

**MONTANA BOARD OF REGENTS OF HIGHER EDUCATION**  
**Policy and Procedures Manual**

SUBJECT: FINANCIAL AFFAIRS

Policy 910.1 - Budgeting; community colleges

Adopted: November 18, 1999; Revised: January 6, 2022

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**I. Board policy**

Consistent with the intent of 20-15-309, MCA, and 20-15-312, MCA, the Board of Trustees of a community college district will submit necessary data and enrollment projections for biennial appropriation calculations and annual operating budgets to the Board of Regents for review and approval.

**II. Procedures**

1. Biennial Budget – by August 1 immediately proceeding each regular legislative session the community college district shall submit enrollment projections and other necessary data for calculating the state appropriations.

2. The community college district shall operate within the limits of the general fund operating budget approved by the Board of Regents and may request budget amendments for increased spending authority if necessary.

History:

Item 4-007-R0474, Policy Regarding Budgeting and Fiscal Matters, Montana Community Colleges, April 8, 1974, as revised April 21, 1980 and November 18, 1999 (Item 104-103-R0999). Revised January 6, 2022, Item 198-101-R0122.