

Montana University System
PROGRAM REVIEW

Institution: **Montana State University Billings and City College**

Program Years: **2014-2020**

List of the programs reviewed:

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Computer Desktop/Network Support, AAS

Computer Prog & App Development, AAS

Computer Systems Technology, AAS

Cyber Security/Network Technology, AS

Fire Science, AS

Med Coding & Insurance Billing, CER

Broadfield Science Teaching Option, BS

Broadfield Science, BS

Special Educ Adv Studies, ABA Track, MS

Spec Ed Supervisor Endorsement, ND

Special Educ Adv Studies, MS

Special Educ Adv Studies, MS

Special Educ Generalist, MS

Spec Educ Endorsement, ND

Special Ed - Secondary BSED, BS

Special Ed - Secondary BSED, BS

Special Ed - Secondary BSED, BS

Special Ed - Secondary BSED, BS

Montana University System
PROGRAM REVIEW

Special Ed - Secondary BSED, BS

Special Ed - Secondary BSED, BS

Special Education P-12 BSED, Elementary, BS

English Teaching Option, BA

English, BA

English, MINOR

Music Performance Option, BA

Music Teaching Option, BA

Music Business Option, BA

Environmental Studies, BA

Political Science Teaching, MINOR

Political Science, BS

Political Science, MINOR

Interdisciplinary Honors, MINOR

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

Retain all programs and options. See rationale in individual program review forms

Montana University System
PROGRAM REVIEW

Institution: City College, Montana State University Billings

Program Years: 2014-2021

List of the programs reviewed:

Computer Desktop/Network Support, AAS

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Continue support recommendations below

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Computer Desktop/Network Support (CDNS) program successfully completed the program review process and the strengths of the program were clear: 1) good focus on a combination of online, hybrid, and in-person instruction; 2) excellent use of data to inform analysis; 3) connection with graduates helps inform the currency of program content.

Recommendations for program improvement were as follows: 1) work with dual enrollment to gain access to high schools to improve recruitment and to better understand student interest/knowledge of technology; 2) develop a functioning advisory committee to better assess program effectiveness and to create clearer ties to industry; 3) given the changes in curriculum and course modalities in recent semesters, program faculty should work closely with Institutional Research to review DFWI and retention rates each semester to understand how changes have affected student persistence; and 4) adopt meaningful program and course assessment practices based on curriculum changes.

The program was also encouraged to work with their department to develop a 5-7 year technology plan to better plan budget expenditures.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Computer Desktop/Network Support	AAS	4	5	1	2	2	6	4

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Computer Desktop/Network Support	AAS	15	10	7	14	12	10	3

Montana University System
PROGRAM REVIEW

Institution: City College, Montana State University Billings

Program Years: 2014-2021

List of the programs reviewed:

Computer Programming and Application Development (CPAD), AAS

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Continue program with recommendations

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Computer Programming and Application Development (CPAD) program successfully completed the program review process and the strengths of the program were clear: 1) program faculty are working to update the curriculum to better meet industry needs and expectations; 2) improving course sequencing to improve retention; and 3) strong emphasis on utilizing HyFlex teaching and modality.

Recommendations for program improvement were as follows: 1) develop clear follow-up with students who leave the program to determine retention and graduation issues; 2) work more closely with the community to develop internship opportunities to better connect students with the discipline and to help them find employment after completing the degree; 3) develop a functioning advisory committee to better assess program effectiveness and to create clearer ties to industry; and 4) adopt meaningful program and course assessment practices based on curriculum changes.

The program was also encouraged to work with their department to develop a 5-7 year technology plan to better plan budget expenditures.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Computer Programming and Application Development	AAS	9	5	7	12	9	7	12
		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Computer Programming and Application Development	AAS	29	41	41	45	37	28	34

Montana University System
PROGRAM REVIEW

Institution: City College, Montana State University Billings

Program Years: 2014 - 2020

List of the programs reviewed:

Cyber Security/Network Technology, AS

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Continue program with recommendations below

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Cyber Security/Network Technology (CSNT) program successfully completed the program review process and the strengths of the program were clear: 1) plan to incorporate **MAKER** movement into curriculum; 2) good use of data to explain enrollment trends; and 3) use of face-to-face lab experiences to ensure practical knowledge (NETLAB).

Recommendations for program improvement were as follows: 1) develop a functioning advisory committee to better assess program effectiveness and to create clearer ties to industry; 2) given the changes in curriculum and course modalities in recent semesters, program faculty should work closely with Institutional Research to review DFWI and retention rates each semester to understand how changes have affected student persistence; and 3) adopt meaningful program and course assessment practices based on curriculum changes.

The program was also encouraged to work with their department to develop a 5-7 year technology plan to better plan budget expenditures.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Cyber Security/Network Technology	AS							1

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Cyber Security/Network Technology	AS	1	0	1	1	3	5	4

Montana University System

PROGRAM REVIEW

Institution: City College, Montana State University Billings

Program Years: 2014-2021

List of the programs reviewed:

Fire Science, AS

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Continue support of the FS program

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Fire Science program at City College has seen an increase in enrollment and has improved its relationships with local fire departments to better serve program students. Additional commendations during the review process were: 1) a pathway to the paramedic program has been developed and is being implemented, and 2) increased opportunities for credit internship experiences in local fire departments.

Recommendations for program improvement were: 1) more thorough tracking of graduate and employer satisfaction with program graduates, 2) continue to bolster the role of the advisory committee in program updates and curriculum changes, 3) develop an improved recruitment plan by working with both Jacket Student Central and Marketing, and 4) adopt meaningful program and course assessment practices based on curriculum changes.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Fire Science	AS	8	10	5	7	4	5	6

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Fire Science	AS	36	27	23	16	29	24	15

Montana University System
PROGRAM REVIEW

Institution: City College, Montana State University Billings

Program Years: 2014-2021

List of the programs reviewed:

Medical Coding and Insurance Billing, CER

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Continue program, seek approval to expand to an AAS degree

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Medical Coding and Insurance Billing CER has been very successful in both recruiting and graduating students during its lifespan. Other strengths are: 1) the program is completely online, 2) the program has added a number of exit point certificates that ensure stackable credentials, 3) the program has excellent follow-up with students once they leave the program and utilizes alumni to interact with current students.

The recommendations that came out of the program review process included: 1) develop a formal, program specific advisory committee to better assess program effectiveness and to create clearer ties to industry. This advisory committee should also be utilized to transition the program to an AAS degree. 2) Program faculty should work more closely with advising and marketing to develop a clear and comprehensive recruitment plan and to increase the participation of underrepresented groups. 3) Complete and submit the necessary paperwork to move forward with the development of the AAS degree.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Medical Coding and Insurance Billing	CER	12	13	2	13	8	13	24

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Medical Coding and Insurance Billing	CER	30	23	36	27	34	41	38

Montana University System

PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2020**

List of the programs reviewed:

Broadfield Science Teaching Option, B.S.

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain the degrees and Program

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Teaching option is a critical program within the college. It remains the only program to educate future science teachers, which is a high needs area.

- Faculty are committed to excellence in teaching and have embraced the use of technology during the pandemic. This will expand our ability to broaden the population of students we serve with this program.
- This Broadfield teaching program leads to Licensure and endorsement in a high needs area that meets the needs of rural school districts.
- Students who graduate from the program are well trained to teach a variety of scientific disciplines which are in demand by Montana Schools.
- Students from the program are successful in their chosen field.

During the review of this valuable program, the committee recommended a review of the courses in each content area needs to be completed. Each required course should be assessed as to how it prepares the graduates for their careers in a broad range of possible scientific disciplines. For example, is organic chemistry really required to teach general chemistry and is a year of organic chemistry necessary for someone with a B.S. in this area? The Calculus requirement in math needs to be reevaluated. Is it only to prepare students to take upper division courses in a particular area or does it prepare them for their future careers? In our review, we think statistics could be a "better" option if we look at their careers rather than prerequisites for other upper division classes. We are presenting these examples to illustrate that we are carefully reviewing the courses required since the field is so broad that it is extremely challenging to gain expertise in all these areas. This will help us improve our recruitment and retention in this important discipline.

Montana University System
PROGRAM REVIEW

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Broadfield Science	BS	0	0	1	0	0	0	0
Broadfield Science Teaching Option	BS	0	2	2	3	1	1	2

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Broadfield Science	BS	3	4	1	1	2	2	1
Broadfield Science Teaching Option	BS	11	13	11	7	8	6	8

Montana University System
PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2020**

List of the programs reviewed:

Broadfield Science, B.S.

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain the degrees and Program

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

This program is an important, flexible option for students interested in the Sciences. It also supports the Broadfield Teaching Option which is important for training Science teachers for our rural schools across Montana.

- Faculty are committed to excellence in teaching and have embraced the use of technology during the pandemic. This will expand the reach of this program.
- Provides a broad background in the Biological and Physical Sciences for students interested in non-health related careers. In particular this program is an unique option for students interested in environmental sciences or seeking a broad base of training in the Sciences

During the review of this valuable program, the committee recommended a review of the courses in each content area needs to be completed. Each required course should be assessed as to how it prepares graduates for their careers in a broad range of possible scientific disciplines. For example, the purpose of the Calculus requirement in math needs to be reevaluated. In our minds, Statistics could be a “better” option if we look at their careers rather than prerequisites for other upper-division classes. We present this example to illustrate that we are carefully reviewing the courses required since the field is so broad that it is extremely challenging to gain expertise in all these areas. This will help us improve our recruitment and retention in this important discipline.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Broadfield Science	BS	0	0	1	0	0	0	0
Broadfield Science Teaching Option	BS	0	2	2	3	1	1	2

Montana University System

PROGRAM REVIEW

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Broadfield Science	BS	3	4	1	1	2	2	1
Broadfield Science Teaching Option	BS	11	13	11	7	8	6	8

Montana University System

PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2020**

List of the programs reviewed:

Special Ed Advanced Studies, ABA Track; Special Ed Supervisor Endorsement, ND; Special Ed Advanced Studies MS; Special Ed Generalist MS; Special Ed Endorsement, ND; Special Ed - Secondary BSED, BS; Special Education P-12 BSED, Elementary, BS

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain all degree programs.

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Special Education Program at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining the current degrees listed above: 1) MSUB has the second largest teacher education program in the state and has the largest special education program. 2) It is the only public institution in the state that offers special education BS and MS degrees. 3) The MS in Applied Behavior Analysis is listed as one of the top 15 online programs in this field in the country by [Applied Behavior Analysis](#). 4) Enrollment is trending upward for most programs and the demand for Special Education is high.

The following improvements have been made or are under consideration: 1) Survey data of elementary graduates indicated the need for a second special education course in the elementary program. 2) An upper division special education course EDSP 410 was added to the Broadfield Elementary program. 3) MSU Billings faculty have met and collaborated with MSU Bozeman faculty on the Special Education Supervisory program. Graduate students in this program take educational leadership courses at MSU Bozeman, or the University of Montana, and special education courses at MSU Billings. 4) Undergraduate students at MSU Bozeman can take the special education endorsement program at MSU Billings. 5) MSUB Education faculty have worked with MSU Bozeman faculty on course development and advising students in the program.

Montana University System
PROGRAM REVIEW

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Spec Educ Endorsement	Non-degree							
Spec Ed Supervisor Endorsement	Non-degree							
Special Education P-12 BSED, Elementary	BS	17	23	20	14	16	6	8
Special Ed - Secondary BSED	BS	0	0	0	0	0	0	0
Special Educ Adv Studies and Special Educ Adv Studies, ABA Track	MS	13	17	8	10	13	8	8
Special Educ Generalist	MS	9	12	7	6	3	7	7

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Spec Educ Endorsement	Non-degree	3	2	4	6	7	6	6
Spec Ed Supervisor Endorsement	Non-degree	3	0	2	1	7	3	8
Special Education P-12 BSED, Elementary	BS	101	89	71	61	54	58	46
Special Ed - Secondary BSED	BS	1	2	1	0	0	1	0
Special Educ Adv Studies	MS	26	25	26	17	6	17	19
Special Educ Adv Studies, ABA Track	MS				12	10	5	11
Special Educ Generalist	MS	17	20	14	10	12	17	20

PSTB Endorsement-Sped Educ	Non-degree	11	14	26	24	27	18	14
Post Bacc - Non Degree, ABA Track	Non-degree				1	4	1	

Montana University System
PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2020**

List of the programs reviewed:

English Teaching Option, BA; English BA; English Minor

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain all degree programs.

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The English Program at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining the current degrees: 1) The undergraduate English Program provides students with an understanding and appreciation of the development and aesthetic achievement of literatures in English –including the cultural, linguistic, and historical influences on English, American and world literatures –as well as preparation in the crafts of professional and creative writing: poetry, fiction, nonfiction, and other genres. 2) The overall student population in the three English programs is remarkably diverse. For example, in AY 19-20 in the BA English program, 37% of our students are non-traditional, 40% are first-generation, 17% are low-income, and 23% are Native American. In the English Teaching Licensure BA Program, also in AY 19-20, 26% of our students are non-traditional, 45% are first-generation, and 48% are low-income. 3) The programs promote interdisciplinary engagement with a variety of humanities fields, while at the same time creating diverse intellectual communities of care attuned to the intersection of local Montana issues and the wider problems of a globalized twenty-first century. 4) The programs have high graduation rates and students participate in a wide array of internship experiences leading to careers in education, law, marketing, professional writing, and many more. And 5) The program boasts an active research faculty contributing to the ongoing processes of academic inquiry and professional development to generate networks of intellectual curiosity across the campus, city, region, and state.

Mirroring the pattern of enrollment in the MSUB university campus, the English program enrollments have declined (on average: 18%) from AY 2015-16 to AY 2019-20. More specifically, from F15 to Sp20, the English BA Program enrollment declined 32%, the English Teaching Licensure BA Program enrollment declined 23%, and the English Minor Program enrollment declined 23%. To counter these trends, 1) the program has made substantial curricular changes to all three programs that dovetail with recommendations from the MSUB administration and provide students with increased flexibility and professionalization as they progress through our programs. 2) the program has developed more robust assessment models, expanded our modes of delivery to hybrid/Hyflex, and focused our energy on more efficient recruitment efforts.

Montana University System
PROGRAM REVIEW

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
English	BA	8	6	10	9	5	9	4
English Teaching Option	BA	7	4	7	4	4	2	2
English	Minor	4	0	0	1	0	1	1

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
English	BA	42	34	31	28	29	23	25
English Teaching Option	BA	38	34	33	27	29	29	17
English	Minor	3	7	6	5	5	5	6

Montana University System
PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2021**

List of the programs reviewed:

Music Performance Option, BA; Music Teaching Option, BA; Music Business Option, BA

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain all programs with modification of the Music Business Option BA.

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Music Program at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining the BA Performance Option and BA Teaching Option as well as modifying the BA Business Option so that it becomes the BA Commercial Music Option. The Music Department offers the following list of strengths to support this decision: 1) a musically diverse faculty with a contemporary vision of teaching, which includes a focus on technology; professional and teaching experience in classical, jazz and commercial genres, and a strong commitment to maintaining music industry standards 2) departmental ensemble outreach to the region, particularly eastern Montana; and 3) a record of strong student performance in all genres.

To improve the program, the department will 1) launch the Commercial Music Option in fall 2021, a program unique in the region and in demand across the U.S.; 2) further develop its recruiting efforts, especially in eastern Montana; 3) continue to develop scholarship funds to support music majors; and 4) eventually add a Music Education specialist to supervise education students in junior field and student teaching as well as supervising Praxis exams.

Montana University System
PROGRAM REVIEW

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Music Business Option	BA		1	2	12	2	0	0
Music Performance Option	BA	7	1	2	2	5	7	3
Music Teaching Option	BA	3	6	2	4	1	2	3
Music	Minor	0	0	1	1	1	1	0

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Music Business Option	BA	6	10	8	6	4	6	6
Music Performance Option	BA	12	17	16	21	20	22	21
Music Teaching Option	BA	29	22	19	18	16	17	23
Music	Minor	4	3	3	4	5	3	3

Montana University System

PROGRAM REVIEW

Institution: Montana State University Billings

Program Years: 2014-2020

List of the programs reviewed:

Environmental Studies BA

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain Current Program

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Environmental Studies Program at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining the BA. 1) The program remains flexible, innovative, up-to-date, and geared towards students' professional successes. 2) With the addition of a new faculty member in Fall 2019, the Geographic Information Systems (GIS) curriculum is now stable and fully operational. 3) The new design reduced the number of core courses and focused more attention on career tracks to prepare students for environmental professional positions. 4) The program faculty are active research scholars, supported by external funding sources that allow them to maintain research agendas that inform curricular content and provide support for students who wish to be engaged in research activities.

Three strategies have been identified to improve program recruitment: 1) create opportunities for increased contact with local high school students via specific instructors; 2) establish a 2+2 Programs with Miles Community College and Northwest College of Powell, Wyoming; and 3) explore programmatic synergies with programs such as Botany, Health Administration, and Fire Sciences.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Environmental Studies	BA	5	8	2	8	4	3	7

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Environmental Studies	BA	38	25	25	16	25	26	21

Montana University System
PROGRAM REVIEW

Institution: Montana State University Billings

Program Years: 2014-2021

List of the programs reviewed:

Political Science BS, Political Science Minor, Political Science Teaching Minor

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain all degree programs

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Political Science Program at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining its degrees: 1) The Political Science program includes many applied/experiential elements, including the nationally recognized political poll (Mountain States Poll) and field experience in Helena during the state legislature is in session; and 2) Enrollment data indicate that over the past three academic years, Political Science retention has averaged 62.8 percent.

To improve the program, Political Science will be updating the major and minor with program changes (deletions, new courses, and some minor adjustments to organization), with a goal of implementation by fall 2022. These changes will increase skills development for majors and minors. With additional skill development, Political Science graduates will be more competitive on the job market and for admission to graduate or law school program. The Political Science Minor will become more flexible, allowing any PSCI course to count towards the restricted elective requirements of the program. Further, the Political Science program is exploring 2+2 arrangements with surrounding community colleges.

		Degrees Conferred						
Major	Degree	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Political Science	BS	7	2	7	1	6	5	2
Political Science	Minor	4	2	0	0	2	3	5
Political Science Teaching	Minor	2	6	1	5	6	3	2

		Fall Census Headcount						
Major	Degree	2014	2015	2016	2017	2018	2019	2020
Political Science	BA	20	21	20	35	27	34	33
Political Science	Minor	9	6	8	3	13	12	9
Political Science Teaching	Minor	7	8	17	23	18	23	26

Montana University System

PROGRAM REVIEW

Institution: **Montana State University Billings**

Program Years: **2014-2020**

List of the programs reviewed:

Interdisciplinary Honors Minor

Decision(s) concerning the future of the program(s), based on the program review criteria established at the campus:

Retain Current Program

Rationale or justification for the decision based on the program review process established at the campus. Include graduation numbers and student majors for each of the last seven (7) years for every program under review.

The Interdisciplinary Honors Minor Studies at Montana State University Billings completed its Annual Program Review self-study in Fall 2020 and offers the following highlights in support of retaining the minor: 1) the minor is developing a strong student cohort, 19 students are currently enrolled in the Honors gateway course; 2) the Honors program has a new director who is overhauling the curriculum, developing innovative new strategies for both student recruitment and retention, and involving more faculty across the University; and 3) the Honors program has a strong faculty advisory group who are actively engaged in developing strong learning outcomes for the program as well as in working on a robust assessment strategy.

While 36 students are working on completing coursework for the Honors minor, we have unfortunately been maintaining this data set within our division desk files and using transcript designations rather than tracking students through institutional datasets. Our Director of Institutional Research, in conjunction with the Registrar and the Director of the Honors Program have developed a system to track both Honors students and potential minors that will be implemented starting in Fall 2021.