank you.